



Position: Lead Grounds Equipment Operator	Position Number:
Department/Site: Maintenance	FLSA: Non-Exempt – (Classified L-39)
Reports to: Director of Facilities & Operations	Salary Range: 21

BASIC FUNCTION:

Under the direction of the Facility Director, perform general and varied grounds keeping, gardening and maintenance work; install and maintain irrigation systems; operate and maintain grounds equipment. Positions in this class assist with scheduling, coordinating, and training new employees, act as crew leader on assigned projects, and take on a leadership role for the grounds team, especially during times when the Director of Facilities and Operations is absent. In addition to lead duties, positions in this class also perform all of the routine grounds duties which are highly structured and which are performed in accordance with established instructions. Incumbents are expected to know how to perform all grounds tasks and to provide thorough instructions to new employees or when new tasks are initially assigned.

REPRESENTATIVE DUTIES:

Lead duties: Trains and provides work direction to new staff; assists in scheduling and coordinating grounds personnel, and takes over this responsibility when the Director is absent; serves as crew leader on assigned grounds projects; assists in testing new products and equipment and in recommending for use; assists in training in the care and use of grounds equipment.

Performs routine maintenance and minor repair to grounds equipment; adjusts and coordinates schedules as necessary to cover work areas and campus' of absent grounds staff; coordinates workflow and station assignments at the request of Director; and checks on quality and effectiveness of grounds crew.

Plant, cultivate, prune, spray, fertilize and irrigate flowers, trees, grass and shrubs; hoe weeds, rake leaves, sweep walks, pick up debris and other related duties as needed.

Mow, edge, trim, fertilize and rake lawns; irrigate and water various grounds areas by hand or by operating a sprinkler system.

Maintain and repair irrigation systems; install, repair and reline pipe and electric clock systems as required.

Operate a variety of power-driven equipment such as tractors, trucks, weed whips, mowers, fork lifts, sweepers, power pressure sprayers, chain saws and other equipment used in grounds maintenance work; utilize standard gardening hand tools; assure equipment is in safe operating condition.

Operate a boom lift to trim and remove trees as assigned; raise, top and remove dead or dangerous limbs or other materials.

Install or sod new lawns; sweep lawns, sidewalks, blacktop and other athletic facility areas; clean and wash down football stadium; aerate and fertilize turfed areas using special equipment.

Assist with and perform general grounds maintenance duties involved in repairing fences; haul sand and dirt; operate power spray rigs and spray for pests and weeds. Assist in the selection of flowers, trees, shrubs, ground cover and other materials. Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Methods, materials and equipment used in athletic field maintenance work.

Basic methods, materials and equipment commonly used in propagating, cultivating, pruning and caring for plants, shrubs, flowers, trees and lawns.

Safe work practices and procedures.

Proper and safe operation, use and routine maintenance of power-driven grounds equipment and machinery.

Methods, use and care of materials used in controlling pests, insects and weeds.

Cultivating, fertilizing, watering and spraying of flowers, trees and shrubs and weed abatement materials.

Proper operation of heavy grounds equipment.

Maintenance and repair of irrigation systems.

Design, installation, maintenance and repair of irrigation systems.

Health and safety regulations and practices.

Methods and procedures related to tree trimming.

ABILITY TO:

Perform responsible grounds maintenance duties involved in preparation and maintenance of District's athletic fields and related facilities.

Perform grounds keeping duties in the maintenance of lawns and landscaped areas.

Operate a variety of power equipment including tractors, mowers and other mechanical equipment used in grounds maintenance work.

Utilize line markers, dyes, drags and other related equipment in the preparation and maintenance of athletic fields.

Design, install, maintain and repair irrigation systems.

Work cooperatively with others.

Work independently with little direction.

Meet schedules and time lines.

Observe health and safety regulations.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and two years' grounds maintenance experience including operation of grounds maintenance equipment and chemical applications.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.

WORKING CONDITIONS:**ENVIRONMENT:**

Outdoor environment.
Driving a vehicle to conduct work.
Regular exposure to dust.
Seasonal heat or cold or adverse weather conditions.

PHYSICAL DEMANDS:

Lifting, carrying, pushing or pulling heavy objects.
Reaching overhead, above the shoulders and horizontally.
Dexterity of hands and fingers to operate a variety of hand tools and equipment.
Standing for extended periods of time.
Bending at the waist, kneeling or crouching.
Stooping.
Climbing ladders to trim trees.

HAZARDS:

Working around or with machines having moving parts.
Exposure to chemicals used in controlling pests and weed abatement.