



HARTNELL COLLEGE

**Student Success and Equity Committee  
Meeting Minutes  
December 2, 2019  
3:00 PM – 4:30 PM  
A-116**

**Members**

<b>Name</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Cynthia Ainsworth	Faculty (Library)	X	
Kristen Arps	Management (Director, AB104)		X
Lisa Fischler	CSEA (PLL, Alisal)		X
Ana Gonzalez	Management (Director, Continuing Ed)		X
Guy Hanna	CSEA (O&A Specialist)		X
Frank Henderson	CSEA (Tutorial Services Coordinator)	X	
Melvin Jimenez	Faculty (Academic Follow-up Specialist)		X
Kathy Mendelsohn	Management (Dean, LLS&R)		X
Bronwyn Moreno	Management (Director, Equity Programs)	X	
Peggy Munoz-Meador	Faculty (Political Science)		X
Ulises Palmeno	Faculty (English)		X
Michelle Peters	Management (Director, DSP&S)	X	
Meagan Plumb	Faculty (English)	X	
Jay Singh	Management (Director, PASS)	X	
Debbie Thorpe	Faculty (Nursing)	X	
Gemma Uribe-Cruz	Faculty (Veterans Program)	X	
Nina Vazquez	Faculty (Mathematics) Chair of Committee	X	
Maya Watson	Faculty (English)		X
Hetty Yelland	Faculty (English)		X

**Guests**

<b>Name</b>	<b>Title or Representing</b>	<b>Present</b>	<b>Absent</b>
none			

**CALL TO ORDER:** Nina Vazquez called the meeting to order at 3:09 p.m.

**ACTION ITEMS:**

1. Approval of Agenda: The agenda was approved.
2. Approval of Minutes: The minutes from Nov. 18, 2019 were approved as corrected.

## INFORMATION/DISCUSSION/PRESENTATIONS

### 1. Committee Handbook Updates:

**a. Missing representation:** Nina relayed her conversation with Academic Senate President Lisa Storm about recruiting more faculty for the committee. Lisa indicated she would be willing to do so starting in January. Lisa suggested including a Zoom link for those who can't attend in person. Lisa is interested in meeting with the committee to better understand our goals.

**b. First read of handbook:** Efforts were made to have SSEC handbook look more like other committee handbooks. In-depth discussion: possibly removing some positions in the roster and increase at large to allow for greater participation; a reminder that this is a faculty represented group and adding more non-faculty is of concern; should language support a higher ratio of faculty (setting limits); what constitutes quorum?; do we only support instructional support?; do we want to add operational definitions?; what would be the advantage of creating ex officio members?; language for goals and outcomes changed to be more equity inclusive. The 2<sup>nd</sup> read of the handbook will be at the next meeting in February.

**2. Petition for student volunteers or anecdotal data:** As we work on our definitions of equity, ideas were generated on inviting students and others to give feedback on equity statements asking "what does this mean to you?" Statements include "commitment from the college", "individualized tailored experience", "intentional design of college experience", "acknowledge historical content".

**3. Spring Meeting Dates:** We will continue to meet on the first and third Mondays of each month from 3:00-4:30.

**Adjournment:** 4:21 p.m.

**Next Meeting:** February 2, 2020