



Safety Committee

March 7, 2024, 11am- 12:30pm, Room E112

Zoom ID: 867 1339 0040

Minutes

MEMBERS	Constituent Group	Present	Absent
1. Edwina Cervantes (Tri-Chair)	Administration	X	
2. Graciano Mendoza (Tri-Chair)	Administration	X	
3. Joseph Reyes	Administration		X
4. Jon Garner	Administration	X	
5. Ana Gonzalez	Administration	X	
6. Dianna Rose	Administration		X
7. Maria Ceja	Administration	X	
8. Richard Morales	Administration	X	
9. David Techaira	Administration	X	
10. Mostafa Ghous	Administration	X	
11. Sharon Albert	Administration	X	
12. Augustine Nevares	Administration	X	
13. Michaela Bridges	Staff	X	
14. Frank Gallegos Jr	Staff	X	
15. Juana Alvarez Gomez	Staff	X	
16. Miriam Vazquez-Gonzalez	Staff	X	
17. Vanessa Meldahl	Staff		X
18. Fanny Salgado	Staff	X	
19. Hector Mosqueda	Staff		X
20. David Beymer (Tri-Chair)	Faculty	X	
21. Emily Brown	Faculty	X	
22. Nancy Shur-Beymer	Faculty		X
23. Jazmin Sanchez	Security	X	
24. Briana Resendiz	Associate Student		X
25. Joshua Jackson	Associate Student		X
Quorum (13)		18	7

Guests: None

1. Call Meeting to Order

Meeting called to order at 11:02 a.m., March 7, 2024

2. Approval of Agenda

Consider approval of March 7, 2024 meeting agenda. Approved.

CARING CAMPUS COMMITMENTS: Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students

VISION STATEMENT: A place where dreams become possibilities.

MISSION STATEMENT: We advance social and economic justice through the transformation of education.

VALUES STATEMENT: Our core values reflect our deeply ingrained beliefs that guide everything that we do. When we practice these values, we put students first. Education, Connection, ¡Si se puede! Cultural Wealth, Impact.

3. Approval of Minutes

No previous meeting minutes to consider.

4. Senior Leadership Training Recap

Key Discussion Points

- The recent tabletop exercise for senior management was a success, with a "really good turnout".
- The training served as an eye-opener, giving perspective on the fast pace of a true emergency and the contribution of individual roles to an Incident Command System (ICS).
- The committee intends to get back into the cycle of doing these exercises, recommending a quarterly schedule.
- Attendees were highly encouraged to attend future trainings and take the individual ICS training to get certified. A link to the resources will be found and made available.

5. Training Plan for 2024

- The plan involves rolling out 5 phases of safety preparedness trainings for 2024.
- The first topic was Active Shooter Response. The next training on April 1st will cover Evacuation and Shelter in Place basics.
- In-person sessions for certification, including a follow-up for Stop the Bleed, will be held in mid-April.
- Participation has significantly increased with the use of the Zoom platform for virtual sessions (e.g., 52 and 62 participants in recent sessions, compared to under 20 for the first in-person Active Shooter/Stop the Bleed last spring).
- Virtual training sessions were recorded and will be sent out via email at the end of the week for anyone who was not able to attend.
- Risk Assessment: The initial risk assessment will start with the Library, involving all departments within that building to review and update procedures and protocols.

6. Discussion And Feedback on Training

- **Scheduling:** Miriam Vazquez-Gonzalez suggested avoiding conflicts with "all hands on deck" days like the beginning/end of the semester and Panther prep days when scheduling future trainings.
- **Student Workers:** Mostafa Ghous suggested opening the trainings to student workers, clubs, and student government, which was encouraged as there is currently no limit on attendance.
- **Faculty:** David suggested advertising to faculty and ensuring the trainings are Flex eligible for faculty members to help with attendance.

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- **Stop the Bleed Supplies:** An attendee asked about who is responsible for purchasing supplies like gloves and tourniquets.
 - Response: Yellow bins containing gloves and tourniquets are currently available in every building.
 - The committee is developing plans to purchase additional tourniquets to be made available in locations where AEDs (Automated External Defibrillators) are housed.

7. New Workplace Violence Prevention Plan (WVPP)

- This new law is mandated by Cal/OSHA and will be in effect by July 1, 2024. It expands a law previously enforced for healthcare facilities to all other industries.
- The law requires a written Workplace Violence Prevention Plan.
- A key requirement is active employee involvement in the development, implementation, and training phases. A survey has been sent to gauge employee and community feedback on hazards.
- The committee is on a restricted timeline to meet the July 1st deadline.
- The first step is informing management/leadership on the law and the timeline.
- Ad Hoc Committee: An ad hoc committee with representatives from various constituent groups is being formed.
 - The deadline for a list of volunteers from the groups to join the ad hoc committee is 5 PM today.
 - The committee is looking to convene this Ad Hoc committee on Monday afternoon.
 - The target for the final draft of the WVPP is March 31st.

8. Future Agenda Items

- Safety Handbook Update
- Hazardous Materials Handling

9. Adjournment

Meeting adjourned at 12:11 p.m.

Next Meeting(s)

TBD

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