



**IRC Council**  
**December 5, 2025, 9 am- 11 am, Room E112**  
**Minutes**

MEMBERS	Constituent Group	Present	Absent
1. Graciano Mendoza (Tri-Chair)	Administration	x	
2. Joseph Reyes	Administration	x	
3. vacant	Administration		
4. Laura Zavala, HSI	Administration	x	
5. David Techaira	Administration	x	
6. Marlene Hernandez (Tri-Chair)	Staff		x
7. Daniel Oviedo	Staff		x
8. Dina Uribe	Staff	x	
9. Dina Hayashi	Staff	x	
10. David Beymer (Tri-Chair)	Faculty	x	
11. Steve Graham	Faculty	x	
12. Nancy Schur-Beymer	Faculty	x	
13. Arya Hackney	Faculty	x	
14. Kaylie Perez-Rodriguez	Associate Student		x
15. Natalie Meza Ferro	Associate Student	x	
16. Ulyses Urias Rivas	Associate Student	x	
17. vacant	Associate Student		
Quorum 18 (14-total)		13	3

**Call Meeting to Order**

Meeting called to order at 9:02 a.m., Dec 5, 2025

**Approval of Agenda**

Consider approval of Dec 5, 2025, meeting agenda (Zavala, Hackney)

**Approval of Minutes**

Consider approval of the Nov 7, 2025, meeting minutes.

Motion to approve minutes for Nov 7, 2025. Motion carried (online voting)

**Federal Grants Update**

- No new updates on federal grants (HSI, USDA).

**PPA and Resources Request Funding Update**

- Committee preparing for PPA budgeting request review.
- Goal: finalize budget request list by early January.
- Possible presentation of finalized priorities to IRC in February.
- Discussion on process and criteria for prioritizing budget requests.

**CARING CAMPUS COMMITMENTS:** Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students

**VISION STATEMENT:** A place where dreams become possibilities.

**MISSION STATEMENT:** We advance social and economic justice through the transformation of education.

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- Council may ask questions and provide feedback on funding processes.
- Final funding decisions rest with the president based on resource availability.

## **Vote/Review Board Policies-Final and 2nd Read**

### Review and Adoption of BPs and APs

- Motion to adopt new policies using vetted legal language; passed unanimously.
- BPs and APs without proposed changes were also approved.
- Detailed review began on policies with proposed changes, starting with BP 6250 (budget management).

### Policy Discussion on Board Reserves

- Discussion centered on reserve fund requirements and the 20% threshold.
- Need for clear language on board approval when reserves fall below required levels.
- Concerns raised about emergency scenarios and how policy amendments should allow flexibility.
- Consensus: policy should explicitly state the board's authority to amend reserve requirements when necessary.

### Review of BP 6300 and BP Bids and Contracts

- BP 6300 reviewed, especially federal fund management procedures.
- Questions about Department of Education references; Graciano confirmed they follow legal and league recommendations.
- Review of bidding and contracts policies, including new technical references.
- Motions for adoption were sought for updated sections.

### Discussion on Proposed Changes to BP 6341 and BP 6910

- Nancy Schur supported retaining the term "value."
- Final decision: maintain original wording; no amendments adopted.

### Proposed Amendments to Agreement Authority

- Proposed changes to the superintendent president's authority for housing construction agreements.
- Debate on whether such agreements require explicit board approval.
- Group reached consensus that policy language should ensure board approval is required.

## **Other Comments**

### Discussion on Safety Concerns and Authorized Signatures

- Security response and handling of banned individuals were discussed.
- Recommendation: contact the Director of Public Safety when incidents occur.
- Upcoming safety committee meeting will address broader safety concerns.
- Proposed updates to authorized signature designations, including title updates and clarification of authority scope

The meeting adjourned at 10:45 a.m.

## **Next Meeting(s) February 6, 2025**

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