Non-Instructional Guided Pathways Program Review

As Hartnell College is embarking on a journey to join a growing national movement aiming at improving student success called “Guided Pathways,” the Guided Pathways framework is incorporated into the Spring 2018 Program Review. The Guided Pathways framework “creates a highly structured approach to student success that provides all students with a set of clear course-taking patterns that promotes better enrollment decisions and prepares students for future success. The Guided Pathways framework also integrates support services in ways that make it easier for students to get the help they need during every step of their community college experience.” (California Community College Guided Pathways, http://cccgp.cccco.edu/About-Guided-Pathways)


Please note that resource requests will occur in fall 2018.

<table>
<thead>
<tr>
<th>Service/Office/Non-Instructional Program</th>
<th>Date Submitted to VP (Deadline by 4/27/18)*</th>
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<tbody>
<tr>
<td>Office Of Public Safety and Emergency Management</td>
<td>6/7/2018</td>
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*Please note that you should work with your colleagues and supervisor/director/dean to ensure that this report is completed, revised as needed, in its final form and submitted no later than April 27, 2018.

List of Contributors, including Title/Position

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Position</th>
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<tr>
<td>Kenneth Laird</td>
<td>Director of Public Safety and Emergency Management</td>
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<tr>
<th>Typed Name of Manager</th>
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<td>Kenneth Laird</td>
<td>6/7/18</td>
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### A. STUDENT SUCCESS

1. As Hartnell is a student-focused college, how does your service/office/non-instructional program focus on students?

   [Enter your response in the table cell below. The box will expand as you enter text:]

   The office of Public Safety and Emergency Management delivers security and emergency management services to the District 24 hours a day, 365 days a year to help maintain a safe and secure environment. In addition, the department provides a list of resources and contacts for a multitude of services for students. We maintain cooperative working relationships with local, state and federal agencies and also engage our entire community to keep our campus safe.

2. How does your service/office/non-instructional program interact with prospective students in the community and assist/support students to enroll? Is there more that it can do?

   [Enter your response in the table cell below. The box will expand as you enter text:]

   The Department of Public Safety and Emergency Management provides training and posts information regarding safety informational exchanges with prospective students who inquire. In addition, to participating in the enrollment programs that are staged throughout the year.

3. How does your service/office/non-instructional program support students in choosing their pathway? Is there more that it can do?

   [Enter your response in the table cell below. The box will expand as you enter text:]
The Public Safety and Emergency Management Department employs student workers and assists them in achieving their goals in their studies.

4. What does your service/office/non-instructional program do to impact and/or support students’ learning in the classroom? Is there more that it can do?

[Enter your response in the table cell below. The box will expand as you enter text:]

The office of Public Safety and Emergency Management delivers security and emergency management services to the District 24 hours a day, 365 days a year to help maintain a safe and secure environment.

5. How does your service/office/non-instructional program support students to
   a. Complete their program?
   b. Complete their program on time?

   Is there more that it can do?

[Enter your response in the table cell below. The box will expand as you enter text:]

The office of Public Safety and Emergency Management delivers security and emergency management services to the District 24 hours a day, 365 days a year to help maintain a safe and secure environment.

6. What does your service/office/non-instructional program do to assist students in
   a. Transferring to a four-year institution (finding the right institution and determining what needs to be done to get there)?
   b. Finding employment opportunities in their field (finding the right employment opportunities and determining what needs to be done to get there)?

   Is there more that it can do?

[Enter your response in the table cell below. The box will expand as you enter text:]
The office of Public Safety and Emergency Management delivers security and emergency management services to the District 24 hours a day, 365 days a year to help maintain a safe and secure environment. In addition to assisting students in the processes which are required to obtain a job in the field of Public Safety and Emergency Management.

B. SERVICE AREA OUTCOMES

Each service unit/office/non-instructional program develops its own Service Area Outcomes (SAOs). The outcomes should be directly related to the work of the service unit/office/non-instructional program, challenging but attainable, and measureable. SAOs should articulate what specifically is to be achieved; their measurement should assess how well the service unit/office/non-instructional program is performing.

http://www.hartnell.edu/service-area-outcomes

Please answer the following questions:

1. Which service area outcome did you assess? How did you assess it?

   [Enter your response in the table cell below. The box will expand as you enter text:]

   Clery act statistics for 2016 were compiled utilizing Law enforcement data and internal data. The report was completed and filed within the given timeline October 2017. The report was on time, the annual security report associated was completed and no associated late penalties or inquiries were assessed.

2. Describe how service area outcomes were specifically addressed by the service/office/program during the past year.

   Was there review and analysis of the data? How did the staff engage in discussion? Were any interventions conducted? Are there any plans to make changes/improvements in the service/office/program? What did you find?

   [Enter your response in the table cell below. The box will expand as you enter text:]
There were several levels of review of the data prior to submitting statistics. This reporting mechanism is fluid and changes annually. Annually crime statistics are reviewed for trends. In addition statistics are provided with the associated Annual Security Report for consumer review.

c. PREVIOUSLY SCHEDULED ACTIVITIES (Linked to previous PPA)

   1. Evaluate the success of each completed activity since your last PPA. What measurable outcomes were achieved? Did the activities and subsequent dialog lead to significant change in student learning or program success? Your previous PPA can be found through this link: [http://www.hartnell.edu/2017-program-planning-and-assessment-reports-1](http://www.hartnell.edu/2017-program-planning-and-assessment-reports-1)

   [Enter your response in the table cell below. The box will expand as you enter text:]

   N/A Information unknown to author.