1. **Call Meeting to Order/ Reading of Council Charge**
   The meeting was called to order at 9:01am. Ms. Meldahl read the charge of the council.

2. **Approval of Agenda**
   Dr. Garrett motioned to approve the agenda. Ms. Green seconded the motion. The Council voted and the agenda was approved with no opposition or abstention.

3. **Approval of Minutes**
   Ms. Green motioned to approve the minutes. Dr. Fontes seconded the motion. The Council voted and the minutes were approved with no opposition or abstention.

4. **Introductions**
   Everyone introduced themselves.
5. Handbook: Update on Sub-Committees
Dr. Locke explained that there will be one handbook for all councils, based off of the governance charter. Each council will have one page with a table of our membership, our general council charge, who we receive information/recommendations from, and who receives information from us. We will also identify what our terms of membership will be and take action today.

Dr. Locke shared that the Strategic Enrollment Management Committee (Task Force) has been meeting and faculty appointments were made. There is a large membership right now; it may reconfigure itself once the enrollment management plan is completed. Dr. Gayle Pitman is leading this sub-committee.

6. Consider Approval of Terms of Membership for Faculty and Classified Staff
Dr. Locke explained that we will have two faculty members serve a one-year term, and one faculty member will serve a two-year term; one classified staff will serve a one-year term, and two classified staff will serve a two-year term. The reason for this is to have continuity of our membership.

Ms. Meldahl stated that, based on a random drawing, our CSEA members will serve as follows:
Ms. Green and Ms. Barron Vargas will serve two-year terms (ending June 30, 2025)
Ms. Jose Alonzo and Ms. Contreras will serve a one-year term (ending June 30, 2024).

Dr. Locke requested faculty members to volunteer for the two-year term and one-year term. Faculty volunteered as follows:
Dr. Lanka will serve two-year terms (ending June 30, 2025)
Dr. Yahdi and Dr. Moth will each serve a one-year term (ending June 30, 2024)

Dr. Fontes motioned to approve the terms of membership for faculty and classified staff as noted above. Ms. Green seconded the motion. The Council voted and the terms of faculty and classified staff membership were approved with no opposition or abstention.

7. Associate Degree Pattern Changes (1st Reading from Academic Senate)
Dr. Locke shared the Proposed 2024-2025 Associate Degree GE Pathway, which Academic Senate approved on Tuesday. She explained that this proposal is very close to what Hartnell is currently requiring. Differences: 1) Language changes (cosmetic) so our local associate degree aligns with CalGETC, 2) Ethnic Studies requirement, which needs to implemented by academic year 2024-2025. We are proposing to take out the course “Ethnic Studies group in the U.S.,” and 3) Lifelong Learning and Self-Development courses are no longer accepted by the UC system, so CalGETC doesn’t require them. Hartnell has a 2-unit requirement for life-long learning and self-development.

Dr. Locke clarified that our local pattern is for students who do not plan to transfer to 4-year institutions (e.g., CTE students). Dean Ghous inquired about updating the pathway maps; Dr. Fontes mentioned that Dr. Tracey Gomez is reviewing the maps with the Guided Pathways
group. Dr. Locke explained that there were issues because curriculum changes need to be updated manually. She added that if CourseDog software has a program mapping feature, we might consider utilizing it.

8. **Consider Change for November Meeting**  
The November meeting has been changed from November 10 (Veterans Day) to November 3.

9. **Potential topics**  
- AI (combined meeting) – Marianne Fontes & Augustine Nevarez  
- Panel discussion from WASCC – Kelly Locke  
- BP /APs related to Probation – Marianne Fontes  
- Early Support – Jason Garrett  
- Update on AB 1705 Projects – Marianne Fontes, Sunita Lanka, Jason Garrett, Carla Johnson

10. **Closing Comments/Adjournment**  
The meeting adjourned at 10:40 a.m.

**NEXT MEETING(S)**  
November 3, 2023 (combined)  
December 8, 2023