



PROFESSIONAL DEVELOPMENT COMMITTEE
February 23, 2026, 2:00 P.M.
MAIN CAMPUS, BUILDING D, ROOM 128
Minutes

MEMBERS	Constituent Group	Present	Absent
Bryce Craft	Administrative	X	
Janet Flores	Faculty	X	
Guy Hanna	Administrative	X	
Laura Zavala	Administrative	X	
Marianne Fontes	Administrative	X	
Gayle Pitman	Administrative	X	
Jason Hough	Faculty	X	
Sunita Lanka	Faculty	X	
John Perez Jr.	Faculty		X
Nancy Wheat	Faculty	X	
Edward Bueno	Classified	X	
Lisa Fischler	Classified	X	
Jacob Jun	Classified	X	

Guests: (if any)

1. Call Meeting to Order

Meeting called to order at 2:04 p.m.

2. Approval of Agenda

Agenda approved by committee.

3. Approval of Minutes

Minutes approved by the committee

Gayle Pitman (first), Guy Hanna (second)

4. Professional Learning Advisory Committee (PLAC)

Back in November, Janet and Marianne presented their proposal. Kayla spoke about the responsibility of this committee and the membership. What does it look like moving forward for flex planning? There may be some who want to do both. There may be some who want to do only the planning of the student success conference and flex activities, and who want to be part of the Professional Development Committee.

HR will provide the infrastructure

the subcommittee would need to have a requirement of faculty, as it is required. The members would need to agree on what the charge of the committee would be. Jason

CARING CAMPUS COMMITMENTS: Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students

VISION STATEMENT: A place where dreams become possibilities.

MISSION STATEMENT: We advance social and economic justice through the transformation of education.

VALUES STATEMENT: Our core values reflect our deeply ingrained beliefs that guide everything that we do. When we practice these values, we put students first. Education, Connection, ¡Si se puede! Cultural Wealth, Impact.

asked, what sort of deliberate decisions can be made so the history of things that have already been in place don't water it down. 2) Advisory committee has the one that has the one that should be primarily faculty, because we are the only group that has a legal mandate that must have professional development.

Gayle clarified that professional development is for everyone; however, faculty do have a specific mandate in the 10+1. Kayla agreed as far as the logistics and history of what we need to do certain things by.

Gayle mentioned that the charge of the PDC was not necessarily the work they were doing. They were supposed to be focused on professional development planning, budget, and process to decide to approve proposals for conferences for faculty. What the committee was consumed with was planning the student success conference. What Janet and Marianne proposed would be that one entity plan the SSC and that the other committee focus on what they should be doing originally. Not only will there be a new committee, it should also include folks outside this group, such as Richard Morales, Director of Communications, and the planning will be moving to VP Pitman's office. The shape of the committee is still to be decided; we don't have a specific structure in place, but some overlap with this group would make sense. She recommended that this group early on, make a regular pattern of bringing the president to the discussion early.

5. Sub-Committee for PLAC for Flex Days Planning

- a. **Spring 2026 Refresh Survey Results** - Kayla discussed the survey results and shared the results with the committee.

Jason shared and asked that the academic senate and union president have a stronger presentation.

- b. **Fall Student Success Conference 2026**

VP Pitman will be taking over the planning of the fall student success conference.

The subcommittee would need to have a requirement of faculty, as it is required. The members would need to agree on what the charge of the committee would be. Jason asked, what sort of deliberate decisions can be made so the history of things that have already been in place don't water it down. 2) Advisory committee has the one that has the one that should be primarily faculty, because we are the only group that has a legal mandate that must have professional development.

Gayle clarified that professional development is for everyone; however, faculty do have a specific mandate in the 10+1. Kayla agreed as far as the logistics and history of what we need to do certain things by.

Gayle mentioned that the charge of the PDC was not necessarily the work they were doing. They were supposed to be focused on professional development planning, budget, and process to decide to approve proposals for conferences for faculty. What the

CARING CAMPUS COMMITMENTS: Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students

VISION STATEMENT: A place where dreams become possibilities.

MISSION STATEMENT: We advance social and economic justice through the transformation of education.

VALUES STATEMENT: Our core values reflect our deeply ingrained beliefs that guide everything that we do. When we practice these values, we put students first. Education, Connection, ¡Si se puede! Cultural Wealth, Impact.

committee was consumed with was planning the student success conference. What Janet and Marianne proposed would be that one entity plan the SSC and that the other committee focus on what they should be doing originally. Not only will there be a new committee, it should also include folks outside this group, such as Richard Morales, Director of Communications, and the planning will be moving to VP Pitman's office. The shape of the committee is still to be decided; we don't have a specific structure in place, but some overlap with this group would make sense. She recommended that this group early on, make a regular pattern of bringing the president to the discussion early.

The summer is going to be pivotal to the transition for the handoff.

Lisa - spoke on the composition of the committee, and whether they are considering keeping those in writing and adding them to the folders.

There is a proposal for what the PLAC may look like.

Jason mentioned the committees need to go to all councils for first and second readings to be approved by the Hartnell College Council.

Gayle mentioned making a case of where the PLAC lives (under what council). PLAC is the PDC - restoring the function of what the PDC should have been doing all along.

What can we commit to do? Look at the proposal and make a recommendation/feedback. Action Item moving forward.

Laura asked for a timeline and a tentative deadline for when this will be finalized.

6. Closing Comments/Adjournment

The meeting adjourned at 2:55 p.

Next Meeting(s)

March 9, 2026 - 3:30

March 30, 2026 - 2-4 pm

CARING CAMPUS COMMITMENTS: Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students

VISION STATEMENT: A place where dreams become possibilities.

MISSION STATEMENT: We advance social and economic justice through the transformation of education.

VALUES STATEMENT: Our core values reflect our deeply ingrained beliefs that guide everything that we do. When we practice these values, we put students first. Education, Connection, ¡Si se puede! Cultural Wealth, Impact.