



Hartnell College Council
May 8, 2026 / E-112, 1 p.m., with Zoom Access
Minutes

MEMBERS	Constituent Group	Present	Absent
1. Kelly Locke, Tri-chair	Academic Senate	X	
2. Shawn Pullum, Tri-Chair	Classified Professional	X	
3. Michael Gutierrez, Tri-Chair	Administration	X	
4. Tony Anderson, Member	Academic Senate		X
5. Gladys Cabrera Luis, Member	A.S.H.C.	X	
6. Delia Edeza, Member	Classified Professional	X	
7. Eric Grabiell, Member	Administration	X	
8. Sandra Guzman, Member	Administration	X	
9. Elena Hernandez, Member	A.S.H.C.	X	
10. Carol Kimbrough, Member	Academic Senate	X	
11. Adair McCall Ortega	Classified Professional		X
12. Daniel Ochoa, Member	A.S.H.C.		X
13. Gayle Pitman, Member	Administration	X	
14. Ariana Rodriguez, Member	Classified Professional		X
15. Nancy Schur-Beymer, Member	H. C. F. A.	X	
16. Lucy Serrano, Member	Classified Professional	X	
17. Sheena Schira, Member	Academic Senate		X
18. Kayla Valentine, Member	Administration	X	

Guest: Jason Garrett, Interim Dean of Academic Affairs

CALL TO ORDER

Tri-Chair Kelly Locke called the meeting to order at 1:08 p.m. Without a quorum at the call to order, the Council agreed to move to the information item, ACCJC Annual Report.

ACCJC ANNUAL REPORT

Gayle Pitman reported on the status of the ACCJC Annual Report. She said that the ACCJC Annual Report is a mandatory spring submission for accredited institutions, focusing on student achievement, headcount, and key performance indicators. It allows the ACCJC to monitor institutional health, compliance, and progress towards self-set student achievement standards over a rolling three-year period (2022-23, 2023-24, and 2024-25). The key components of the report include student achievement data, such as course completion rates, degree/certificate completion, licensing exam pass rates, and job placement rates. The report is due to the ACCJC by May 25, 2026.

MINUTES – April 10, 2026

Carol Kimbrough motioned to approve the April 10, 2026 meeting minutes. Gayle Pitman seconded the motion, and the motion carried.

ADMINISTRATIVE PROCEDURES (AP)

The Council agreed to one motion for the three APs under consideration. Prior to the motion, the Council received an overview of each AP.

Gayle Pitman motioned to recommend approval of the revisions to AP 7270, Student Worker Hiring, Employment, and Promotion, AP 4105, Distance and Correspondence Education, and AP 5520 Student Discipline. Lucy Serrano seconded the motion, and the motion carried. The recommendation will be forwarded to the superintendent/president for final approval.

AP 7270 and AP 4105 were presented to the Council at previous meetings and returned for a final review. Sandra Guzmán provided an overview of AP 5520. She stated that the revisions clarify the process, better define roles, and include language for the reporting of incidents. Additionally, she stated that new language encourages instructional areas to resolve issues. The AP was vetted by the Associated Students and Academic Senate, and both groups approved it.

ADJOURNMENT

The meeting adjourned at 2:14 p.m.

NEXT MEETING(S)

Fall 2026