



IRC Council

February 7, 2025, 9 am- 11am, Room E112
Minutes

MEMBERS	Constituent Group	Present	Absent
1. Graciano Mendoza (Tri-Chair)	Administration	x	
2. Joseph Reyes	Administration	x	
3. Christopher Padgett	Administration	x	
4. Laura Zavala, HSI	Administration	x	
5. David Techaira	Administration	x	
6. Marlene Hernandez (Tri-Chair)	Staff		x
7. Daniel Oviedo	Staff	x	
8. Vacant	Staff		
9. Dina Hayashi	Staff	x	
10. Jessica Mora Martinez	Staff	x	
11. David Beymer (Tri-Chair)	Faculty	x	
12. Cynthia Ainsworth	Faculty	x	
13. Steve Ettinger	Faculty	x	
14. Nancy Schur-Beymer	Faculty		x
15. Vacant	Faculty		
16. Brian Resendiz	Associate Student		x
17.	Associate Student		
18.	Associate Student		
19.	Associate Student		
Corium		11	3

Guests: (if any)

1. Call Meeting to Order

Meeting called to order at 9:05 a.m., Feb. 7, 2025

2. Reading of the Four Pillars of Guided Pathways

3. Approval of Agenda

Consider approval of Feb. 7, 2025 meeting agenda

Motion to approve agenda for Feb. 7, 2025. Motion carried (Reyes, Padgett)

4. Approval of Minutes

Consider approval of Dec. 4, 2024 meeting minutes

Motion to approve minutes for Dec. 6, 2024. Motion carried (Reyes, Techaira) Zavala (Abstain)

CARING CAMPUS COMMITMENTS: Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students

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1. Approval Managers/Classified Professional Rubric

Dave provided a summary of the Classified Professionals rubric and gave an example of how to reassess whether a particular position is still needed or relevant. He suggested that this is an appropriate time to review the budget, specifically regarding soft money (grants), to determine if the position is budgeted for continuation and whether there is a need to reduce hours. This evaluation will also help assess whether the position is necessary on the main campus or at satellite locations.

Rubric was reviewed for all and talked about how it was helpful during reevaluated questions while trying to scale a rehire position. It was observed and commented on that this looks more like a questionnaire/survey rather than a rubric. If scoring was added then more weight would need to review each question. Suggested that the rubric be revised and retake it to Cabinet for another review. This will help put in to perspective what side of the 50% law we are on. More time requested to review and reevaluate the questions. Cynthia recommended that it be approved with the thought of it still being able to revise it however it was still determined to allow another month.

2. Approval Rehire Rubric Full Time Faculty- Motion to approved (Reyes, Techaira) Padgett (Abstain)

The IRC asked for more time to review and discuss in length after reviewing the results from the a-synchronous voting responses. IRC is looking at though resource lenses and this category falls under the Admin service area as guidelines. Dave gave example on how faculty is hired and distributed by the impact of a program. Recommended to added more line items to capture librarian counselor etc. Another suggestion for positions that are essential to a necessary component to the institution. Recommended to find proper way to address support positions. It will have to go through senate again, possibly Cabinet and Student Senate. Approve this item with the recommendations mentioned to move on to the other councils.

3. Continue Review of Outcomes for

- a. **BP 6340-** motion to approve (Techaira, Beymer)
- b. **BP 6341-** motion to approve (Ettinger, Techaira)
- c. **BP 6345-** motion to approve (Techaira, Oveido)
- d. **BP 6365-** motion to approve (Zavala, Ettinger)
- e. **BP 6520 -**motion to approve (Reyes, Mora Martinez)

4. Approve BPs

As listed above all approved to move forward as is.

5. Facilities and Resource Request Funding Updates

Graciano went over the PPA requests received. Lower level items may not reach the Admin level in which the area Administrator needs to notify their division that their request was not moved forward or funded. Request to have a more transparent overall understanding on what gets funded and what doesn't in the vein of being transparent. This will take a lot of work with

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Administrator to sift through \$3.6 million to develop summary of what was funded.

Facility request: update on change.

-Move Cynthia's Office to A-153

-Move Marianne and her Assistant (temporary move) to A-152/150

-Move Schedulers from Building D to A-118/119. Mail room will remain as is. Access to mailroom and doors to suite will remain unlocked to provide library staff access to mail room at all times.

-Dean for CTE and their assistant. was placed at Alisal (AC-A106)

6. Closing Comments/Adjournment

The meeting adjourned at 10: 37 a.m.

Next Meeting (s)

March 7, 2025

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