



Hartnell College - Office of Institutional Advancement
Grant Concept Form

September 2019

1. New/Renewal Grant Project – What do you want to do?

Title: Song Brown Registered Nurse Education Capitation Award

Website: <https://oshpd.ca.gov/loans-scholarships-grants/grants/song-brown/>

Abstract:

Hartnell College is requesting \$60,000 during the two-year funding cycle to expand nursing enrollments. The grant would fund two clinical nurse instructor positions and student support and learning material expenses needed to increase enrollments from 40 to 50 new students each year. In addition, the Song-Brown Nursing Education Capitation grant would fund professional development activities necessary to generate a new community-based health and wellness model learning activities, to establish new clinical learning experiences, and to fund the wages and benefits required for part-time faculty remediation and onboarding.

2. Alignment with College Strategic Plan and Feasibility

- 30 % **Goal 1 – Increase Student Completion**
- 30 % **Goal 2 – Increase Student Completion Efficiency**
- 30 % **Goal 3 – Increase Student Transfer to 4- Year Institute**
- 10 % **Goal 4 – Improve Student Employment Subsequent to Training or Completion**

Be prepared to provide data to support scoring below such as Labor Market Data.
 Scoring Criteria (1-5, WEAK to STRONG)

1) Staff expertise/experience in similar projects	5
2) Compelling need in college or community	5
3) Strong business/community/education partnerships	5
4) Reasonable regulations for managing grants	5
5) Low demand on resources (space, equipment, etc.)	3
6) Capable of sustaining project after grant ends	5
TOTAL (30 possible)	

List Strategic Goals
[Link to Hartnell College Strategic Plan](#)
 1A, 2A, 6A

List Accreditation Standards (i.e. II.A.)
[Link to Accreditation Standards](#)
 IA, IIA

3. If the project is for broad institutional capacity building, what are the plans for institution-wide development & implementation of proposed activities?

Activities supported in the Song Brown Capitation grant proposal align with the College's goal to increase student enrollments and increase student completion efficiency. Proposed activities would fund staffing needs and student support services for at least 20 more RN graduates during the term of the grant.

4. Does the project align with or overlap current activities or events? If yes, please provide information about activities and how current directors and programs staff are involved in developing this new project/grant proposal.

Goals and activities were written to expand enrollment and to supplement those already included in Hartnell's 2019-2020 California Community College Chancellor's Office Nursing Enrollment/Expansion and Assessment Grant.



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5. Grant Type		Due Date	6. Fiscal Information - Fiscal Agent	
<input checked="" type="radio"/> New <input type="radio"/> Continuation		01/19/20	<input checked="" type="radio"/> College <input type="radio"/> Foundation	
Funding Source		Agency/Org	Indirect Cost Rate: 4%	
<input checked="" type="radio"/> Public <input type="radio"/> State <input type="radio"/> Federal <input type="radio"/> Private <input type="radio"/> Foundation <input type="radio"/> Corporation <input type="radio"/> Individual		Office of Statewide Health Planning and Development Healthcare Workforce Development Division	Amount of Funds Available	
			\$200,000	
9. Grant Timeline		7. Does proposed project require matching funds or in-kind contributions?		
Grant Start Date: 07/01/20 Grant Ending Date: 06/30/22		<input checked="" type="radio"/> No <input type="radio"/> Yes, please complete 15. Budget Plan		
		8. Intellectual Property <i>Will proposed project result in the development of an intellectual property?</i>		
		<input checked="" type="radio"/> No <input type="radio"/> Yes, please explain below:		
10. PI/Proposal Lead		11. Additional Partners		
Proposal Lead: Debra Kaczmar Title: Dean of Academic Affairs, Nursing and Allied Health College Department: Nursing and Allied Health Phone: 770.6146 Email: dkaczmar@hartnell.edu		<i>Will this project include other agencies?</i> <input checked="" type="radio"/> No <input type="radio"/> Yes, please explain below:		

12a. Human Resources - Staffing Positions to Support the Grant
What new/continuing positions will be created to meet the proposed project objectives? Please list proposed titles and one sentence job description below; include estimated cost detail and source of funding:

The Song Brown Capitation Award would fund two part-time nursing clinical instructors and student support services for two years: ~\$30,000/academic year. Instructors would provide clinical education to nursing students in acute and community-based learning environments.

12b. Will proposed project require HCCD to eventually absorb the cost of staffing for the project?

No Yes, please explain below and complete 16a and 16b. Sustainability and Budget Plan:

New part-time instructor expenses associated with professional development and clinical remediation will be completed during the term of the grant. The District has no obligation to maintain increased enrollments.

13a. Facilities, Furniture and Equipment Resources to Support the Grant
*What new and/or remodeled space will be needed (e.g. offices, lab and activity space, etc.)?
 What furniture will be needed (e.g. workstations for staff, tables and chairs, etc.)?
 What equipment will be needed (e.g. computers/laptops for staff, phones, etc.)?
 Please describe below and include estimated cost and source of funding:*

N/A



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13b. Will proposed facilities, furniture and equipment needs continue after grant?
 No **Yes, please explain below and complete 16a and 16b. Sustainability and Budget Plan**

N/A

14a. Impact to Student Affairs and its resources?
What current resources will be used to implement this grant?
What new resources will be needed?

N/A

14b. Impact to Institutional Research and Information Technology resources?
What new institutional research will be needed (e.g. evaluation, new data sets, new reports)?
What new informational technology will be needed (e.g. new or additional software)?

N/A

14c. Will proposed institutional research and IT needs continue after grant?
 No **Yes, please explain below and complete 16a and 16b. Sustainability and Budget Plan**

N/A

15. Budget Plan – over term of grant

	Grant	HCCD Match	Match Other
Personnel Instructional	\$ 57,600		
Personnel Non-instructional	\$ 0		
Operating	\$ 0		
Equipment	\$ 0		
Indirect	\$ 2,400		
TOTAL	\$ 60,000		

Budget Notes:

16a. If proposed activities will continue after grant funding ends, what are the plans for sustainability? Indicate years and activities that will be included in Program Planning and Assessment (PPA) and Resource Requests. Complete **16b. Budget Plan-after grant term ends**

Proposed activities would restructure the existing nursing strategic plan based on outcome data and data from a new community needs assessment. Activities would bolster the healthcare employer steering and advisory committees and would jump start initiatives needed to reduce time to degree completion and to increase clinical learning opportunities. Activities would continue after the grant, but would not result in a need for more resources.

16b. Budget Plan –HCCD institutional commitment – after grant term ends

FY	20 20/20 21	20 21/20 22	20 22/20 23
Personnel Instructional	\$ 0	\$ 0	\$ 0
Personnel Non-instructional	\$ 0	\$ 0	\$ 0
Operating	\$ 0	\$ 0	\$ 0
Other	\$ 0	\$ 0	\$ 0
TOTAL	\$ 0	\$ 0	\$ 0

Budget Notes:

