

## **HARTNELL COMMUNITY COLLEGE DISTRICT**

### **AP 5010      Admissions**

**References:** Education Code Section 76000; 34 Code of Federal Regulations Part 668.16 subdivision (p) (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended); ACCJC Accreditation Standard 2

### **Application Process**

All prospective students who attend Hartnell for the first time shall complete an application for admission. Online applications for admission are available in both English and Spanish. The link for the online application can be found on the Hartnell College website.

Students who have previously attended, but who have been absent from Hartnell for two or more primary semesters (Fall & Spring) must reapply for admission before registering. K-12 Dual Enrollment students must also submit a new admissions application at the time of their high school graduation to update enrollment status to First Time College Student.

Some instructional programs, such as the Nursing program, require a supplemental application in addition to the general college application. Please inquire with the specific program departments for the application process.

Applicants will or may be admitted to the College as follows:

1. Any person over the age of 18 and possessing a high school diploma or its equivalent.
2. Other persons who are over the age 18 and who, in the judgment of the Superintendent/President or designee are capable of profiting from the instruction offered. Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.
3. Persons who are apprentices as defined in Labor Code Section 3077.
4. K-12 students as pursuant to AP 5011 Admission and Dual (Concurrent) Enrollment of High School and Other Young Students

The Vice President of Student Affairs or designee shall be responsible for evaluating the validity of a student's high school completion if the college or the United States Department of Education has reason to believe that the high school diploma is not valid or was not obtained from an entity that provides secondary school education.

A residency determination will be made at the time of application. Nonresident students who apply shall pay out-of-state tuition fees until California residency has been established or unless

the student qualifies for an exemption. (See BP 5015 Residence Determination and BP 5020 Nonresident Tuition).

Admissions requirements are published in the catalog, schedule of classes, and on the District's website.

See Board Policy 5010 - Admissions & Concurrent Enrollment

See also Administrative Procedure 5011 - Admission and Dual (Concurrent) Enrollment of High School and Other Young Students, Board Procedure 5015 - Residence Determination, and Board Policy 5020 – Nonresident Tuition

Approved by Superintendent/President: \_\_\_\_\_