



HARTNELL COLLEGE

**Student Success and Equity Committee
Meeting Minutes
April 5, 2021
3:30 PM – 5:00 PM
Zoom Meeting**

Members

Name	Representing	Present	Absent
Cynthia Ainsworth	Faculty (Library)	X	
Janet Flores	Faculty (Spanish)		X
Ana Gonzalez	Management (Director, Continuing Ed)		X
Guy Hanna	CSEA (O&A Specialist)	X	
Frank Henderson	CSEA (Tutorial Services Coordinator)	X	
Melvin Jimenez	Faculty (Academic Follow-up Specialist)		X
Bronwyn Moreno	Management (Director, Equity Programs)	X	
Peggy Munoz-Meador	Faculty (Political Science)	X	
Meagan Plumb	Faculty (English)	X	
Hermelinda Rocha-Tabera	Faculty (Ethnic Studies)	X	
Heather Rodriguez	Faculty (COU, King City Center)	X	
Jay Singh	Management (Director, PASS)	X	
Debbie Thorpe	Faculty (Nursing)	X	
Gemma Uribe-Cruz	Faculty (Veterans Program)		X
Senorina Vazquez	Faculty (Mathematics) Chair of Committee	X	
Laurencia Walker	Management (Director, College Readiness)	X	

Guests

Name	Title or Representing	Present	Absent

CALL TO ORDER: Nina Vazquez called the meeting to order at 3:32 p.m.

ACTION ITEMS:

1. Approval of Agenda: The agenda was approved.
2. Approval of Minutes: The minutes from the 3/15/21 meeting were approved.

INFORMATION/DISCUSSION/PRESENTATIONS

1. Reports:

- a. Finalize PPA Equity Minded questions: The committee worked in small groups to revise instructional-PPA questions through an equity minded lens. Once back in large group, each group reported out and gave feedback as to suggested revisions. Clarifying comments were shared. Nina will send these suggestion revisions to Dave Beymer. The committee was invited by Nina to add any additional comments before sending to Dave.
 - b. Basic Needs representation: Hermelinda and Meagan spoke about the basic needs survey and asked what the committee's role is in responding to these needs. Suggestions were made that there needs to be better access to resources available for faculty and staff when referring students. Meagan commented that she is concerned that giving inaccurate or outdated contact information could send a student down a rabbit hole. It was agreed that there needs to be a greater degree of flexibility on the part of faculty. Once recommendation is that the syllabus statement include an awareness that the student is a person outside of the class. Having a list of resources was discussed but concern about who would maintain the list. If on the school's website, who would be responsible? Could the Task Force be responsible? A suggestion was made to include a global link in Canvas; DE committee has included but the link is to the school's webpage. Suggested that we work with Professional Development. It was noted that Rhea Mendoza-Lewis has links to organizations providing help with basic needs in her email signature.
 - c. Data discussion: Progress has been made in understanding how to retrieve data. A document created by Matt gives strategies on how to explore the dashboard. An additional meeting will be scheduled to help us better use the tool: if we become experts, we can help others. Jay will send out a doodle poll.
 - d. Institutional Self-Assessment Update: Many groups on campus are eager to see the results of the assessment. Our job is to take all of the anecdotal information and assign a numerical value. Guy requested that he be given an opportunity to establish group norms as we assign these values. Nina, Jay, and Guy will meet prior to next committee meeting to sort through the raw data and make it ready for the committee to work with.
- 2. Items not on the agenda:** Cynthia reported that the library (librarians and staff) are working on an equity audit focusing on the services the library provides. Using the equity minded principles from Drs. Harris and Wood (and used by SSEC in the Equity Rubric), the library will identify ways that the principles are being infused and areas where there is room for improvement. Cynthia will share with the committee once the audit is complete.

Adjournment: 4:59 p.m.

Next Meeting: April 19, 2021 3:30pm-5:00pm