Non-Instructional Guided Pathways Program Review

As Hartnell College is embarking on a journey to join a growing national movement aiming at improving student success called “Guided Pathways,” the Guided Pathways framework is incorporated into the Spring 2018 Program Review. The Guided Pathways framework “creates a highly structured approach to student success that provides all students with a set of clear course-taking patterns that promotes better enrollment decisions and prepares students for future success. The Guided Pathways framework also integrates support services in ways that make it easier for students to get the help they need during every step of their community college experience.” (California Community College Guided Pathways, http://cccgp.cccco.edu/About-Guided-Pathways)


Please note that resource requests will occur in fall 2018.

<table>
<thead>
<tr>
<th>Service/Office/Non-Instructional Program</th>
<th>Date Submitted to VP (Deadline by 4/27/18)*</th>
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<tbody>
<tr>
<td>Office of Student Life</td>
<td>06/05/18</td>
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*Please note that you should work with your colleagues and supervisor/director/dean to ensure that this report is completed, revised as needed, in its final form and submitted no later than April 27, 2018.

List of Contributors, including Title/Position

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Position</th>
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<tbody>
<tr>
<td>Augustine Nevarez</td>
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<td>Selso Ruiz</td>
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<td>ASHC President 2017-18</td>
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Typed Name of Manager                  Date
-------------------------------------------
Augustine Nevarez                  06/05/18
A. STUDENT SUCCESS

1. As Hartnell is a student-focused college, how does your service/office/non-instructional program focus on students?

[Enter your response in the table cell below. The box will expand as you enter text:]

The Office of Student Life provides programs and services to enrolled students and all staff at all Hartnell College sites. The majority of programs and services are delivered at the main campus site, with gradual expansion to the Alisal Campus and King City Center. Hartnell College students [and all staff] engage in activities, programs and services to foster an enriched campus community. Programs and services include: Associated Students membership, leadership development; cultural and educational events; book voucher program; ASHC Scholarship; graphing calculator rental program; Week of Welcome, MST Free Fare Zone; Hartnell Sporting events (Local); access to Western Stage events; game center access; and discounts at selected local businesses.

- Associated Students membership: Approximately 8000 students per semester.
- Cultural/educational events: Approximately 4000 students per year.
- Book voucher program: Approximately 300 vouchers per year.
- ASHC Scholarship: 30 students.
- Western Stage events: 500 students.
- Calculator program: 200 students.
- Monterey Bay Aquarium tickets: 200 students.
- Student Clubs: 40 clubs and approximately 600 participants.

The Office of Student Life is constantly increasing and maintaining the amount of programing offered to students and staff in order to enhance the college experience to our campus community. This constant revolving calendar of activities, programs and services has increased the workload to the already limited staff resources. Additional staff is required in order to properly collect data, evaluate and analyze results.

2. How does your service/office/non-instructional program interact with prospective students in the community and assist/support students to enroll? Is there more that it can do?
The Office of Student Life assists the College Pathways Team during the Panther Prep and Panther Cub days in a variety of ways. In addition, over 40 student clubs provide direct services to the community with developing and implementing one or more community service projects addressing community needs.

3. How does your service/office/non-instructional program support students in choosing their pathway? Is there more that it can do?

The Office of Student Life provides students with opportunities to participate in over 30 educational, cultural and extracurricular events that enhance their college experience. These events have practical applications that complement what is being taught in the classroom and often guide the student to their desired pathway. Ideally, the planning of these yearly activities would involve a collaboration with faculty to seamlessly connect what is instructed and its practical application.

4. What does your service/office/non-instructional program do to impact and/or support students’ learning in the classroom? Is there more that it can do?

The Office of Student Life provides students with the opportunity to enhance their college experience by receiving programs and services that complement their academic careers. In order to do more in this area collaboration with faculty and other non-academic programs would greatly enhance these services for students.

5. How does your service/office/non-instructional program support students to
   a. Complete their program?
   b. Complete their program on time?

   Is there more that it can do?
Students receive many services from the Office of Student Life that assist them in completing their educational programs including: Book voucher program ($100 book scholarship), student ID’s which grant students access to MST Free Fare Zone, Western Stage productions, athletic events, scantrons and blue books, educational and cultural workshops.

6. What does your service/office/non-instructional program do to assist students in
   a. Transferring to a four-year institution (finding the right institution and determining what needs to be done to get there)?
   b. Finding employment opportunities in their field (finding the right employment opportunities and determining what needs to be done to get there)?

   Is there more that it can do?

The Office of Student Life assists the Transfer and Career Center with their programing to support students in transferring. In addition, students learn and engage through their participation in student clubs of which many are academic in nature. The leadership skills developed during their participation in clubs are transferable to their transfer institutions and/or job/career goals.

B. SERVICE AREA OUTCOMES

Each service unit/office/non-instructional program develops its own Service Area Outcomes (SAOs). The outcomes should be directly related to the work of the service unit/office/non-instructional program, challenging but attainable, and measureable. SAOs should articulate what specifically is to be achieved; their measurement should assess how well the service unit/office/non-instructional program is performing.

http://www.hartnell.edu/service-area-outcomes

Please answer the following questions:
1. Which service area outcome did you assess? How did you assess it?

[Enter your response in the table cell below. The box will expand as you enter text:]

Hartnell College students and staff were surveyed to assess their belief that the activities, programs and services offered to students by the Office of Student Life foster a more enriched campus community. 67% of student respondents agreed with the statement, and 78% of staff agreed with the statement.

2. Describe how service area outcomes were specifically addressed by the service/office/program during the past year.

Was there review and analysis of the data? How did the staff engage in discussion? Were any interventions conducted? Are there any plans to make changes/improvements in the service/office/program? What did you find?

[Enter your response in the table cell below. The box will expand as you enter text:]

The Office of Student Life collects participation data and limited satisfaction data. The limited surveys conducted throughout the year provide satisfaction data. There is a need to develop a data collection method that will assist with evaluation of programs and services that will guide our assessments.

c. PREVIOUSLY SCHEDULED ACTIVITIES (Linked to previous PPA)

1. Evaluate the success of each completed activity since your last PPA. What measurable outcomes were achieved? Did the activities and subsequent dialog lead to significant change in student learning or program success? Your previous PPA can be found through this link: http://www.hartnell.edu/2017-program-planning-and-assessment-reports-1

[Enter your response in the table cell below. The box will expand as you enter text:]

Four activities were completed based on the 16-17 PPA. Over 30 cultural and educational activities took place during 2017-18. The ASHC elections take place every year in April, and this year there was a decrease in participation. An area of improvement was student
involvement in participatory governance. Every council and committee had one or more students representing students. The Student Ambassador program continues to be implemented. Further assessment of these activities will take place during 2018-19 with surveys for every activity.