



HARTNELL COLLEGE

**Outcomes & Assessment Committee  
Meeting Minutes  
October 14, 2019 • 3:30 p.m. – 4:45 p.m.  
A-116**

**Members**

Name	Representing	Present	Absent
Dave Beymer	Faculty (PE/Kinesiology)		X
Eric Bosler	Faculty (Photography)	X	
Brook Foley	Faculty (Counseling)	X	
Toni Gifford	Faculty (Nursing)	X	
Guy Hanna	Classified (LLS&R)	X	
Peggy Mayfield	Faculty (Library)	X	
Kathy Mendelsohn	Management (LLS&R)		X
Liz Morales	Faculty (Business)		X
Cheryl O'Donnell	Faculty (Business, CSS)	X	
Dan Petersen	Faculty (English)	X	
Lesha Rodriguez	Faculty (Art)	X	

**Guests**

Name	Representing	Present	Absent
Kelly Locke	Curriculum (Chair)	X	

**CALL TO ORDER:** The meeting was called to order at 3:35 p.m. by Cheryl O'Donnell.

**ACTION ITEMS:**

- Approval of Agenda:** The 10.14.19 agenda was approved as written.
- Approval of Minutes:** Minutes from the 9.23.19 meeting were approved as corrected.

**INFORMATION/DISCUSSION/PRESENTATIONS**

- Update GE Sub-committee Work:** Guy provided the committee with an update on the work being done with the GE subcommittee. This subcommittee is made up of members from the O & A committee, the Curriculum committee, and counselors. The group is currently reviewing GE course patterns at the local level, the CSU level, and the IGETC level. Our local GE pattern as well as both transfer patterns currently has 5 categories of GE that align with 5 of our CCs. What is missing is a category for Information Competency. The committee is looking for creative solutions to ensure that students who are transferring will be ensured that they take a class that addresses this competency. The proposal as of now is that ENG 1B or ENG 2 will be used for assessing the Information Core Competency for students who transfer. For students who are obtaining a local degree, ENG 1A will be used

**HARTNELL COLLEGE VISION STATEMENT**

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

**HARTNELL COLLEGE MISSION STATEMENT**

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

for the assessment. The Value Rubrics (when approved) should be able to be used for scoring.

2. **PPA/PLO Update:** Cheryl and Guy provided an update on the work being done regarding the PPA and our PLO assessment activities for the year. The sub-committee is currently working on developing help guides both written and video as well as finalizing the reports from eLumen. It was discovered during the mapping activities in September that certain programs (approximately 7) did not have PLOs entered in eLumen. The PLOs were entered after meeting with the faculty. However, in order for eLumen to be able to aggregate data for those PLOs, they need to be backdated. This must be done on the eLumen end. A conference call has been scheduled with Megan Blevins to discuss this.

Cheryl updated the committee on timeline concerns regarding due dates for the PPA. Because of the academic calendar, there will be no opportunity for divisions to meet and prioritize resource requests in December. Cheryl and Guy met with Matt Trengrove on October 11 to discuss timeline concerns and problems. It was agreed upon at that meeting that faculty would have until the end of the semester to complete their PPA and resource request. Resource requests would need to be prioritized at the area level by February 1.

3. **PPA Item Brought to Senate for Discussion:** Cheryl let the committee know that she had a conversation at the Academic Senate meeting on February 9 regarding the role of the Senate and the PPA process (Program Review). Program Review is a 10 + 1 item for the Academic Senate. There are many new senators who are unfamiliar with the history of the PPA and the role that the Academic Senate should play. A presentation will be made to the Senate by Cheryl and Guy.
4. **Review of SLOs in CurricUNET:** Kelly Locke made a presentation to the committee about how the curriculum process works in terms of the timeline of a course working its way through CurricUNET. She shared a Google sheet with the committee to show us what is currently in the queue. Having expressed earlier in the month the need for the O & A committee to have input on the approval of SLOs for these courses, a hands-on working session was conducted during the meeting. O & A members worked in groups to review courses in the queue and to provide comments and/or approval for the SLOs. Further discussion will occur this semester as to how we will schedule the review of SLOs as a committee.

**ADJOURNMENT:** The meeting concluded at 5 p.m.

**NEXT MEETING(S):** October 28, 2019

#### **HARTNELL COLLEGE VISION STATEMENT**

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

#### **HARTNELL COLLEGE MISSION STATEMENT**

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.