Technology Development Council Minutes
February 3, 2021 3:00 – 5:00, Online

Members

Name	Representing	Present	Absent
Dave Phillips	Administration (P) – VP of ITR (Chair)		X
Sharon Albert	Administration (P) - Assistant Dean of Career Technical Education and Workforce Development	X	
Carla Johnson	Administration (P) - Dean of Student Affairs	X	
Bala Kappagantula	Administration (P) – Director of ITR	X	
Matthew Trengove	Administration - Director of Institutional Research	X	
Deborah Stephens	Academic Senate – Faculty, Librarian (Co-Chair)	X	
Diane Harley	Academic Senate – Faculty, ESL/English	X	
Elizabeth Morales	Academic Senate – Faculty, Computer Lab	X	
Nicholas Pasquale	Academic Senate – Faculty, Math	X	
Daniel Orta	Associated Students of Hartnell College	X	
David Orta	Associated Students of Hartnell College	X	
Jessica Green	CSEA - Curriculum and Scheduling Specialist	X	
Stephen Otero	CSEA - Technology Specialist		X
David Techaira	Classified Manager - Accounting Manager	X	

Guests

Laura Otero (Instructional Technologist), Guadalupe Ramirez (ASHC)

AGENDA

Call to Order & Introductions
Call for Approval of Agenda - approved
Call for Approval of Minutes from December 9, 2020 – no comments or changes
Information / Discussion / Presentations

1. ASHC Discord presentation
    Social media platform Discord demonstration. Discord is free. Can be downloaded on a computer or as app on smart phone. Traditionally used in gaming, Bakersfield college is using for education.
    - ASHC asked the council for their input on the usage of Discord.
    - Questions:
    - Carla: Who is managing this? Who will be moderating the chat?
    - Presenters: It is free. ASHC is currently managing this. When new officers come in, they will take over.

- Other questions: is the system secure? Does it protect student data?
- Motion: Can discord be used in student email communications?
- Second: Nick
- Motion carries

2. LMS Report – Laura Otero
   Multiple LTIs integrated with Canvas including Net Tutoring. Students can click on "Get Tutoring" in Canvas and it will connect them to Panther learning lab tutors.
   a. LTIs integrated: EBSCO, OLI, Electudes and Zybooks

Area Reports / Requests / Questions

1. Students
   a. Currently student body is working on rolling out Discord for student interaction.
   b. Video production classes: Students in these classes need resources to record audio, software, storage etc

2. Faculty
   a. Liz: 2016 MS office support is ending, when is 2019 MS office and or office 365 available to faculty and students.
   b. Does faculty have adobe license on their laptops? Suggestion is to use Virtual Desktop (PDC). PDC desktop has Adobe Premium installed for use by faculty.

3. Staff
   a. Jess Green: ASTRA upgrade. when is it happening
      Bala: ASTRA is being upgraded to cloud version. First meeting with ASTRA technical support is scheduled February 4th 2021
   b. Sharon Albert: VTEA survey when is it available.
      Bala: will resume working on it. and schedule a meeting as follow up.

4. Functional Areas (Student Affairs, Academic Affairs, Admin. Services)
   Carla Johnson:
   a. SARS and eSARS system upgrade is complete and is LIVE. Shawn Pullum from ITR was very helpful through the upgrade process. Great news: so far 1300 appointments have been scheduled since start of Spring 2021 semester.
      i. Pending modules to implement:
         1. SARS text message appointment reminders. This feature can also be used by other departments college wide. Currently working on bids.
         2. SARS early alert module.
   b. New Orientation and Probation workshop system is LIVE and working great. Zero complaints so far. In the new system no manual uploads involved, and the workshops are processed every 15 minutes unlike the old system of 24 hrs.

   David Techaira:
   a. Currently working on Web Time entry project. Will resume final testing and launch it with 2 departments in the pilot group.

Subcommittee Reports

1. Online Services Committee
   Bala Kappagantula – OSC resumed meeting in Fall 2020. Topics discussed were restructuring the website and reviewing the navigation. The new meeting day is first Monday of each month. Next meeting

  scheduled March 1, 2021.
2. Data Analytics and Reporting Team
  Matthew Trengove – Did not meet in a while. Have scheduled meetings in February.
3. Advisory Research Group
  Matthew Trengove – IR along with ARG group is working on creating student success template similar to that of Irvine College. This report will be available in FlexIT.

Announcements
Next Meeting: February 24, 2021.
Adjournment