



HARTNELL COLLEGE

Professional Development Committee

Minutes

October 23, 2023, 2:00 p.m.

NAME	REPRESENTING	PRESENT	ABSENT
Dianna Rose	CHRO; co-chair	X	
Moises Almendariz	Administrative	X	
Augustine Nevarez	Administrative		X
Melissa Chin-Parker	Administrative		X
Janet Flores	Faculty	X	
Sunita Lanka	Faculty	X	
John Perez	Faculty	X	
Nancy Wheat	Faculty	X	
Nancy Reyes	Faculty		X
Jazmin Rios	Faculty		X
Delia Edeza	CSEA	X	
Fanny Salgado	CSEA		X

CALL TO ORDER AND INTRODUCTIONS

ACTION ITEMS

1. Adopt Agenda

DISCUSSION ITEMS

- 1. Save the Date Notification**

Dianna asked that we send out a “save the date” as well as add the date on everyone’s calendar. Cristina will work with Richard Morales to get the “save the date” designed and ready.

- 2. Committee Membership**



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3. Web Page Information

Discussion occurred about Canvas not being accessible to classified staff. Therefore, Ryan will work on getting the webpage ready for the spring 2024 student success conference for easier access to all employees.

4. Finalize Keynote speaker “what to speak on”

Dianna and Janet have a meeting scheduled with Dr. Frank Harris III to finalize the keynote speaker.

5. Call for Proposals - Oct 24 or 25; due Nov. 10th (google sheet)

Discussion occurred in regards to calls for proposals on breakout sessions. A survey will be designed and sent out to get input from all employees. Once the feedback is received, we can determine the breakout sessions.

6. Review PD “programs” - reinstate, update, etc.

7. PD Planning

- a. **Send out survey to gather information regarding upcoming conferences, etc.**
- b. **Combining sources to maximize PD opportunities - PDC act as clearing house**

ADJOURNMENT

2023 Semester Meetings:

December , 2023