



**Hartnell College Council**  
**December 12, 2025 / E-112, 1 p.m., with Zoom Access**  
**Minutes**

**APPROVED 2/27/26**

<b>MEMBERS</b>	<b>Constituent Group</b>	<b>Present</b>	<b>Absent</b>
1. Kelly Locke, Tri-chair	Academic Senate	X	
2. Shawn Pullum, Tri-Chair	Classified Professional	X	
3. Michael Gutierrez, Tri-Chair	Administration	X	
4. Tony Anderson, Member	Academic Senate	X	
5. Gladys Cabrera Luis, Member	A.S.H.C.		X
6. Delia Edeza, Member	Classified Professional		
7. Sandra Guzman, Member	Administration	X	
8. Elena Hernandez, Member	A.S.H.C.	X	
9. Carol Kimbrough, Member	Academic Senate	X	
10. Adair McCall Ortega	Classified Professional		X
11. Rosalie Perea Lopez, Member	A.S.H.C.		X
12. Gayle Pitman, Member	Administration	X	
13. Ariana Rodriguez, Member	Classified Professional		X
14. Nancy Schur-Beymer, Member	H. C. F. A.	X	
15. Lucy Serrano, Member	Classified Professional	X	
16. Sheena Schira, Member	Academic Senate	X	
17. Guy Hanna, Member	Administration		X
18. Kayla Valentine, Member	Administration	X	

**Guests:** Janet Flores, Faculty; Gabriela Lopez, Dean, and Layheng Ting, Director of IR

**CALL TO ORDER/ONE HARTNELL**

Tri-Chair Kelly Locke called the meeting to order at 1:06 p.m. The Council did not meet quorum when the meeting was called to order. The Council discussed information items until quorum was met at 1:20 p.m.

**MINUTES – November 14, 2025**

Shawn Pullum motioned to approve the November 14, 2025 meeting minutes, seconded by Sandra Guzman. The motion carried.

**STUDENT EQUITY PLAN**

Lucy Serrano motioned to approve the 2025-2028 Student Equity Plan 2025-2028, seconded by Kayla Valentine. The motion carried.

Before the Council voted, Gabriela Lopez presented the draft plan. She reported that the plan is updated every three years, and the review and update of the plan were collaborative efforts across the district. The plan was approved by the Senate and the Equity Assurance Council.

**CARING CAMPUS COMMITMENTS:** Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students

**VISION STATEMENT:** A place where dreams become possibilities.

**MISSION STATEMENT:** We advance social and economic justice through the transformation of education.

**VALUES STATEMENT:** Our core values reflect our deeply ingrained beliefs that guide everything that we do. When we practice these values, we put students first. Education, Connection, ¡Si se puede! Cultural Wealth, Impact.

The plan addresses key metrics of successful enrollment, completion of transfer-level math and English in the first year, certificate and degree completion within three years, persistence, and transfer to four-year universities. The College has identified strategies for disproportionately impacted (DI) student groups for focused support and measurable improvement over the next three years. The plan aligns with initiatives already underway at the College and is scheduled to go before the Governing Board on December 16, 2025, the final step before submission to the Chancellor's Office.

### **PROPOSAL TO RESTRUCTURE PROFESSIONAL LEARNING CENTER (PLC)**

Janet Flores explained that PLC's structure and functions have taken shape, but that it has become clear that there is overlap between the responsibilities of the Professional Development & Flex Committee (PDC) and the responsibilities now assigned to the PLC.

This redundancy has created uncertainty about the PDC's role moving forward. Additionally, the Chancellor's Office recently revised its Professional Learning and Flexible Calendar regulatory guidelines to include specifically the need for an advisory committee that is tasked with recommending professional learning activities to college presidents.

It is proposed that the existing PDC be restructured and retitled as the Professional Learning Advisory Committee (PLAC). Under this model, the PLC will be responsible for the administration and implementation of professional learning, while the PLAC will serve as an advisory and evaluative body—providing guidance, reviewing proposals, and ensuring that professional learning remains strategically aligned with institutional goals and values.

The proposal will return for final consideration by the Council once it has been fully vetted by constituent groups.

### **AP 4235, CREDIT FOR PRIOR LEARNING**

Lucy Serrano motioned to approve revisions to AP 4235, Credit for Prior Learning, seconded by Kayla Valentine. The motion carried.

### **AP 3200 ACCREDITATION**

Sandra Guzman motioned to approve revisions to AP 3200, Accreditation, seconded by Kayla Valentine. The motion carried.

Prior to the vote, Gayle Pitman explained the revisions are necessary because the AP does not align with the college's current practices and is preparation for the next review.

### **ACCJC ANNUAL REPORT TARGETS**

Gayle Pitman reported that the College is required to submit an Annual Report to the Accrediting Commission that includes several ACCJC-required metrics. She explained that her office is preparing to establish new targets and wanted to provide options before beginning that work. Layheng Ting joined the Council to present three methods for establishing targets. She explained each, including the pros and cons. A discussion ensued. The plan is to incorporate feedback and share data with each department. Nancy Schur Beymer asked that Institutional Research work with Nursing faculty on nursing data, as the department is also required to submit data to its nursing accrediting agency and she wants to ensure the target-setting method is aligned. The item will return after the new year for action.

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### **ACCREDITATION TIMELINE AND PROGRESS REPORT**

Gayle Pitman provided an update on the Institution Self-Evaluation Report (ISER). She reported that the narratives and evidence are nearly complete. January will be used to clean up the report, vet across campus starting in February, submit to the Governing Board in May, and submit to the commission by August 1, 2026.

### **PRESIDENT'S TASK FORCE ON RACE, EQUITY, AND SOCIAL JUSTICE FINAL REPORT**

Nancy Schur Beymer motioned to accept the final report from the President's Task Force on Race, Equity, and Social Justice, seconded by Kayla Valentine. The motion carried.

Gayle Pitman recalled that the task force was established in 2020 by former interim superintendent/president Raul Rodriguez. The task force made 33 recommendations; each goal was met, or significant progress has been made. Beginning in the 2023-2024 academic year, the Equity Assurance Council tracked and reported on annual progress on each for each of the recommendations. This report summarizes the progress from 2022 through 2025, assesses impact of the work to date, and offers guidance for sustaining this momentum.

### **ADJOURNMENT**

The meeting adjourned at 2:55 p.m.

### **NEXT MEETINGS**

February 27, 2026

March 13, 2026

April 10, 2026

May 8, 2026