



HARTNELL COLLEGE

Monthly Report to the Governing Board
Dr. Romero Jalomo, Vice President
Division of Student Affairs
Month of January

Vice President of Student Affairs

Romero Jalomo, Ph.D.

- Hosted a meeting on January 7, 2022 with leaders of the Hartnell College LGBTQIA allies to discuss a safe space for students on campus.
- Met with representatives of TimelyMD on January 13, 2022 to discuss remaining items to complete for the February 16 release. TimelyMD will provide 24/7, 365 days per year online and phone crisis counseling and psychiatric services to students on demand.
- Throughout January participated in phone banking efforts to encourage students to upload vaccination information into Med+Proctor and to pay enrollments fees in order to avoid de-registration.
- Evaluated many COVID-19 Religious Exemption requests from students.
- Attended the Community Foundation of Monterey County board retreat on January 22, 2022.

Enrollment Services

Maria Ceja, Dean

- Team did a great job assisting and supporting students through the registration process. Answered questions regarding submitting proof of COVID-19 vaccination/exemptions, add authorizations, etc.
- Enrollment as of the first day of the Spring 2022 term was 5,586 equating to 2,164 FTES.
- Presented at the New Faculty Orientation and also the Student Success Conference.
- Implemented and launched the Add Authorization this Spring 2022 which replaced Add Codes.

COVID-19

- We continue to support students in person, virtual front desk, email, and phone. Below are some numbers to represent the volume of students served this year in comparison to 2021:

Modality	January 3-26, 2022	January 4-27, 2021
In Person	868	0 - serving students

		remotely
Virtual Front Desk (Zoom)	1,000	776
Phone	2,849	156

Student Success

Carla Johnson, Dean

- Attended Castroville opening/registration rally.
- Help co-lead registration rally on the main campus.
- Working to replace/hire two vacant College Pathways Program Assistant II.
- Working to redesign the Early Support Program specialist position.
- Contacted students on dismissal/academic probation regarding their status and reinstatement process; 331 students on Dismissal, 229 on Probation Level 2, and 763 on Probation Level 1 from FA21. This 1323 total compares to 1124 on Probation/Dismissal in SP21, and compared to 1349 on probation/dismissal in FA20.
- The Academic Standards Committee processed 56 Reinstatement Petitions for SP22 from students on dismissal after FA21 and past semesters.
- Helping make counselor office moves to accommodate upstairs building B renovation.

Categorical Programs

Paul Casey, Director

- All EOPS/CARE and CalWORKs staff back working in the office.
- As of January 24, 2022, a total of 153 applications were received. We continue to outreach and promote EOPS program to Hartnell College community.
- Staff attended Castroville Registration Rally.
- Participated in phone banking to students for Vaccination proof and non-payment.

COVID-19

- Continue to service students remotely and In-Person.

College Readiness

Laurencia Walker, Director

- College Readiness Program Assistant has worked multiple days at every

- high school partnership site to support enrollment in dual enrollment-CCAP courses while also providing follow up services via email and phone to include standing virtual office hours and in-person follow up support as needed.
- College Readiness promoted multiple courses with school/community partners at the request of multiple faculty. In addition to course promotion, we invite potential students to attend virtual meetings for enrollment support and/or inform them of when the College Readiness Program Assistant will be at their campus to provide additional support.
 - College Readiness Director was selected to attend the 2022 Community League of California Asilomar Leadership Seminar. The seminar is an intensive four-day experience that focuses on the issues facing women who have made a commitment to community college administration.
 - College Readiness Director facilitated a breakout workshop at the 2022 Student Success Conference entitled, "Reflections and Discussion on Dr. Eddie Comeaux's Keynote on Equity and Empathy-The Student Experience. The session was well attended by a cross section of campus faculty and we engaged in a very thoughtful discussion. The discussion centered on how we can demonstrate empathy through equitable pedagogical practices and policy implementation both inside and outside the classroom. Faculty requested that Dr. Comeaux return and that the conversation around equity and empathy be an ongoing theme/practice.

COVID-19

- College Readiness supported the Spring 2022 Calling Campaign to mitigate de-registration and help answer questions regarding services and supports for student success.

Department of Supportive Programs & Services (DSP&S)

Michelle Peters, Director

- DSPS Counselors have returned to working from the office.
- DSPS classified staff and Director participated in a District calling campaign to assist students in uploading proof of vaccination and requests for exemption before the deadline.
- DSPS Counselor and Director participated in the Spring 2022 Student Success conference, and the Director presented, as part of the Equitable Student Support session, in collaboration with fellow Directors.
- DSPS Director collaborated with the Department of Rehabilitation (DOR), through the Local Partnership Agreement of Monterey and San Benito counties, to encourage student participation in DOR services through information sessions for students. All registered DSPS students were invited. The mission of DOR is to support people with disabilities obtain

employment.

- DSPS Director, in collaboration with the Director of Student Life, wrote procedures for how students registering service animals with DSPS obtain a District photo ID for the service animal.
- DSPS Director provided training on Service Animals to the DSPS team, as part of the Resolution Agreement with the Office for Civil Rights (OCR).
- DSPS Director participated in the Registration Rally, hosted by General Counseling, to assist students returning for Spring 2022 classes.
- DSPS Director participated in the Monterey County Committee on the Employment of People with Disabilities (MCCEPD) meeting, generating broader awareness of the Pre-Panther Prep program in DSPS, to promote student readiness to enroll in Summer and Fall 2022 classes, as new incoming students to the District.

Equity Programs

Bronwyn Moreno, Director

- Hosted free immigration legal services on the Hartnell Main campus for students, faculty and staff on Tuesday, January 4, 2022.
- Completed all activities and final project reporting related to the conclusion of a three year grant to support faculty training and development of reentry services for formerly incarcerated students on January 31, 2022. We are currently working in collaboration with Continuing Education and the Hartnell College Foundation to develop a new funding application in response to the Request for Applications for the new Rising Scholars Network allocation in order to sustain program services.
- Collaborated with Michele Peregrin in the Hartnell College Foundation to develop new proposal to Pebble Beach Foundation to support scholarships for MILE and WELI Scholars.
- Director Bronwyn Moreno joined Dr. Jainesh Singh and other student services colleagues presenting at the Student Success Conference session titled "Equitable Student Support" on January 20, 2022, to share information about support services available through Mi CASA, MILE, WELI, and Umoja.
- Mi CASA held drop in support hours during the first two weeks of the semester to provide assistance to students seeking matriculation, registration, and counseling assistance. Mi CASA counselor Ms. Adriana Chavez provided intensive case management assistance and follow up support to students experiencing difficulty complying with payment and vaccine deadlines.
- UndocuLiaison Miriam Vazquez collaborated with financial aid to provide

outreach and support to 120 students in the process of completing their California Dream Act Applications.

- UndocuLiaison Miriam Vazquez participated in an interview for KION Telemundo on January 19, 2022 to share information with the Spanish speaking community about Hartnell's support for undocumented students and families.
- Lead Coordinator Chynna Obana collaborated with Director of IT Bala Kappagantula to finalize and launch a new application for the Salinas Valley Promise Program. The new application is housed on our Promise [webpage](#), and will provide a streamlined process and simplified experience for students seeking to participate in the program.
- The Salinas Valley Promise Program has awarded \$312,604 in the current fiscal year to students participating in the Promise.

COVID-19

- Participated in calling campaigns and volunteered at the main campus Registration Rally to support the district's efforts to retain students and increase enrollment.

Financial Aid

Jessica Tovar, Director

- The Financial Aid Department has begun offering Money Mondays Labs starting with the first day of the term. Students can get assistance with completing their FAFSA or CADAA application every Monday from 3-5 p.m. in B-110.
- The Financial Department has received year to date: 8,741 unduplicated 2021-2022 FAFSA applications and 433 2021-2022 CA Dream Act Applications.
- The Financial Aid Department is processing the first Pell Grant List for the Spring 2022 term: 1027 students anticipated to receive their award for a total of \$1,212,283.
- The Financial Aid Department has processed year to date Pell grant: \$3,553,394.85 to 1,544 students.
- The Financial Aid Department has processed year to date Cal grant B and C: \$457,520 to 508 students.
- The Financial Aid Department has processed year to date: Supplemental Opportunity Grant: \$59,700 to 597 students.
- The Financial Aid Department has processed year to date: Student Success Completion Grant: \$367,442 to 358 students.

COVID-19

- The Financial Aid Department has continued to serve students via chat, email and zoom desk Monday through Friday.

- The Financial Aid Department has introduced the Campus Logic platform to students where they can submit their financial aid paperwork via upload.
- The Financial Aid Department has processed year to date: CARES Act awards \$4,172,500 to 3,386 students.
- The Financial Aid Department will continue to offer CARES Act emergency awards to students for the Spring 2022 term.

High School Equivalency Program

Laura Zavala, Director

- HEP conducted its semester's first official activity on January 20, 2022. Students received presentations on the skills needed to be successful High School Equivalency students, online tutoring tools such as accessing Khan Academy, as well as the Hartnell admission process.
- HEP graduated 23 High School Equivalency students for the Fall 2021 semester. Although this represents a low number compared to prior Hartnell HEP grant years, it is a significant increase from last year's data, and a higher number than other similar local Adult Ed programs and other California HEP programs.

COVID-19

- HEP Students were required to attend an orientation detailing the measures HEP has followed to transition back while keeping students safe.
- HEP assisted students with uploading their COVID vaccination cards into the MEDProctor site.
- HEP tutoring services will continue to be provided via online format. This measure will ensure that those students in need of quarantine receive continuous instruction if they choose to.

Office of Student Life

Augustine Nevarez, Director

- The Office of Student Life hosted several events during the Week of Welcome including: Welcome tent to answer questions and assist students with finding their classrooms, assisted students with signing up for the Titan App and electronic ID, hosted a resource fair with departments, programs and services, and a cupcake social.

COVID-19

- Hosted two Pop-Up pantry food distributions.
- Hosted two CalFresh application workshops.

SSS/TRiO Program

Manuel Bersamin, Director

- SSS/TRIO director participated in Registration Rallies at Soledad, King City, Castroville and the Main Campus.
- SSS/TRIO Director assisted students to apply to the Jack Kent Cooke Undergraduate Transfer Scholarship, Peggy and Jack Baskin Scholarship, Karl J Pister Scholarship, and other local scholarships.
- SSS/TRIO staff have returned to the SSS/TRIO offices in person and are assisting students in person.
- SSS/TRIO staff participated in the Calling Campaign for students to assist student to upload vaccination proof to MedProctor and to have them pay fee for spring semester 2022.
- SSS/TRIO Director participated in an interview with KION/TELEMUNDO reporter.
- SSS/TRIO Director participated in the Spring 2022 Student Success conference, and the Director presented, as part of the Equitable Student Support session, in collaboration with fellow Directors.

COVID-19

- Continue to assist students remotely.