



**HARTNELL COLLEGE**  
**INSTITUTIONAL RESOURCES COUNCIL**  
**APRIL 5, 2024, 9AM - 11 AM**  
**E112 for those on campus**

**Zoom Login**

<https://hartnell-edu.zoom.us/j/83970537054>

Meeting ID: 839 7053 7054

**AGENDA**

| ITEM                                                          | TYPE                            | PRESENTED BY      | TIME        |
|---------------------------------------------------------------|---------------------------------|-------------------|-------------|
| 1. Call Meeting to Order                                      | Procedural                      | Marlene Hernandez | 9:00-9:02   |
| 2. Consider Approval of the Agenda                            | Procedural                      | Marlene Hernandez | 9:02-9:05   |
| 3. Consider Approval of Minutes for 3/1/24                    | Procedural                      | Marlene Hernandez | 9:05-9:08   |
| 4. New Strategic Plan Presentation part II (tentative)        | Information                     | Gayle Pitman      | 9:08-9:23   |
| 5. Approve Operational Memorandums-Desk Procedures            | Action                          | Graciano Mendoza  | 9:23-9:28   |
| 6. Stand by Sub-Committee on budget                           | Action                          | Dave Beymer       | 9:28-9:33   |
| 7. PPA Calendar                                               | Information                     | Dave Beymer       | 9:33-9:43   |
| 8. Other Rubrics-Faculty, Managers, & Classified              | Information                     | Dave Beymer       | 9:43-10:00  |
| 9. OM-Space Request                                           | Discussion                      | Graciano Mendoza  | 10:00-10:10 |
| 10. Review and approval of Workplace Violence Prevention Plan | Discussion(feedback)/<br>Action | Graciano Mendoza  | 10:10-10:25 |
| 11. Parking, Payment, Signage                                 | Discussion                      | Cynthia Ainsworth | 10:25-10:35 |
| 12. Closing Comments/Adjournment                              | Procedural                      | Graciano Mendoza  | 10:35-11:00 |

\*Council Tri-Chair Members:

- Graciano Mendoza, Vice President of Administrative Services
- Dave Beymer, Instructor/Athletic Trainer
- Marlene Hernandez, Program Assistant II

**CARING CAMPUS COMMITMENTS:** Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students  
**HARTNELL COLLEGE VISION STATEMENT:** Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

**HARTNELL COLLEGE MISSION STATEMENT:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (baccalaureate degrees, associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.