



HARTNELL COLLEGE

**Professional Development Committee  
Minutes  
Wednesday, November 17, 2021 11:00 a.m.  
Zoom**

**MEMBERS**

Name	Representing	Present	Absent
Linda Beam	CHRO; co-chair	X	
Moises Almendariz	Administrative	X	
Augustine Nevarez	Administrative	X	
Melissa Chin-Parker	Administrative		X
Laura Otero	Professional Development Center	X	
Janet Flores	Faculty	X	
Sunita Lanka	Faculty	X	
John Perez	Faculty		X
Nancy Wheat	Faculty	X	
Nancy Reyes	Faculty	X	
Jazmin Rios	Faculty		X
Jennifer Baumback	Faculty, Flex Coordinator, co-chair	X	
Erica Rowe	HR Professional Development		X
Delia Edeza	CSEA		X
Fanny Salgado	CSEA		X
VACANT	Student		

**Others**

Name	Title or Representing	Present	Absent
Cristina Zavala	Confidential	X	

**CALL TO ORDER & INTRODUCTIONS**

Meeting called to order at 11:04 am

**ACTION ITEMS**

1. Agenda was approved  
MSC: Wheat/Almendariz
2. October 18, 2021 Minutes  
MSC: Almendariz/Beam

**Hartnell College Vision Statement:** *Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.*

**Hartnell College Mission Statement:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.]

## INFORMATION/DISCUSSION/PRESENTATION

### 1. Student Success Conference

**J. Baumback**

Budget is not changing Hybrid format for convocation. Not sure if we just want it broadcasted or have the speaker presenting in person and broadcasting so people can watch at home. Schedule looks good, it's going to Cathryn today and knowing that it will get changed.

Working on the logistics, we have great speakers with a variety of topics that will be presented. Topics that bring the student point of view.

Academic Senate suggested having some wine and cheese the first week of school invite faculty and staff so we can get together and see each other. Perhaps the second week so we all have a chance to take a breath.

### 2. Educator in Residence Update

**J. Baumback**

Jennie spoke on keeping Jean Foxtree which we have a contract with which will allow for us to close out her contract.

## STANDING REPORTS

### 1. Flex Coordinator

**J. Baumback**

### 2. HR/Training Update

**L. Beam**

Linda gave an update on the HR Training that occurred on Monday, November 15, 2021. We recognize that we don't have regular trainings on how we get things done. It was a nice way that each one of the HR members touched on their area, deadlines, vaccination process, and other HR department updates.

### 3. Professional Development Center

**L. Otero**

Not a lot of course completions, we have about 20+ course completions which is good.

### 4. Classified Staff Development Committee

**L. Otero**

We have an average participant of 24.26 per session. We have 63 participants in the Leadership Academy. There are two sessions left, degree certification/pathway session coming up, we are doing a virtual college fair. The final session is Dec. 3 with Dr. Ly and Dr. Rodriguez will present. We have had nine people so far have taken the resume critique service where Dr. Ly meets with the participant 1:1 and help them update their resume. We are in the planning phase for year 2. We do have funding available for year 2, we will probably ask for funding for a third year to start 2023. We need to reach out to the Chancellor's Office to see if more money will become available. We are proud with the money we have received so far. Other colleges sent others to conferences. What we have done is give 30 people the opportunity for leadership opportunities.

## ADJOURNMENT

Meeting adjourned at 11:56 AM

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