



HARTNELL COLLEGE

**Outcomes & Assessment Committee  
Meeting Minutes  
March 09, 2020 • 3:30 p.m. – 4:45 p.m.  
A-116**

**Members**

Name	Representing	Present	Absent
Dave Beymer	Faculty (PE/Kinesiology)	X	
Eric Bosler	Faculty (Photography)	X	
Jeff Carew	Faculty (Psychology)		X
Brook Foley	Faculty (Counseling)		X
Toni Gifford	Faculty (Nursing)	X	
Guy Hanna	Classified (LLS&R)	X	
Peggy Mayfield	Faculty (Library)	X	
Sachiko Matsunaga	Dean (L&LSR)	X	
Liz Morales	Faculty (Business)		X
Cheryl O'Donnell	Faculty (Business, CSS)	X	
Dan Petersen	Faculty (English)	X	
Lesha Rodriguez	Faculty (Art)		X

**Guests**

Name	Representing	Present	Absent

**CALL TO ORDER:** The meeting was called to order at 3:35 p.m. by Cheryl O'Donnell.

**ACTION ITEMS:**

- Approval of Agenda:** The 03.09.2020 agenda was approved as written.
- Approval of Minutes:** Minutes from the 02.24.2020 meeting were approved

**INFORMATION/DISCUSSION/PRESENTATIONS**

- Value Rubric Project:** Cheryl reviewed the project assignments and timeline for presenting. Since some of the committee members have completed the assignments when the project was first started a year ago, it was agreed that they could present initially with the work that had already been done. Dave Beymer had already begun to work on the Personal Growth CC using the cross-walked rubrics and asked if he could present what he had developed. The PG & R Core Competency states: Students will demonstrate ethical decision making, goal setting, and positive lifestyle choices. When looking at both of the cross-walked rubrics

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for the PG & R CC he said that he found no categories that aligned with the positive lifestyle element. Dave searched and found a rubric from Rollins College, titled Healthy Behaviors Competency Rubric. He passed out that rubric for review. The committee discussed using a 4-scale rubric vs. 3-scale. If we go with a 4-scale this could allow us to align with the “Capstone” level used on the AACU Value Rubrics. Dave expressed his opinion that for our purposes and based on the wording of our Core Competencies, we will need to use a “Build A Bear” approach for the Personal Growth and Responsibility CC. Guy volunteered to use the rubric that Dave found and to merge the category of Understanding Personal Wellness with the other AACU rubrics to have a suggested final rubric. It was mentioned that the committee would still be looking to Brook and Liz for their input and review since they were not present at the meeting and could not weigh in.

2. **Rubrics for CurricUNET Review:** Cheryl brought to the committee several samples of rubrics from other colleges that were designed to determine what a quality SLO should look like. The various rubrics were reviewed briefly and it was suggested that we come up with our own rubric of what a quality SLO should be.
3. **Assessment Plan Project:** Discussion and work continued from the last meeting regarding the development of an Assessment Plan. The committee reviewed a collection of assessment plans that had been sent out prior to the meeting and identified the key components that should be included in our assessment plan. These elements included:
  - Philosophy Statement/Guiding Principles
  - Our methods of assessment for all levels, including mapping
  - Closing the loop
  - Rubrics
  - Timelines and Calendars
  - ACCJC Standards
  - Terminology/Vocabulary
  - SLO Resources including Elumen materials
  - SAOs?
  - Linking to institutional processes including budget
  - Disaggregated Data
  - Dialogue

## NEW BUSINESS

1. **PPA Update:** Dave Beymer gave an update on the PPA process. He said that the results from the survey that was given after January Flex Days reflected that approximately 6 out of 40 disciplines indicated that they had no changes going forward. This means that the remaining 34 disciplines will be doing some sort of work with their program in terms of SLOs, PLOs, curriculum changes, etc. Dave also said that one of the final questions to be included in the PPA was one that would ask disciplines to identify three goals/action plans based on the following:

- Assessment data and analysis

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- Guided Pathways initiative
- The Strategic Plan Priorities.

As of now, these are starting points to provide a focus and the actual question prompts have not been finalized. Dave and/or Guy will report out at a future meeting what the finalized prompts are.

- 2. Nursing Field Trip:** Toni shared that after our committee field trip to the art gallery to see Leshia's work, she decided to take her students over to the gallery. They had a discussion about art and science and where did nursing fit in with those areas.

**ADJOURNMENT:** The meeting concluded at 4:40 p.m.

**NEXT MEETING(S):** March 9, 2020

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