



## **Institutional Resources Council**

### **Minutes**

**December 6, 2024, 9am-11am**

**E-112**

**Zoom Link:** <https://hartnell-edu.zoom.us/j/83970537054>

Meeting ID: 839 7053 7054

<b>MEMBERS</b>	<b>Constituent Group</b>	<b>Present</b>	<b>Absent</b>
1. Graciano Mendoza (Tri-Chair)	Administration	X	
2. Joseph Reyes	Administration	X	
3. Christopher Padgett	Administration	X	
4. Vacant, HSI	Administration		
5. David Techaira	Administration	X	
6. Marlene Hernandez (Tri-Chair)	Staff	X	
7. Daniel Oviedo	Staff		X
8. Maria Marin	Staff		X
9. Dina Hayashi	Staff	X	
10. Jessica Mora Martinez	Staff		X
11. David Beymer (Tri-Chair)	Faculty	X	
12. Cynthia Ainsworth	Faculty	X	
13. Steve Ettinger	Faculty		X
14. Nancy Schur-Beymer	Faculty	X	
15. Vacant	Faculty		
16. Brian Resendiz	Associate Student		X
17.	Associate Student		
18.	Associate Student		
19.	Associate Student		
Total Members 14 (Quorum-8)		9	5

**Guest Speaker:** Dr. Debra Kaczmar

#### **1. Call Meeting to Order**

Meeting called to order at 9:06 a.m., Dec. 6, 2024

#### **2. Approval of Agenda**

Consider approval of Oct. 4, 2024 meeting agenda

Motion to approve agenda for Dec. 6, 2024. Motion carried (Reyes, Techaira)

#### **3. Approval of Minutes**

Consider approval of Oct. 4, 2024 meeting minutes

Motion to approve minutes for Oct. 4, 2024. Motion carried (Mendoza, Beymer) with correction, Cynthia was absent at October meeting.

**4. Review BPs Voting Outcomes**

BP6150- no comments. Good to move forward

BP6200- would like to include or add----constituents are also notified of the January calendar regarding the budget update release dates. Stress the board to hold to the “study session” for board review of the budget. Include language to state Final balance budget.

BP6250-no changes

BP6300-no changes

BP6307-no changes

Motion to approve with the requested changes.

*Continue review in Feb meeting the following:*

- BP 6340
- BP 6341
- BP 6345
- BP 6365
- BP 6520

**5. Approve BP's---continue for Feb**

**6. Approve Manager/Classified Professional-- continue for Feb**

**7. Approve Rehire Rubric for Full Time Faculty-- continue for Feb**

**8. Recommendation from Facilities Working Group**

**Lactation Room to remain—Motion is in favor to make no changes to LR.**

Regarding Facility request for Bldg. O- Cynthia explained the concern for having the lactation room converted to an office as this space is being utilized and they would like to add a fridge to have moms store their milk. Based on new state requirements, lactation rooms now require a sink any new construction will have to include a sink moving forward. There were 2 proposed ideas of converting some current office space or moving some people around. Debra stated the room has been used less than 7 times in three years.

**Library Space for schedulers –Motion to select option 2 all in favor**

1. Move Cynthia and put CTE in A150-A152
2. Cynthia moves to A153, Blanca and Marianne stay A152 and A150  
Schedulers to A118-A119 with furniture cost, mail room open, door unlocked
3. CTE place in bldg. O- Put CTE Dean in the “Director of Nursing” room O131 space for now since the space is vacant

4. CTE perm in O-144, admin stays in open area and faculty will have to shuffle

9. **General Updates-- continue for Feb**

**10. Closing Comments/Adjournment**

The meeting adjourned at 10:50 a.m.

**NEXT MEETING(S)**

February 7, 2025