



HARTNELL COLLEGE

**Student Affairs Success Council  
Minutes  
December 13, 2024, 9am-11am A-113 & Zoom**

MEMBERS	Constituent Group	Present	Absent
1. Romero Jalomo, Tri-Lead	Administrator	X	
2. Fanny Salgado, Tri-Lead	CSEA		X
3. Jennifer Moorhouse, Tri-Lead	Academic Senate	X	
4. Maria Ceja	Administrator	X	
5. Augustine Nevarez	Administrator	X	
6. Ben Grainger	Administrator		X
7. Joy Cowden	Administrator		X
8. Lluvia Del Rio	CSEA		X
9. Miriam Vazquez-Gonzalez	CSEA	X	
10. Blanca (Blanche) Degrandis	CSEA		X
11. Vinita Tiwari	CSEA	X	
12. Heather Rodriguez	Counselor		X
13. Hortencia Jimenez	Meta Major Rep	X	
14. Carol Kimbrough	Meta Major Rep	X	
15. Jose Melena Martinez	Meta Major Rep		X
16. Marissa Avelar	ASHC	X	
17. Sebastian Jalomo	ASHC		X
18. Vicente Reynoso	ASHC		X
19. Mauricio Ramirez	ASHC	X	

**Guests:**

- 1. Call Meeting to Order at 9:05 a.m.** **Dr. Romero Jalomo**
- 2. Approval of Agenda** **Dr. Jennifer Moorhouse**  
Moved (Nevarez), Seconded (Ceja). Mr. Nevarez motioned to amend an amendment Agenda will be amended to remove BP 5530 and add AP 5520. Motioned (Kimbrough), Seconded (Jalomo). All approved to move forward with amended agenda.
- 3. Approval of Minutes from November 8, 2024** **Fanny Salgado**  
Moved (Kimbrough), Seconded (Jalomo). All approved.
- 4. AP5130: Financial Aid** **Jessica Tovar**  
Dr. Ceja shared the revisions on behalf of Ms. Tovar. This is the second read for the council.  
**Moved to approve (Nevarez), Seconded (Grainger), all approved.**
- 5. AP 5530: Student Rights, Grievances, and Complaints** **Augustine Nevarez**

Mr. Nevarez reviewed the administrative procedure (AP) with the council. The AP is located on the council website for review. Mr. Nevarez plans on updating areas on the AP pertaining to procedural dates. Due to breaks and intersessions, it is hard to gather faculty and adhere to certain dates in the AP. He plans to revise and bring this back for review at a later time.

**6. AP 5520: Student Discipline**

**Augustine Nevarez**

Mr. Nevarez shared the Administrative Procedure with the members. He plans on updating areas on the AP pertaining to procedural dates. Winter breaks and summer session or breaks when some of the faculty or students are not available. He plans to extend the dates to allow for when the faculty and students are back on campus. Many times, the grievances occur after grades are posted and at that point students are out and faculty are out during break or intersession which makes it difficult to gather a committee for a hearing. Mrs. Kimbrough has concerns about extending the dates for instances where a student might be a danger to the campus. Mr. Augustine referred to the Behavioral Conduct Map linked to the council website. If there is a threat to health/safety and/ or security of others on campus then campus safety would be involved. The flow chart should be followed for all student incidents.

**7. AP 5011: Admissions (Dual) Concurrent Enrollment**

**Dr. Maria Ceja  
Benjamin Grainger**

The council reviewed the updated AP. The document is located on the council website for review.

**Moved to approve (Kimbrough), Seconded (Nevarez) all approved.**

**8. AP/BP 5010: Admissions**

**Dr. Maria Ceja  
Benjamin Grainger**

Dr. Ceja reviewed the administrative procedure (AP) which currently states only high school students can take courses with the college. They are planning to update the AP to allow for students in 7<sup>th</sup> and 8<sup>th</sup> grade to take courses.

**Mr. Nevarez moved to postpone the approval of AP 5010 to the February council meeting. Seconded (Moorhouse). All approved to move forward for second read and approval at the February meeting.**

**9. Closing Comments/Adjournment**

**Fanny Salgado**

Motion to adjourn (Kimbrough), Seconded (Ceja). Meeting adjourned at 9:42am

**NEXT MEETING(S)**

- February 7, 2025
- March 14, 2025
- April 11, 2025
- May 9, 2025