



HARTNELL COLLEGE

**Accreditation Council
Minutes
February 27, 2023, 3-5p.m.
Via Zoom**

Approved 04/17/2023

MEMBERS

Name	Representing	Present	Absent
1. Dr. Cathryn Wilkinson, Co-Chair	Administration		X
2. David Beymer, Co-Chair	Full-Time Faculty	X	
3. Dr. Jason Hough	Academic Senate/Full-Time Faculty		X
4. Dr. Brian Lofman (I)	Administration	X	
5. Dr. Romero Jalomo (II)	Administration	X	
6. Graciano Mendoza (III)	Administration		X
7. Michael Gutierrez (IV)	Administration		X
8. Alicia Gregory	Manager, Supervisor, or Confidential		X
9. Shawn Pullum	CSEA	X	
10. Dr. Layheng Ting	CSEA	X	
Vacant	L-39		
11. Chris Moss (QFE #1)	Full-Time Faculty		X
12. Mercedes Del Real (QFE #2)	Full-Time Faculty	X	
13. Dr. Emily Rustad (QFE #3)	Full-Time Faculty	X	
14. Cynthia Ainsworth (Rec #1 Library)	Full-Time Faculty	X	
15. Deborah Stephens (Rec #2 - Technology)	Full-Time Faculty	X	
Vacant	Part-Time Faculty		
16. Bryan Cabello	Associated Students	X	
17. Jennifer Santiago	Associated Students		X

Others

Name	Title or Representing	Present	Absent
Dr. Marianne Fontes	Administration	X	

CALL TO ORDER & INTRODUCTIONS
Meeting called to order at 3:05 pm.

David Beymer

ACTION ITEMS

1. Consider Approval of Agenda
MOTIONED (Rustad), Seconded (Ainsworth), unanimously approved with change.
Change to amend agenda to move Dr. Fontes presentation to the beginning.

David Beymer

***Hartnell College Vision Statement:** Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.*

***Hartnell College Mission Statement:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.*

2. Consider Approval of Minutes of January 30, 2023 David Beymer
MOTIONED (Jalomo), Seconded (Del Real), unanimously approved.

INFORMATION/DISCUSSION/PRESENTATIONS

1. Overview of Hartnell's Governance Redesign proposals Dr. Marianne Fontes
Dr. Fontes reviewed her PowerPoint presentation, posted on the [council's webpage](#), and took comments from our members. Mr. Beymer mentioned that this council will become a sub-committee under the "Hartnell College Council" (currently College Planning Council). He also commented that he liked the concept of alternates when members can't attend. He asked if alternates need to be determined in advance. Mr. Pullum advised that alternates currently can't vote, but for the classified staff they would like to choose them in advance. Dr. Jalomo enjoyed the student voice and having the representation by students. We've tried to include students in our current structure, but hopefully we'll get more student participation with the new structure. Dr. Lofman shared that he likes the tri-lead roles, as opposed to governance structure that is "administrator heavy." He shared the 2024 ACCJC Standards and asked how it will affect institutional effectiveness and continuous improvement. Dr. Fontes stated that President Gutierrez has advised that each council will decide and oversee their own charges. Dr. Fontes thanked everyone for their input, and looks forward to reading more feedback from us.

ACTION

Dr. Fontes will send Dina a link to her feedback document for sharing with our members.

2. Status Midterm Report David Beymer
a. Approved by Board of Trustees, February 7, 2023
b. Submit to ACCJC no later than March 15, 2023
We are on track to submit our report to the ACCJC.

3. Process for nominating new commissioners to the commission David Beymer
[Announcement on ACCJC web site](#)
Mr. Beymer shared the announcement linked above. Dr. Wilkinson is willing to assist anyone who is interested in applying. Dr. Lofman shared that our former Superintendent/President, Dr. Willard Lewallen, was a commissioner for two years.

4. Draft selection of writers for ISER to replace midterm writers - Tri-leads David Beymer
I. Institutional Mission and Effectiveness
II. Student Success
III. Infrastructure and Resources
IV. Governance and Decision-Making
[Draft 2024 Standards](#) presented to the Commission in January for first read.

Mr. Beymer shared the latest draft with the four ACCJC Standards and areas where we can fill in writers. He mentioned that he and our faculty members can easily identify the best faculty to write in each section. However, we need assistance from Mr. Pullum to identify classified staff who are the best fit for each section. Mr. Beymer noted that President Gutierrez or his designee will most likely assign the administrators to the ISER writing roles. We need a core group of twelve writers.

Dr. Lofman stated that even though it looks like a lot of Standards, it is considerably less than before. They are more streamlined. He added that the Standards include equitable services, which we need to keep in mind with our other locations. Dr. Lofman requested that Dr. Wilkinson and Mr. Beymer consider

and discuss the fact that the Accreditation Council will no longer be a governance council under the new Governance ReDesign. He asked for clarification as to the membership under the new governance structure.

5. Next steps for ISER and change in fall training date. David Beymer
ISER training happens 2 to 2.5 years in advance of ISER due date. ISER is tentatively due Aug. 1, 2025. Fall training date will be shared as soon as we receive feedback from the ACCJC. This will include the due date for our ISER. Training will be for all members of the Accreditation Council and ISER writers. He and Dr. Wilkinson have been discussing if the training should be in Fall 2023 or during the summer (faculty would be paid a stipend). Dr. Ting requested clarification on our process for selecting writers – does someone self-nominate or are people nominated? Mr. Beymer shared that only four members volunteered to be writers on the 2019 ISER, and those volunteers were assigned areas. However, for our next ISER, we'd like to be mindful as to how people are assigned. Dr. Ting stated that it would be nice to let folks self-nominate to be inclusive.

ANNOUNCEMENTS

1. [ACCJC Educational Series](#) to learn more about a variety of topics related to accreditation. Dr. Wilkinson encouraged everyone to view these webinars.
2. Listening Session for Draft 2024 Standards Tuesday, April 18, 1 - 2 p.m. and 5 - 6 p.m. Comment form and registration is at: <https://accjc.org/announcement/accjc-standards-review-update-and-next-stepsjanuary-2023/>
3. Hartnell's initial training for the Institutional Self-Evaluation Report (ISER) will be rescheduled for Fall 2023

ITEMS TO BE CONSIDERED FOR FUTURE AGENDAS:

1. None

NEXT MEETING(S)

- March 20, 2023
- April 17, 2023
- May 15, 2023

MOTION TO ADJOURN

Meeting adjourned at 4:17 pm.

David Beymer