

Theatre Arts Instructor (Full-Time, One-Year Temporary Non-Tenure Track)

THE POSITION

Under the general direction of the area dean, the theatre arts instructor will be responsible for teaching students in the Theatre Arts discipline, contributing to the program, and taking a leadership role in the theatre arts academic program. This assignment may include teaching at any of the college's campus sites; day, evening, or weekend classes; large lectures, smaller seminar-like classes, performance or technical classes, or lab-based classes; distance learning; and using multiple teaching methodologies.

THE DEPARTMENT

Hartnell College is seeking an instructor who can teach in the Theatre Arts Program. Students in the Theatre Arts Program will engage in an in-depth study of the human condition through literature and the disciplines and technologies required for dramatic performance. With a professional theatre program, The Western Stage, in residence, students in the program have unparalleled opportunities for honing their skills through practice and performance.

REPRESENTATIVE DUTIES

- Coordinate, plan, organize, and instruct lecture and lab courses as assigned;
- Coordinate, plan, prepare, present, evaluate, and deliver classroom instruction and related activities, including developing and revising curriculum; using computer and advanced technologies in instruction; and maintaining currency in fields;
- Offer student advising and assistance;
- Assist in the growth and success of a diverse population of students through careful preparation of course materials, effective teaching methodologies, and informed critical feedback on assignments and discussion;
- Develop and file appropriate syllabi for each course taught, ensuring that each syllabus conforms to required and approved curriculum, has appropriate content and pedagogy, and reflects currency in field;
- Recommend textbooks and other instructional materials, including classroom and laboratory equipment, to dean;
- Keep students informed about their progress through the prompt evaluation and grading of papers and other work;
- Maintain and report accurate and complete scholastic records, including attendance records;
- Participate in program and curriculum review and development;
- Develop and assess student learning and program level outcomes;
- Utilize the results of student learning outcomes assessment to make improvements in teaching and learning;
- Post and maintain office hours for student consultations;
- Participate in student recruitment and articulation programs;
- In coordination with the performance groups on campus, support student participation in performance-based opportunities;
- Participate in faculty recruitment and peer evaluation;

- Collegially participate in department, college, and discipline-specific activities;
- Participate in assignments and activities that support accreditation, institutional planning, and institutional effectiveness;
- Participate in college governance, including serving on various committees;
- Participate in local, state, regional, and national professional activities and organizations;
- Attend faculty meetings, college assemblies, professional development and orientation activities, and other meetings as called by the dean, vice president, superintendent/president, or designee.

KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to work effectively with colleagues in an environment that promotes innovation, teaching, learning and service to a diverse student population;
- Ability to effectively work with students from diverse backgrounds who have a wide range of skills, motivations, preparation, and academic and career goals;
- Ability to work effectively in a participatory governance environment;
- Ability to work collaboratively with academic colleagues, community supporters, and professional theatre colleagues.
- Ability to develop curriculum, including curriculum delivered via different instructional modalities;
- Ability to participate in recruitment and articulation activities with local schools, colleges, and universities;
- Ability to communicate effectively, both orally and in writing;
- Ability to maintain subject matter currency;
- Ability to develop Student Learning Outcomes (SLOs) and to determine their effectiveness in helping students achieve their desired learning outcomes;
- Ability to utilize technology in the delivery of instruction and willingness to explore new technologies for instruction and learning;
- Knowledge of institutional accreditation, planning, and continuous quality improvement;
- Knowledge of and commitment to the California Community College mission;
- Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students and the community at-large.

EDUCATION AND EXPERIENCE

DRAMA/THEATRE ARTS MINIMUM QUALIFICATIONS:

- Master's degree or master of fine arts degree in drama/theater arts/performance OR
- Bachelor's degree or bachelor's of fine arts degree in drama/theater/performance AND master's degree in comparative literature, English, communication studies, speech, literature, or humanities OR the equivalent. (Applicants applying for equivalency consideration must submit an equivalency form for equivalency committee review).

CONDITIONS OF EMPLOYMENT

- Full-time, temporary, non-tenure-track, theatre arts faculty position for academic year 2023-2024 beginning August 23, 2023. Starting faculty salary range: \$60,546 to \$85,856 annually based on 175

days per academic year. Within this salary range, the successful candidate's starting salary will be based on verified education and teaching experience.

- District- paid medical, dental, and vision insurance for employee and a high percentage of coverage for eligible dependents.
- Employee assistance program, basic life insurance for employee only.
- STRS (state teacher retirement system).
- 403b/457 Options

APPLICATION PROCEDURE

All applicants must email their letter of interest and a current resume to HR@hartnell.edu by 4:00pm on Friday, August 11th.

Note: Interviews will be conducted on Monday, August 14, 2023.