HARTNELLCOLLEGE

EQUITY ASSURANCE COUNCIL
September 18, 2026, 3pm
E-112 and Zoom Access
Minutes

MEMBERS	Constituent Group	Present	Absent
1. Rosslyn Knight, Co-Lead	Administration	X	
2. Jason Garrett	Administration	X	
3. Gabriela Lopez	Administration	X	
4. Layheng Ting	Administration	X	
5. Mario Flores	Administration		X
6. Kayla Valentine	Administration		X
7. David Jones, Co-Lead	Classified (L-39)		X
8. Maria De Leon	Classified (CSEA)		X
9. Alysha Ham	Classified (CSEA))		X
10. Janet Flores	H.C.F.A.		X
11. Peggy Munoz-Meador, Co-Lead	H.C.F.A.	X	
12. Natalia Cavallero	H.C.F.A.	X	
13. Seaneen Sullinger	H.C.F.A.		X
14. Victoria Uribe	A.S.H.C.	X	
15. Kiana Randolph	A.S.H.C.		X
16. Andrea Ramirez	A.S.H.C.		X

1. **Call Meeting to Order**
   Meeting called to order at 3:11 pm. The start was delayed to accommodate attendance and participation at the inaugural HSI Symposium.

2. **Introductions**
   Members present introduced themselves.

3. **Consider Approval of Agenda**
   Gabriela Lopez motioned to approve the agenda. Peggy Munoz-Meador seconded the motion. The motion carried unanimously.

4. **Consider Approval of Meeting Minutes**
   Gabriela Lopez motioned to table review of the May 15, 2026 meeting minutes until the October 2026 meeting. Jason Garrett seconded the motion. The motion carried unanimously.

5. **Review of ATD Coaches Recommendation Letter**
   An overview of the multi-year process and areas of focus was provided. Members noted the area of focus around technology, which is vital to many of the college's current initiatives.

6. **Review of EAC Goals for 2025–2026**

a. **Expanding Caring Panthers to Faculty:** Last year, a group of faculty interviewed faculty colleagues who were invited to participate based on their course outcomes and persistence data. Next steps are understanding what the Caring Panthers commitments look like in the classroom and expanding "employee to employee" Caring Panthers. Jason Garrett noted that this is a good reminder of how far we have come and observed the growth and culture the college is building.

b. **Connecting to EAC:** Professional learning should go beyond a faculty focus to include administration and staff, especially around data and IT. As the college approaches implementation of shortened academic terms, members discussed whether to offer trainings and how the EAC can contribute to a professional learning series.

c. **Service Area Equity Rubrics:** Members discussed how to institutionalize the rubrics.

D. **Employee Resource Groups**: A lot of information was gathered on this and we need to revisit this and determine next steps. Rosslyn will reach out to HR to provide an update.

7. Goals for 2026–2027 (Brainstorm)

a. **Dual Enrollment Faculty Training:** Ensure policies are being implemented across the different partner school sites.

b. **Policy Review:** Continue the review of AP/BPs with an equity lens and develop a rubric to assist with this process.

c. **Bias Reporting:** Decide whether to pursue this avenue and integrate it within the existing Advocate system.

d. **Professional Development:** Create or sponsor a series to ensure equity in the development of tools and in leveraging data for informed communication (for example, targeted recruitment for academies).

e. **Data Summits:** Continue hosting data summits to build data literacy and data-informed conversations around specific populations. This year's topics under consideration include Adult Learners and Black Student Success Part II. The EAC can help bridge discussion from data summit to action.

f. **Technology Equity Rubric:** Develop a Technology Equity Rubric and continue supporting the institutionalization of existing equity rubrics for the classroom as well as service areas.

g. **Art on Campus Policy:** Circle back to put forth a proposed policy to replace the one eliminated last year. Rosslyn will reach out to Dean Fontes for an update on the SOP related to this.

8. Closing Comments/Adjournment

a. Jason Garrett offered praise for the HSI Symposium and for Laura Zavala, who led the efforts on Hartnell College's behalf. Attendees appreciated the opportunity to talk with colleagues and to have a moment to reflect on servingness and our resilience during this challenging time.

b. Wayfinding and Directional Signs: Peggy Munoz-Meador suggested we follow up with Facilities on current status and any needs they may have. Invite the Facilities team and Richard for discussion.

c. The next meeting will be held October 16, 2026 at 9:00 am.

The meeting adjourned at 4:14 pm.

NEXT MEETING(S)
October 16, 2026, 9:00 am
November 20, 2026, 9:00 am
December 18, 2026, 9:00 am