



HARTNELL COLLEGE

**Accreditation Council  
Minutes  
May 15, 2023, 3-5p.m.  
Via Zoom**

*APPROVED/E-VOTE: 08/04/23*

**MEMBERS**

Name	Representing	Present	Absent
1. Dr. Cathryn Wilkinson, Co-Chair	Administration	X	
2. David Beymer, Co-Chair	Full-Time Faculty	X	
3. Dr. Jason Hough	Academic Senate/Full-Time Faculty		X
4. Dr. Brian Lofman (I)	Administration	X	
5. Dr. Romero Jalomo (II)	Administration	X	
6. Graciano Mendoza (III)	Administration	X	
7. Michael Gutierrez (IV)	Administration		X
8. Alicia Gregory	Manager, Supervisor, or Confidential		X
9. Dr. Layheng Ting	CSEA	X	
Vacant	CSEA		
Vacant	L-39		
10. Chris Moss (QFE #1)	Full-Time Faculty		X
11. Mercedes Del Real (QFE #2)	Full-Time Faculty	X	
12. Dr. Emily Rustad (QFE #3)	Full-Time Faculty		X
13. Cynthia Ainsworth (Rec #1 Library)	Full-Time Faculty	X	
14. Deborah Stephens (Rec #2 - Technology)	Full-Time Faculty	X	
Vacant	Part-Time Faculty		
15. Bryan Cabello	Associated Students		X
16. Jennifer Santiago	Associated Students		X

**Others**

Name	Title or Representing	Present	Absent
Dr. Gayle Pitman	Administration	X	

CALL TO ORDER & INTRODUCTIONS  
Meeting called to order at 3:03 pm.

Cathryn Wilkinson

**ACTION ITEMS**

1. Consider Approval of the Agenda  
**MOTIONED** (Jalomo), Seconded (Wilkinson), unanimously approved.

David Beymer

***Hartnell College Vision Statement:** Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.*

***Hartnell College Mission Statement:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.*

2. Consider Approval of Minutes of April 17, 2023 David Beymer  
**MOTIONED** (Jalomo), Seconded (Del Real), unanimously approved.

INFORMATION/DISCUSSION/PRESENTATIONS

1. Chancellor's Approval to offer a Bachelor's Degree in David Beymer/  
Cathryn Wilkinson  
Respiratory Care  
Cathryn explained about the approval process. Mr. Beymer advised that the Chancellor's application is often difficult to read, so folks may find the Hartnell Program Evaluation Committee (PEC) report to be easier to read (see documents posted on council's webpage). Dr. Wilkinson mentioned that we can't move forward until it goes through the approval process. Dr. Pitman shared that she spoke with Dr. Catherine Webb at ACCJC, and it became clear that we shouldn't submit a substantive change until we receive approval locally at Hartnell's Curriculum Committee.
2. Preliminary Open Session Agenda for Commission Cathryn Wilkinson  
Meeting on June 7, 2023  
Dr. Wilkinson shared that the Commission's next annual meeting is June 7, 2023. The preliminary agenda is posted and linked to our agenda. She recommended that those interested in seeing the inner workings of the Commission attend the open session. The Commission will review our Midterm Report during their closed session, and we hope they take action to accept our report.
3. [Draft 2024 Standards](#) presented for first read available David Beymer  
Mr. Beymer explained that the link to the draft standards is the red-lined version. If anyone wishes to read the cleaned-up version, you can locate it at the ACCJC website. Dr. Wilkinson added she is excited the ACCJC has reformed so they are more supportive and affirming.
4. Accreditation Committee under New Governance David Beymer/  
Cathryn Wilkinson  
Structure – Meeting time and membership  
Dr. Wilkinson and Mr. Beymer thanked everyone for their service on the last cycle, and for their hard work on the Midterm Report. They also suggested keeping the third Monday from 3:00-5:00pm. Dr. Pitman, as our new ALO, supports this meeting time so our members know the dates and times are set.

Dr. Lofman thanked the Co-Chairs for their collaboration over the last few years, and also requested all Zoom format, if possible. He inquired if the composition of the membership (positions, not people) would remain the same. Discussion ensued, and Dr. Lofman recommended that if the Hartnell College Council needs to endorse our membership, we should be proactive and have our members identified now. Dr. Wilkinson inquired as to who we should invite to the first meeting: Mr. Beymer and the four faculty who have volunteered to be on the committee for the next accreditation cycle. Mr. Beymer advised that Shawn Pullum is reaching out to all classified staff (CSEA, L-39, and Confidentials) for four volunteers – he has offered two names so far. The president would identify managers to be writers. Dr. Lofman inquired if the writers are operational or are they members; Dr. Pitman advised that her experience is that the writers are operational only. Dr. Lofman recommended identifying those who are experts.

Dr. Pitman confirmed that the ISER will be due in 2025; Mr. Beymer added that the report is due to the ACCJC six months prior to the team visit in 2026.

## ANNOUNCEMENTS

1. [ACCJC Educational Series](#) to learn more about a variety of topics related to accreditation. Dr. Wilkinson encouraged everyone to view these webinars. Mr. Beymer added that it would be helpful for folks to attend the seminar next May
2. Hartnell's initial training for the Institutional Self-Evaluation Report (ISER) will be rescheduled for Fall 2023.
3. ACCJC Commission Meeting: Open Session, June 7, 2023, 1:00-2:30pm. The public is welcome to join in person or virtually. This session will focus on updates on accreditation processes, policies, and activities. All of the meeting materials including the agenda are available here: [Accrediting Commission Meeting](#) PLEASE NOTE: Virtual attendees wishing to make a public comment must register no later than Tuesday, June 6, 2023, by 5:00pm. Register here: [Virtual Attendance](#)
4. Mr. Beymer thanked everyone for their hard work on our Midterm Report. Dr. Wilkinson added that it was a pleasure to work with Mr. Beymer as her co-chair.

## ITEMS TO BE CONSIDERED FOR FUTURE AGENDAS:

1. Updated handbook
2. Agenda
3. Membership

## NEXT MEETING(S)

- TBD

## MOTION TO ADJOURN

Meeting adjourned at 3:51 pm.

Cathryn Wilkinson