



**Accreditation Council
Minutes
September 16, 2019, 3-5p.m.
Building E-112**

MEMBERS

Name	Representing	Present	Absent
Dr. Lori Kildal	Administration	X	
Michael Hooper	Full-Time Faculty	X	
Lisa Storm	Academic Senate/Full-Time Faculty	X	
Alfred Munoz	Administration		X
Dr. Romero Jalomo	Administration	X	
Dr. Brian Lofman	Administration	X	
Dr. Patricia Hsieh	Administration	X	
Alma Arriaga	Confidential		X
Vacant	CSEA		
Vacant	CSEA		
Vacant	L-39		
David Beymer	Full-Time Faculty	X	
Tanya Ho	Full-Time Faculty	X	
Chris Moss	Full-Time Faculty		X
Dr. Ann Wright	Full-Time Faculty	X	
Vacant	Part-Time Faculty		
Fabian Rodrigueaz	Associated Student	X	
Vacant	Associated Students		

CALL TO ORDER & INTRODUCTIONS

Lori Kildal/
Michael Hooper

Meeting called to order at 3:05 pm. Mr. Hooper welcomed Dr. Hsieh to Hartnell and our council. Dr. Hsieh congratulated everyone on their great work on the recent ISER and accreditation visit. Dr. Kildal asked everyone to introduce themselves.

ACTION ITEMS

1. Consider Approval of Minutes of March 18, 2019 Michael Hooper
MOTIONED (Beymer), Seconded (Storm), majority approved; Hsieh abstained. Ms. Storm stated that under her first comment in the debrief SLO "Coordinate" should be corrected to "Coordinator." Dr. Jalomo advised that we should change "paper based" to "student discipline" files to avoid confusion about their software program "Advocate."
2. Consider Approval of Minutes of May 20, 2019 Michael Hooper
MOTIONED (Beymer), Seconded (Jalomo), majority approved; Storm and Hsieh abstained.

Hartnell College Vision Statement: Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

Hartnell College Mission Statement: Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.

INFORMATION/DISCUSSION/PRESENTATIONS

1. Review Council Handbook Michael Hooper
Mr. Hooper reviewed the current handbook posted on the council's webpage. He shared the recent changes to Robert's Rules of Orders, as well the change in quorum.

2. Letter from Commission Lori Kildal
Dr. Kildal reviewed the letter posted on the council's website, as well as the one-click Accreditation webpage. She shared that there were originally three recommendations; Dr. Lewallen reviewed and notified the Commission on the facts statement, so we now have two recommendations.

3. Elect new Co-Chair for Council Lori Kildal
Dr. Kildal shared that Mr. Hooper has served a dual role as ISER Co-Chair and faculty co-chair of the Accreditation Council. His two-year term as faculty co-chair of the council has finished, so we need to nominate faculty.

Ms. Storm nominated Ms. Ho; Dr. Lofman nominated Mr. Beymer; Dr. Jalomo inquired if Mr. Hooper was interested in continuing in this role. Mr. Hooper stated that he would continue if no other co-chairs are elected. Dr. Wright inquired as to the role of the co-chair of the council. Dr. Kildal advised that the co-chair works with the VPAA to set the agendas, gathers information to share with council members, and organizes for future projects. Dr. Lofman added that the next report due to ACCJC is the Midterm Report (March 2023).

All in favor of David Beymer: Lofman, Jalomo, Ho, Hsieh, Hooper, Wright
All in favor of Tanya Ho: Storm, Beymer, Rodrigueaz

Mr. Beymer elected as co-chair of council.

4. Repository for Evidence Lori Kildal
Dr. Kildal stated that the council should be working on a repository for evidence right now. She advised the council to research programs that are more secure. Dr. Kildal will also consult with Dr. Hsieh as to programs she's used at her previous institution. VPIT Dave Phillips will also be consulted. Mr. Rodrigueaz offered options of programs that students already use at Hartnell.

Dr. Lofman inquired if we will receive guidance from ACCJC as to how to move forward with evidence gathering. Mr. Hooper shared information from the ACCJC regarding evidence gathering.

ACTION

For future meetings, we will have placeholders on our agenda for evidence gathering.

5. Future Meeting Dates Lori Kildal
Dr. Kildal shared her thoughts to meet twice a semester – next meeting in November. She advised that the ACCJC will be reviewing the standards again, and reminded everyone that our council has always been active in reviewing and submitting feedback. If the ACCJC sends information for

feedback, we would reconvene the council as needed. Dr. Hsieh agreed that we should keep the monthly meetings on our calendars, and we will notify everyone if we decide to cancel the meeting.

ACTION

Dina will notify all members once the decision is made to hold or cancel the October 21, 2019 meeting.

OTHER ITEMS/BRIEF ANNOUNCEMENTS

1. New Accreditation Basics Course (On-line) <http://www.accjc.org/>
New members must complete the course and email their certificate of completion to Dina at dhayashi@hartnell.edu.
2. ACCJC Conference
Partners in Excellence Conference will be held April 20-23, 2021 in Orange County. Please see document posted on the council's webpage.
3. ACCJC Webinar Series
Dr. Kildal encouraged everyone to listen to the webinars offered by the ACCJC. Upcoming webinars are posted on the council's webpage.
4. Ms. Ho shared that the RCP area had their accreditation visit last week and they did well. Dr. Kildal congratulated Ms. Ho on the great news that they received.
5. Dr. Lofman encouraged members to volunteer to serve on an accreditation site visit.
6. Dr. Wright inquired when the review of standards will happen. Dr. Kildal advised that it should happen sometime this year. Dr. Hsieh shared that there may be changes with the new leadership at ACCJC due to Dr. Richard Winn's retirement.

NEXT MEETING(S)

- October 21, 2019
- November 18, 2019
- December 16, 2019 (may reschedule due to winter break)
- January 20, 2020 (cancelled due to winter break)
- February 17, 2020 (may reschedule due to holiday)
- March 16, 2020 (may reschedule due to spring break)
- April 20, 2020
- May 18, 2020

ADJOURNMENT

Meeting adjourned at 3:52 p.m. |

Lori Kildal/
Michael Hooper