



**Student Affairs Success Council**  
**May 9, 2025, 9-11am / A-113 & Zoom**  
**Minutes**

MEMBERS	Constituent Group	Present	Absent
1. Michael Gutierrez, Tri-Lead	Administrator	X	
2. Fanny Salgado, Tri-Lead	CSEA	X	
3. Jennifer Moorhouse, Tri-Lead	Academic Senate	X	
4. Marina Martinez	Administrator	X	
5. Melvin Jimenez	Administrator	X	
6. Ben Grainger	Administrator	X	
7. Joy Cowden	Administrator	X	
8. Lluvia Del Rio	CSEA		X
9. Miriam Vazquez-Gonzalez	CSEA	X	
10. Blanca (Blanche) Degrandis	CSEA	X	
11. Vinita Tiwari	CSEA		X
12. Heather Rodriguez	Counselor	X	
13. Hortencia Jimenez	Meta Major Rep		X
14. Carol Kimbrough	Meta Major Rep	X	
15. Pimol Moth	Meta Major Rep	X	
16. Marissa Avelar	ASHC		X
17. Sebastian Jalomo	ASHC	X	
18. Vicente Reynoso	ASHC		X
19. Mauricio Ramirez	ASHC		X

**Guests:** Gayle Pitman, Gabriela Lopez

**1. Call Meeting to Order at 9:06am**

**Jennifer Moorhouse**

**2. Approval of Agenda**

**Jennifer Moorhouse**

Moved (Kimbrough), Second (Cowden). All Approved.

**3. Approval of Minutes from April 11, 2025 and March 14, 2025**

**Fanny Salgado**

March 14 Minutes: Moved (), Second (). All Approved

April 11 Minutes: Moved (Cowden), Second (Grainger). All approved.

**4. BP/AP 5300 – Student Equity**

**Dr. Gayle Pitman**

**Dr. Gabriela Lopez**

BP: Dr. Lopez shared the BP located on the council website.

AP: Dr. Lopez shared the AP located in the meting folder the student equity plan template.

Moved: (Kimbrough), Seconded (Rodriguez). All approved with no changes.

**CARING CAMPUS COMMITMENTS:** Ten-Foot Rule, Nametags, Cross-Department Awareness, Warm Referrals, Welcoming Students

**VISION STATEMENT:** A place where dreams become possibilities.

**MISSION STATEMENT:** We advance social and economic justice through the transformation of education.

**VALUES STATEMENT:** Our core values reflect our deeply ingrained beliefs that guide everything that we do. When we practice these values, we put students first. Education, Connection, ¡Si se puede! Cultural Wealth, Impact.

**5. BP 5150: EOPS**

**Marina Martinez**

Dr. Martinez updated the BP that has not been updated since 2012. Most of the updates come from the Title V rule. There was a minor change to the services that were provided. Assessments was removed and they added book services

Moved: (Kimbrough), Seconded: (Cowden). All approved with no changes.

**6. Priority Registration Update**

**Marina Martinez**

Dr. Martinez informed there will be a BP coming next academic year. Now that we are moving into a year log schedule, it changes things for Priority Registration. Now that students are able to register at any time, title V regulates that it is not necessary for priority registration to be given three times a year. She is currently talking to other colleges with yearlong schedules and impacts to their areas in order to update the BP.

**7. BP/AP 5610 – Voter Registration**

**Joy Cowden**

Ms. Cowden shared the college had a BP but not an AP. The council recommended changing verbiage that the link to the California Secretary of State Office and Monterey County Elections Office will be available on the Hartnell College student registration system (PAWS) should be changed to the website only and remove from PAWS. Ms. Salgado recommended adding it to Canvas. Ms. Cowden updated to include the satellite campuses into the policy.

**8. BP/AP 5500 – Student Conduct**

**Michael Gutierrez**

Mr. Gutierrez shared that with the retirement of the Director of Student Life, student conduct and student discipline was reviewed and it was determined that the designation for the director would be a conflict of interest. It was also decided to move that responsibility to the Vice President of Student Affairs.

It was also discovered the need of professional development for staff and faculty on how to deal with conflict so it can be resolved at the first point of origin. If it can't be resolved at that point then it should move on to the formal process.

Dean Cowden mentioned it felt that he was on their side now they feel cornered and she suggested training to provide student advocates. There were suggestions that ASHC include positions or their student workers could assist. Mr. Jimenez suggested he can provide training to student workers in their onboarding. Ms. Moorhouse also suggested including Administration of Justice students to assist or be assigned as advocates. She also asked about tracking students and seeing patterns on repeat offenders. Mr. Gutierrez shared the Advocate system currently holds and tracks reporting and will see all reports on that student.

Mr. Gutierrez shared Dean Johnson has taken on the responsibility as the student conduct officer. She has been working on streamlining the Advocate reporting system. She has found revisions and changes that may need to be made that she will share that with the new Vice President of Student Affairs.

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**9. AP 5520 – Student Discipline**

**Michael Gutierrez**

Discussed above in item #8

**10. List of AP/BPs to be Updated**

**Jennifer Moorhouse**

Dr. Moorhouse reviewed the list and will be updating to reflect any changes from this meeting.

**11. Closing Comments/Adjournment**

**Michael Gutierrez**

The meeting adjourned at \_10:03\_\_ a.m.

**Next Meeting(s)**

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