



HARTNELL COLLEGE
OFFICE OF VICE PRESIDENT STUDENT AFFAIRS
411 Central Ave. ♦ Salinas, CA 93901 ♦ Phone: 831-755-6822

REQUEST FOR GROUP PRIORITY REGISTRATION CONSIDERATION

CRITERIA FOR EVALUATING REGISTRATION PRIORITIES (NOTE: Requests for Priority Registration are limited to Priority Group 2 or 3)

1. The student group is identified through legislation or regulatory provision as being entitled to priority registration.
2. The student group must participate in a college-sanctioned activity that significantly contributes to the mission and strategic priorities of the college.
3. Priority registration is necessary for the student group to maintain eligibility for the college-sanctioned activity.
4. Priority registration has been identified as a strategy to improve access and success for a particular student group.
5. Priority registration is utilized as a means of recognizing or rewarding a particular student group as a result of service or achievement.

NOTE: Cohort/learning community groups are exempt from applying for this process.

ALL STUDENTS MUST MAINTAIN GOOD ACADEMIC STANDING AND BE FULLY MATRICULATED

General Information (All Sections must be completed)

Name of Program: Umoja		Program Director or Faculty Advisor Name: Miriam Vazquez-Gonzalez		
Program Director or Faculty Advisor Email: mvazquez@hartnell.edu		Program Director or Faculty Advisor Daytime Phone #: (831) 770-6126		
Potential # of students in this priority group? 50-75		New Program for Fall 2025 No, UMOJA was established at Hartnell in 2019		
<i>Please indicate below which criteria(s) your request meets: (Please place an X in the box below that corresponds with the Criteria for Evaluating Registration Priorities shown above)</i>				
1	2	3	4 X	5

You MUST attach a written explanation and any documentation that justifies your Request for Group Priority Registration. Your application will not be reviewed without this requirement being met.

Office Use Only

Received by VPSA Office:		Date: March 6, 2025
Comments: _____		
Reviewed by SALT:	<u>Recommend Approval</u> / Do Not Recommend	Date: March 5, 2025
Comments: SALT recommends approval of UMOJA to Priority 2		
Reviewed by Student Affairs Success Council:	<u>Recommend Approval</u> / Do Not Recommend	Date: March 14, 2025
Comments: The Student Affairs Success Council recommends approval to Priority 2		
Reviewed by Hartnell College Council	Recommend Approval/Do Not Recommend	Date: _____
Comments: _____		
Superintendent/President	Approved/No Approved	Date: _____
Comments: _____		

Semester Request for Priority Group is in Effect: FALL _____	Priority Group # Assigned:
---	----------------------------

Current Priority Groups as of Fall 2017

Priority 1	• Foster Youth • Veterans • Extended Opportunity Program and Services (EOPS) • Disabled Student Programs and Services (DSPS) • CalWorks Program All students must be in good academic standing, good program standing, and fully matriculated
Priority 2	• Student Athletes – Since Sports Counseling Center opened in 1987 • TRIO Program - Since Summer 2011 • DSPS Note takers – Since Fall 2011 • HEP Students – Since Fall 2016 • Supplemental Instruction Leaders – Since Fall 2016 • Dual Enrollment Students – Since Fall 2017 All students must be in good academic standing, good program standing, and fully matriculated
Priority 3	• Continuing & First Time Students ○ Continuing Students who have 32.0 – 60.9 units completed at Hartnell. ○ Continuing Students who have 15.0 – 31.9 units completed at Hartnell. ○ Continuing Students who have 61.0 – 99.9 units completed at Hartnell. ○ Continuing Students who have .3 – 14.9 units completed at Hartnell. ○ Continuing and First Time Students who have 0.00 - .29 units completed at Hartnell. ○ Continuing Students who have 100+ units completed at Hartnell. All students must be in good standing and fully matriculated
Priority 4	• Continuing students who have lost their priority eligibility • Non-Matriculated New & Returning Students
Priority 5	• Concurrent Enrollment (K-12) Students

Procedures for Filing the Request for Group Priority Registration Consideration:

1. Complete the attached form in its entirety. (Incomplete forms will be returned unprocessed)
2. Provide sufficient supporting documentation attached to your request form.
3. Submit the completed form and documentation no later than September 1st to the Office of the Vice President of Student Affairs for consideration for the following Fall semester priority registration.
4. You will be notified of the outcome of your request by the VP of Student Affairs once all of the shared governance committees have made their final decision.