



HARTNELL COLLEGE

**Outcomes & Assessment Committee  
Meeting Minutes**

**November 09, 2020 • 3:30 p.m. – 4:45 p.m.**

**Zoom: <https://cccconfer.zoom.us/j/96920885180>**

**Members**

Name	Representing	Present	Absent
Dave Beymer	Faculty (PE/Kinesiology)	X	
Brook Foley	Faculty (Counseling)	X	
Toni Gifford	Faculty (Nursing)	X	
Guy Hanna	Classified (LLS&R)	X	
Sachiko Matsunaga	Dean (L&LSR)	X	
Liz Morales	Faculty (Business)	X	
Cheryl O'Donnell	Faculty (Business, CSS)	X	
Dan Petersen	Faculty (English)	X	
Lesha Rodriguez	Faculty (Art)	X	
Johnny Perez	Faculty (Math)	X	

**Guests**

Name	Representing	Present	Absent

**CALL TO ORDER:** The meeting was called to order at 3:35 p.m. by Cheryl O'Donnell. Meeting was conducted via Zoom due to the shelter-in-place order.

**ACTION ITEMS:**

- Approval of Agenda:** The 11.09.2020 agenda was approved as written.
- Approval of Minutes:** Minutes for the 10/26/20 meeting were approved.
- Approval of CC Assessment Rubric Elements:** The identified assessment elements for the six Core Competency/GE Assessment Rubrics were approved unanimously with the understanding that there will be more elements to be defined for the Communication rubric, which will address Oral Communication and other forms beyond written. The list of elements for all six rubrics can be found at the end of the minutes.
- Approval of Data Load Elements:** Approved unanimously with the understanding that verification needs to come from IT as to any elements that may not be available in the Colleague system. List of elements can be found at the end of the minutes.

**HARTNELL COLLEGE VISION STATEMENT**

Hartnell College will be nationally recognized for the success of our students by developing leaders who will contribute to the social, cultural, and economic vitality of our region and the global community.

**HARTNELL COLLEGE MISSION STATEMENT**

Focusing on the needs of the Salinas Valley, Hartnell College provides educational opportunities for students to reach academic goals in an environment committed to student learning, achievement and success.

## **INFORMATION/DISCUSSION/PRESENTATIONS**

### **1. Online Assessment Workshop Opportunities for Spring 2021 Semester**

- a. Cheryl and Guy attended a Professional Development Committee meeting on Monday, November 2 where the flex days agenda was discussed. The agenda for spring flex days is already pretty full and it did not appear that there was an opening for a breakout session on how to do online assessment. Cheryl will reach out to the PDC and see if there will be an opportunity or not. Regardless of this, the committee can look into other ways such as using a Canvas shell to be used in conjunction with a workshop on assessment.

### **2. Presentation of PPA Questions for 2020 – 2021 Year**

- a. Dave presented the PPA template for the current academic year and reviewed the questions with the committee members. This PPA will be the 1<sup>st</sup> year of the four-year cycle that was approved by Senate last year. It involves a comprehensive review of the individual program including examining some achievement data using a new data metrics tool developed by the research office.

### **3. Report Out on 1<sup>st</sup> Call To Action Task Force Meeting**

- a. Guy reported out on the first meeting for the Task Force. The first meeting was held on Friday, November 6. There are 15 people serving on the Task Force on Race and Equity. Guy reported that Dr. Rodriguez attended and gave an example of a college in Canada, Centennial College, who developed a [book of commitments](#) that they made to their students. Dr. Rodriguez indicated four things he thinks the Task Force should be doing:
  - i. Review the Centennial College model/book of commitments to serve as a guide for the work to be done
  - ii. Create an equity index (USC model)
  - iii. Review the Vision of Success from the Chancellor's Office
  - iv. Host forums to promote the message

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## **CC/GE ASSESSMENT ELEMENTS APPROVED:**

### **RUBRIC ELEMENTS FOR AESTHETIC ANALYSIS AND APPLICATION CORE COMPETENCY**

Students will analyze, conceptualize, evaluate, and/or synthesize creative and artistic expression as applied via contexts such as cultures and disciplines.

- **Interpreting Aesthetic Experience**
- **Solving Problems**
- **Innovative Thinking**
- **Connecting, Synthesizing, Transforming**

### **RUBRIC ELEMENTS FOR COMMUNICATION CORE COMPETENCY**

**\*\* Elements for spoken, visual and other forms to still be determined**

Students will effectively communicate to varied audiences via spoken, written, visual and other forms of communication.

- **Context of and Purpose for Writing**
- **Content Development**
- **Genre and Disciplinary Conventions**
- **Sources and Evidence**
- **Documentation of Sources**
- **Control of Syntax and Mechanics**

### **RUBRIC ELEMENTS FOR GLOBAL ENGAGEMENT CORE COMPETENCY**

Students will demonstrate global citizenship via knowledge of and interaction with civic participation, diverse cultures and people, and social justice advocacy.

- **Knowledge**
  - *Cultural Awareness*
  - *Knowledge of cultural worldview frameworks*
- **Skills**
- **Attitudes**
  - *Curiosity*
  - *Openness*
- **Actions/Advocacy**

### **RUBRIC ELEMENTS FOR INFORMATION COMPETENCY**

Students will define information needs, utilizing appropriate technology and resources to access information efficiently and effectively, evaluate information critically, and use

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information ethically.

- **Defines information needs, identifying the scope and level of information needed**
- **Selects and evaluates sources**
- **Applies information to accomplish a specific purpose**
- **Accesses and Uses Information Ethically and Legally**

#### **RUBRIC ELEMENTS FOR INQUIRY AND REASON CORE COMPETENCY**

Students will use analytical, creative, and critical thinking to evaluate ideas, predict outcomes and form conclusions and solutions.

- **Defines issue/ problem**
- **Presents Existing Knowledge, Research, and/or Views**
- **Proposes argument, solution, methodology, hypothesis, perspective**
- **Analyzes/Evaluates**
- **Concludes**

#### **RUBRIC ELEMENTS FOR PERSONAL GROWTH CORE COMPETENCY**

Students will demonstrate ethical decision making, goal setting, and positive lifestyle choices.

- **Ethical Self-Awareness**
- **Ethical Issue Recognition**
- **Independent Learning**
- **Personal Wellness**

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**DATA ELEMENTS FOR ELUMEN DATA LOAD APPROVED:**

Data attributes to include in eLumen for disaggregation of data:

**Student Factors**

At a minimum:

- Age
- Ethnicity
- Gender

Additional Student Factors:

- Foster youth
- DSPS
- Veterans
- Socioeconomically disadvantaged
- First generation
- LGBTQIA+
- Unsheltered/Homeless

**External Factors:**

- Prior learning credit
- Working

**Internal Factors:**

- Delivery method
- Term type
- Time scheduled
- Service location
- Type of curriculum (accelerated vs. non)
- Support services used by students

**Additional Committee Member Suggestions:**

- Non-native speaker's vs English
- Parents
- Athletics

**ADJOURNMENT:** The meeting concluded at 4:32 p.m.

**NEXT MEETING(S):** November 09, 2020

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