



Student Success Council
September 11, 2026, 9-11am / E-112 & Zoom
Minutes

MEMBERS	Constituent Group	Present	Absent
1. Sandra Guzmán, Tri-Lead	Administrator	X	
2. Vinita Tiwari, Tri-Lead	CSEA	X	
3. Senorina Vazquez, Tri-Lead	Academic Senate	X	
4. Eric Grabiell	Administrator	X	
5. Marina Martinez	Administrator	X	
6. Ben Grainger	Administrator	X	
7. Marianne Fontes	Administrator		X
8. Mo Yahdi	Administrator	X	
9. Fanny Salgado	CSEA		X
10. Jess Green	CSEA		X
11. Vacant	CSEA		
12. Fatima Barron Vargas	Counselor		X
13. Frank Henderson	CSEA	X	
14. Michael Garcia	ASHC	X	
15. Derrick Mijango	ASHC	X	
16. Nadelyn Mejia	ASHC	X	
17. Sunita Lanka	Faculty	X	
18. Laura Fatuzzo	Faculty	X	
19. Carol Kimbrough	Faculty	X	
20. Vacant	Faculty		

Guests: Cesar Velasquez (in for Marina Martinez)

1. **Call Meeting to Order at 9:08am** **Sandra Guzmán**
2. **Approval of Agenda** **Senorina Vazquez**
 Moved (Kimbrough), Second (Vazquez). All Approved with revisions to Senorina's name.
3. **Approval of Minutes from May 8, 2026** **Vinita Tiwari**
 Moved (Kimbrough), Second (Lanka). Abstain (Vasquez). All Approved with revisions to include future meetings on the minutes.
4. **Review SSC Charge and Goals** **Sandra Guzmán**
 The council reviewed the document located on the meeting website and noticed it was an older version. The new version approved by HCC had not been posted yet. This will be brought back to the next meeting to review after being corrected.

5. AP 3775: Artificial Intelligence

Nicholas Vasquez

Mr. Vasquez read through the AP with the council. This procedure establishes clear expectations, safeguards, and governance processes for the responsible use of Artificial Intelligence (AI) and Generative Artificial Intelligence tools within the Hartnell Community College District. This procedure applies to all District students, faculty, staff, and any individuals granted access to District information resources. Use of AI tools is permitted only for responsible, professional, and academic purposes. The Vice President of Information Technology is responsible for the administration and oversight of this procedure.

Suggestions from the council are to create a list of authorized AI tools, Include the AP 4301: Academic Dishonesty in AP 3775 where the AP references Academic Dishonesty. Include AP 5500 and AP 5520 where it states and references to disciplinary action. The council recommends a formal review for every case and an approval process that goes through the council not to one person.

Motion (Vasquez), Seconded (Grainger). The council approved with recommendations listed.

6. Ongoing Updates of APs/BPs to be updated. Reminder of AP 2410

Senorina Vasquez

The council reviewed and updated the list. Senorina will be in charge of revising and updating the list in the future. VP Grabiell, Dean Martinez, and Ms. Vasquez will create a subgroup to work on AP 5070. AP 5040: Student Directory Info and BP/AP 4020: Academic Renewal will be added to the list. The deadline to update Academic Renewal will be March 2027.

7. Closing Comments/Adjournment

Vinita Tiwari

The meeting adjourned at 10:14am

Next Meeting(s)

- October 9, 2026
- November 13, 2026
- December 11, 2026
- February 12, 2027
- March 12, 2027
- April 9, 2027
- May 14, 2027