



**HARTNELL COLLEGE**

**College Planning Council  
Minutes  
April 3, 2019, 3-5 p.m.  
E-112**

**MEMBERS**

**DRAFT**

Name	Representing	Present	Absent
1. Willard Lewallen	Administration	X	
2. Lisa Storm	Academic Senate	X	
3. Alfred Muñoz	Administration	X	
4. Romero Jalomo	Administration		X
5. Debra Kaczmar	Administration	X	
6. Sonja Lolland	Administration		X
7. Brian Lofman	Administration	X	
8. Jackie Cruz	Administration		X
9. Mostafa Ghous	Administration		X
10. Alejandro Bueno	Associated Students		X
11. Resa Pilar	Associated Students	X	
12. Herbert Cortez	CSEA		X
13. Marlene Tapia	CSEA	X	
14. Christine Svendsen	HCFA	X	
15. Tony Anderson	Faculty	X	
16. Marnie Glazier	Faculty	X	
17. Emily Rustad	Faculty	X	
18. Mohammed Yahdi	Faculty	X	
19. Carol Kimbrough	Faculty, Adjunct	X	
20. Vacant	CSEA		
21. Vacant	CSEA		
22. Vacant	L-39		
23. Vacant	Faculty		

**GUESTS**

Peter Gray	English Faculty
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**HARTNELL COLLEGE VISION STATEMENT:** Hartnell College students will be prepared to contribute as leaders to the intellectual, social, cultural, and economic vitality of our communities and the world.

**HARTNELL COLLEGE MISSION STATEMENT:** Focusing on the education and workforce development needs of communities in the Salinas Valley, Hartnell College strengthens communities by providing opportunities for students to reach career and/or academic goals (associate degrees, certificates of achievement, transfer to four-year institutions) in an environment committed to student learning, achievement and success.

## **CALLED TO ORDER**

The meeting called to order at 3:05 p.m.

## **ACTION ITEMS**

1. Consider Approval of Minutes: March 20, 2019 meeting  
MSC: (Svendsen/Anderson) to approve the minutes.
2. Consider Approval of Survey Instruments for Evaluation of Governance Effectiveness  
MSC: (Anderson/Kimbrough) to approve the survey instrument to evaluate the effectiveness of governance councils and the survey instrument for evaluating the overall governance structure, including the proposed language from Dr. Brian Lofman.

The Council received the survey instruments to evaluate governance effectiveness at the March 20 meeting. Members were to review the instruments and forward comments/proposed changes to Lucy Serrano by April 1. Dr. Lofman was the only member who forwarded suggestions.

## **INFORMATION ITEMS**

1. AP 2510, Participation in Local-Decision Making (Revision)  
Dr. Lewallen brought forth a revised AP 2510, Participation in Local-Decision Making. In 2011, the Academic Senate and Governing Board mutually agreed to the process for the evaluation of equivalency for meeting minimum qualifications for faculty positions. This agreement falls under other academic and professional matters mutually agreed upon between the Board of Trustees and the Academic Senate (plus 1). This plus 1 should have been stated in the AP, but was missed. The omission was discovered and the AP was revised to accurately reflect the approval and current practice. There were no other changes to the AP.
2. Hartnell College AB705 Philosophy Statement  
Full time faculty, Dr. Peter Gray presented the Hartnell College AB705 Philosophy Statement. He reported a group of faculty developed the statement in response to the new legislation, and is here to gather feedback. The majority of the discussion centered using language that is encouraging and collaborative. A few members agreed that, while there is responsibility on the student, it is up to the institution to have support systems, services, and options that are clear to students. Other discussion included where the statement would be publicized. The Council suggested publicizing the statement on the front of the homepage and suggested inserting links in the statement to direct students to services. IN closing, Lisa Storm reported the Academic Senate already approved the document as written.

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### 3. Integration of Long-Term Plans

Brian Lofman

Dr. Brian Lofman stated that the College purchased Nuventive, integrated software that will help the College integrate plans, analyze work done across the College, and report on progress. He shared an inventory of long-term plans identified to be entered into Nuventive and individuals responsible for the work. To demonstrate, the Council viewed a video that provided an overview of key features of Nuventive. After the video, a discussion ensued about the process used to identify plans to which Dr. Lofman responded.

### ADJOURNMENT

Meeting adjourned at 4:15 p.m.

### NEXT MEETINGS

April 17, 2019

May 1, 2019

May 15, 2019

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