



HARTNELL COLLEGE

| | |
|--|---|
| Position: Swimming Pool Maintenance Attendant | Position Number: |
| Department/Site: Maintenance | FLSA: Non-Exempt – (Classified L-39) |
| Reports to: Director of Facilities and Operations | Salary Range: 16 |

BASIC FUNCTION:

Under the direction of the Director of Maintenance and Operations, perform routine cleaning and skilled maintenance and repair work on swimming pool and related equipment; assure safe, attractive, comfortable and sanitary environment. Under supervision, to assemble, transport, set up, and take down furniture and equipment for events and programs; to perform routine delivery and custodial work; to do minor repairs and maintenance as needed, and to perform related work as required.

REPRESENTATIVE DUTIES:

- Set-up and prepare for a variety of pool operations and activities, special programs and events; prepare pool for special events; set up lane lines and install other special equipment.
- Brush and vacuum pool keeping debris, bacterial growth, and marks off floor and wall.
- Test swimming pool daily for chlorine and PH count; add chemicals or adjust chlorine and chemical level to assure compliance to standards of purity and alkalinity; replace filters according to established procedures.
- Perform testing and skilled maintenance and repairs on filters and other mechanical equipment related to the operation of a swimming pool according to established schedule; inspect and maintain solar panels and flow meters.
- Implement health and safety policies and procedures, such as proper safety precautions and first aid; maintain security in pool areas as assigned.
- Maintain inventory of supplies; order, receive, and store supplies and equipment according to established procedures.
- Maintain a variety of logs and records of maintenance, chemical applications, equipment and supplies; repair and replacement as required.
- Operate a variety of equipment such as vacuum pumps, water testing equipment, and scuba equipment.
- Perform a variety of small carpentry and building tasks related to pool area. Maintain pool building and equipment to achieve a clean and safe condition.
- Read and interpret gauges and other recording devices. Paint swimming pool equipment and interior walls of pool mechanical room as assigned.
- Vacuum swimming pool and backwash filters. Test and regulate chemical balance of water and clean and maintain chlorination equipment.
- Perform minor repair and simple servicing of mechanical and electrical equipment.
- Clean and sterilize restrooms, dressing rooms, and showers.
- Perform minor plumbing repair work related to pool area.
- Transport supplies, materials, furniture, and equipment for delivery to campus locations; assemble and disassemble furniture and equipment for a variety of special activities and uses.
- Promote and maintain safety in the work place.
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES

Knowledge of:

Materials, equipment, terminology and chemicals used in pool maintenance.
Standard swimming pool safety precautions.
Modern pool cleaning methods and use and care of cleaning materials and equipment.
Maintenance and operation of scuba diving equipment.
Record keeping techniques.
Oral and written communication skills
Proper methods of storing equipment, materials, and supplies.
Health and safety regulations
Proper lifting methods.
Methods of storing materials, equipment and furniture.

Ability to:

Interpret and apply laws and regulations governing pool sanitation
Operate and maintain mechanical equipment related to swimming pool operations.
Maintain and utilize scuba diving equipment.
Maintain work schedules required for proper pool maintenance.
Meet schedules and timelines.
Plan and organize work.
Communicate effectively both orally and in writing.
Work under constraints to meet deadlines in setting up equipment and furniture; use common hand tools.
Read and understand drawings used to move furniture and equipment.

EDUCATION AND EXPERIENCE:

Graduation from high school or equivalent education. Two years of responsible experience in pool management. Scuba diving experience desired.

LICENSE REQUIRED:

Possession of a valid and appropriate California Driver's License.
Valid scuba certificate issued by an authorized agency, or ability to acquire one within the first year.

WORKING CONDITIONS:

ENVIRONMENT:

Outdoor environment.
Driving a vehicle to conduct work.
Subject to working underwater using scuba diving equipment.

PHYSICAL DEMANDS:

Must have ability to handle and defuse stressful situations.
Must be able to swim.
Lifting, carrying, pushing or pulling heavy objects.
Standing for extended periods of time.
Dexterity of hands and fingers to operate specialized pool maintenance and scuba equipment.
Bending at the waist, kneeling or crouching.

HAZARDS:

Chemicals and fumes such as chlorine, acids, and cleaning disinfectants.