

Hartnell College

Orientation Guide

College Pathways Team
2019- 2020





You must have completed an Application for Admissions and set up your P.A.W.S. account to complete your Orientation.



Application for Admissions



PAWS Account Set Up

If you have not completed these steps refer back to our resources to complete them before proceeding.



It is vital that students know the policies and procedures of the college and be informed of the support programs and resources available.

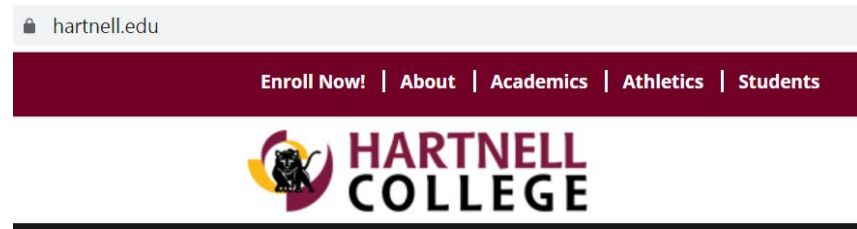
Because an informed student is a successful student, the state of California requires that all first-time college students complete an Orientation before they can register for classes.

- **Fully read the all information provided, including the sections you must click to expand. This information is for your benefit.**
- **This Orientation can be completed in 30-40 min, on average.**
- **You can log off and pick back up where you left off.**
- **You can complete this orientation on a mobile device.**
- **It may take up to 24 hours for the completion to appear in our system. To avoid registration delays, complete it well before your priority date.**

To access the orientation, you must log into P.A.W.S.

1. Go to Hartnell.edu

The top of page will look like this. →



2. Click Students

In white banner under the page header.



3. Click Log into P.A.W.S.

Icon is in the center of the page.



4. Click Log In

Tab is located in the upper right side of the page.



5. Click PAWS for Students





The next screen will be the Student Menu.

1. Click “Orientation for New Students”

- Under the Registration heading

Registration

- [Student Ed Planner](#)
- [Register for Sections](#)
- [Register and Drop Sections](#)
- [Search for Sections](#)
- [Express Add Code Registration](#)
- [Manage My Waitlist](#)
- [Voter Registration](#)
- [Orientation for New Students](#)
- [Student Success Workshop \(Level 1 Academic/Progress Pr](#)
- [Classroom Success Strategies Workshop \(Level 2 Academ](#)

You will see this screen:

2. Read this information

3. Click Begin

Orientation for New Students (Advantage System)

In order to ensure a successful start, all new students enrolling at Hartnell College will be required to complete an online student or in-person orientation as a part of the Hartnell College "Steps to Success" process. This orientation is designed to give you critical information about Hartnell College. Some of the topics include:

- how to enroll at Hartnell College
- how to apply for financial aid
- how to see a Counselor and develop an educational plan
- overview of academic programs and services
- how to prepare to be a successful college student
- campus policies and procedures

Although the online orientation can be completed in approximately one hour, the orientation system saves your progress allowing you to complete the orientation in as many sessions as needed.

[Begin/Continue Orientation](#)



Please note:

- There will be questions asked throughout the orientation, pay attention to avoid repeating a section.
- Look for “i” buttons throughout the orientation. Click them when you want more information on items discussed.
 - “i” items you click will be added to a list for you to access from the Orientation homepage at any time for additional information and links.
- Once you complete the Orientation, all sections will be unlocked and you can return to the information it contains whenever you need to.

Remember:

- It may take up to 24 hours for the completion to appear in our system. To avoid registration delays, complete it well before your priority date.
- If you experience any issues, contact the College Pathways Team at collegethways@hartnell.edu