



Academic Affairs Success Council
May 9, 2025, 9:00-11:00am / E-112
Minutes

MEMBERS	Constituent Group	Present	Absent
1. Ram Subramaniam	Administration	X	
2. Marianne Fontes	Administration	X	
3. Jason Garrett	Administration	X	
4. Ana Gonzalez	Administration	X	
5. Carla Johnson	Administration	X	
6. Vanessa Meldahl	Classified	X	
7. Fatima Barron Vargas	Classified	X	
8. Miriam Contreras	Classified	X	
9. Maria De Leon	Classified		X
10. Jess Green	Classified	X	
11. Kelly Locke	Academic Senate	X	
12. Sunita Lanka	Academic Senate	X	
13. Alan Barron	A.S.H.C.	X	
14. Joshua Betts	A.S.H.C.	X	
15. Omar Campos	A.S.H.C.	X	
16. Emily Cruz	A.S.H.C.	X	

Guests: Juan Gonzalez

1. Call Meeting to Order

The meeting was called to order at 9:04am.

2. Approval of Minutes

Dean Johnson motioned to approve the March 14, 2025 minutes, Ms. Cruz seconded the motion. The Council approved the minutes.

3. Revision of AP 4235, Credit for Prior Learning (first reading)

Dr. Subramaniam explained that Credit for Prior Learning (CPL) is for students who have prior work experience (e.g., veterans who have experience from their work in the military). Dean Juan Gonzalez presented the revised draft of AP 4235. The Chancellor's Office provided the Hartnell team some solutions to remove the barriers that currently exist. Barriers we propose to remove are: 1) number of units, 2) no GPA requirements, 3) grading will be eliminated – change to pass or no pass. We need to advertise CPL in our catalog and notify students when they are enrolling. Dr. Locke noted that previous Curriculum Committee conversations recognized the need for standard criteria. Dr. Subramaniam stated that there will be a faculty member as the CPL Coordinator Lead, and Dean Gonzalez will be the supervisor. The Chancellor's Office will provide funding to establish this infrastructure. Dean Gonzalez added the Chancellor's Office will have a software platform (MAP) with the same rubric for all community colleges to use. We are fortunate that our counselor, Gemma Uribe-Cruz, has experience

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using MAP. Dr. Locke inquired if the Curriculum Committee will be involved in the establishment of the rubric and criteria; Dean Gonzalez advised that everyone is welcome to be a part of the team that will be reviewing and establishing the criteria.

This will come back to the council for 2nd reading and vote in Fall 2025.

4. Governance Survey Data

The tri-chairs reviewed the results of the governance survey. Dr. Subramaniam stated that our council was mostly in agreement on the questions. Dr. Locke shared that Hartnell College Council (HCC) will discuss a recommendation to share information with faculty and staff at events such as “Get Connected” and the Student Success Conference. The other recommendation HCC will discuss is to merge our council with Student Affairs and create a new council for Student Success.

5. Academic Senate AI Convening

Dr. Locke shared that they have three senators who have done extensive training with artificial intelligence, and they talked about their experiences and what they learned at different presentations. Twenty members discussed the different aspects of AI that are related to academic and professional matters. Decision was made to create three sub-groups: 1) related to curriculum – using AI within your discipline or meta-major, 2) faculty professional development to get more info out to faculty on how to use AI to teach, 3) identify what we need to do to stay current and inform policy. Sub-group work will begin in Fall 2025 as subcommittees of Academic Senate.

6. Update from Students

Dr. Subramaniam asked the student members for feedback on their experiences with AASC, and to share where they’re going next.

Alan – shared that he was nervous at the beginning but overall it has been a rewarding experience and now he has a deeper understanding. Will stay another year at Hartnell and keep running his clubs and participate in student government.

Emily – was happy to be a part of this council. She was also very nervous and has learned a lot – very glad that she got the experience. She applied to Hartnell nursing program; got alternate so she is waiting. Dr. Subramaniam thanked her for serving on the CHM hiring committee.

Omar – he decided on AASC after much research and consideration – he is studying law/political science. He is graduating this semester and transferring to a 4-year college (he has many choices so he hasn’t decided yet). He received a Chevron scholarship recently from the South County centers.

Josh – first time being in a leadership role. Thankful for staff member support – he joined this council because he felt that the staff are very supportive. He is a member of the Filipino Club and will continue to work with the clubs.

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7. Closing Comments/Adjournment

The meeting adjourned at 9:47 a.m.

Next Meeting(s)

September 12, 2025

October 10, 2025

November 14, 2025

December 12, 2025

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