



IRC Council

March 7, 2025, 9 am- 11am, Room E112

Minutes

MEMBERS	Constituent Group	Present	Absent
1. Graciano Mendoza (Tri-Chair)	Administration	x	
2. Joseph Reyes	Administration	x	
3. Christopher Padgett	Administration		x
4. Laura Zavala, HSI	Administration	x	
5. David Techaira	Administration		x
6. Marlene Hernandez (Tri-Chair)	Staff	x	
7. Daniel Oviedo	Staff	x	
8. Vacant	Staff		
9. Dina Hayashi	Staff		x
10. Jessica Mora Martinez	Staff	x	
11. David Beymer (Tri-Chair)	Faculty	x	
12. Cynthia Ainsworth	Faculty	x	
13. Steve Ettinger	Faculty	x	
14. Nancy Schur-Beymer	Faculty	x	
15. Vacant	Faculty		
16. Brian Resendiz	Associate Student		x
17.	Associate Student		
18.	Associate Student		
19.	Associate Student		
Quorum (9)		10	4

Guests: (if any)

1. Call Meeting to Order

Meeting called to order at 9:01 a.m., March. 7, 2025

2. Reading of the Four Pillars of Guided Pathways

3. Approval of Agenda

Consider approval of March. 7, 2025 meeting agenda (Ainsworth, Zavala)

4. Approval of Minutes

Consider approval of February 7, 2025 meeting minutes

Motion to approve minutes for February 7, 2025. Motion carried (Ainsworth, Reyes) Schur-Beymer

Abstain

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5. Present Facilities Master Plan

- On March 4, 2023, a meeting took place to discuss updates to the facilities master plan.
- The original plan was approved in 2014, which was meant for 2014 to 2024.
- The current focus was on Measure T projects, which were still ongoing.
- Since the original plan ended in 2024, an extension through 2030 was needed to include all project completions.
- The update included a new mission statement and recent information about Measure T projects.
- The goal was to have an up-to-date facilities master plan for accreditation.
- The new President gathered and submitted all details about previous plans and their completions.
- There was no specific end date for Measure T work, but it was expected to last until around 2030.
- The Board decided to use state matching funds to help complete more projects.
- The Governor's budget approved matching funds for Measure G and H.
- Funding for Measure F and H was estimated to be \$13 million for Merrill Hall, which could have raised the total budget from \$167 million to \$207 million.
- The Measure T project did not yet resolve the third issue, which was expected to take longer than 2030 to complete.
- The goal was to finish all buildings mentioned in Measure T as planned.

6. PPA Calendar for 2025-26

- PPA calendars were based on the last five years, with updated dates and language.
- A single point of contact existed for PPA processes across all service areas, not just academic.
- These calendars were drafts and were reviewed in the next meeting.
- The PPA operated as a one-time funding opportunity, making it easier to secure funds. - Library operating costs were not included in this process.
- PPA budgets were divided into three categories: one-time funding, ongoing funding, and the regular budget.
- Concerns existed regarding the lack of transparency in the funding request processes.
- A recommendation was made to move the prioritization into the Nuventive system by September 15.
- This allowed members to see the status of program plans.
- Teams worked with Nuventive to improve communication with Canvas.
- Efforts were made to obtain disaggregated data on assessments through Canvas.
- Deans were to share final lists of priorities with everyone in their areas.
- An emphasis was placed on the importance of completing this task quickly and including it in

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the calendars.

- The goal was to ensure that Vice Presidents and Deans communicated this information to all relevant parties.

7. Manager Classified Rehire Guided Discussion Points

David reviewed a recap of the rubric and asked to make a motion to approve. Motion carried to approve (Mendoza, Ettinger).

8. State and Federal Funding Updates

State Funding Updates

- Since January, uncertainty existed with state and federal funds.
- All federal funds were operational, except for the suspended USDA funds.
- A meeting with the President's office provided a plan to address issues as they arose.
- Last week, federal grant managers met, organized by the foundation and business office.
- The purpose was to discuss and share information among individuals managing federal funds.
 - All other funds functioned properly except for the USDA.
- It was important to stick to the facts and provide accurate information, especially regarding federal grants.

Federal Funding Updates

- Discussions were about how often the organization used federal grants.
- The organization drew down funds on a reimbursement basis, meaning money was received after spending, not before, following regulations.
- While the frequency of drawdowns increased, there was no requirement to spend the money right away.
- Positive feedback was received from federal authorities due to accurate submission of performance reports.
- Operations continued as usual, with no official letters received from the U.S. Department of Education.
- A letter about the High School Equivalency Federal Grant was sent to departments or colleges that changed programs.
- This letter mainly targeted programs that considered these changes.
- Efforts were made to follow all guidelines as required.
- Concerns arose about how federal funding could affect the organization's commitment to equity, diversity, and inclusion (Dei).
- Opposition to any federal requirement to remove mentions of Dei equity from the work was firm.
- It was unclear what percentage of the budget came from federal funding, but it was estimated to be around \$9.5 million.
- Acknowledgment was made that there was confusion about individual and district-level risk tolerance.

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9. Budget 101

- Councils discussed budgets and training for the past year.
- The purpose is to gather information on new topics for training and sharing information.
- Councils planned to work with the business office to create training modules for teams.
- Initial information about funding sources, budgeting methods, and the history of State funding was shared.
- Multi-year projections were communicated to the community to show how unrestricted funds may have developed in the coming years.
- A list of terms, including the 50% calculation, was provided.
- Councils considered making a bullet list of these topics to identify any missing information.
- The discussion included the importance of understanding one-time funding versus ongoing funding, carryover, and the impact of grants.
- Councils considered including carryover in budgets, like library budgets, which were overlooked before.
- A plan was made to add a list of terms and rules to the base technology classes to help faculty understand better.
- Councils planned to connect this list with the training and provide a link to the professional development pages for future reference.

10. Closing Comments/Adjournment

David asked if anyone had ideas for next meetings? Cynthia requested an Update on security campers and signage parking.

The meeting adjourned at 10: 24 a.m.

Next Meeting(s)

April 4, 2025

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