



**HARTNELL COLLEGE**

**Professional Development Committee  
Minutes  
Monday, January 27, 2020, 1:45 p.m.  
D-128**

**MEMBERS**

Name	Representing	Present	Absent
Vacant	CHRO; co-chair		x
Moises Almendariz	Administrative	x	
Joy Cowden	Administrative	x	
Augustine Nevarez	Administrative	x	
Laura Otero	Professional Development Center		x
Janet Flores	Faculty	x	
Sunita Lanka	Faculty	x	
John Perez	Faculty		x
Nancy Wheat	Faculty	x	
Nancy Reyes	Faculty		x
Janeen Whitmore	Faculty, Flex Coordinator, co-chair	x	
Erica Rowe	HR Professional Development		x
Belen Gonzales	CSEA	x	
Marlene Tapia	CSEA		x

**Others**

Name	Title or Representing	Present	Absent
Belle Lozada	HR Staff	x	
Matt Trengove	Administration	x	
Cathryn Wilkinson	Administration	x	

**CALL TO ORDER & INTRODUCTIONS**

Meeting called to order at 1:55 pm.

J. Whitmore

**ACTION ITEMS**

1. Approval of Agenda\*
2. Approval of November 18, 2019 minutes\*

J. Whitmore

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**INFORMATION/DISCUSSION/PRESENTATION**

1. Student Success Conference

J. Whitmore

Matt T. presented preliminary survey results. Majority of respondents like the “all campus” format and

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enjoyed the keynote speaker. The final results will be presented at the next meeting.

2. Educator-in-Residence J. Whitmore

Everything is set for their arrivals. Jean Fox Tree is scheduled first to speak on March 9.

3. Travel and Conference update J. Whitmore

Deadline is extended to January 31. The group discussed accountability and tracking post-travel. Suggestions were made such as sending a follow-up email quarterly.

4. Innovation Grant J. Whitmore

Last year's grant recipients presented at Student Success Conference. Deadline for this year will be in September.

5. Convocation M. Almendariz

Pedro Noguera is lined up as the keynote speaker.

6. First Year, First Friday B. Lozada

Dr. Wilkinson offered to assist Belle with planning the event while there is no VP of HR to assist.

#### **STANDING REPORTS**

1. Flex Coordinator J. Whitmore

2. PDC Coordinator L. Otero

3. HR/Training update B. Lozada

The Interim VP of HR appointment is going to Board on Feb. 5.

4. Classified Staff Development Committee update B. Lozada

The first meeting is set on Jan. 29.

#### **ADJOURNMENT**

Meeting adjourned at 3:12 pm.

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