HARTNELL COMMUNITY COLLEGE DISTRICT
Board of Trustees – Regular Meeting

February 5, 2013

TIME/PLACE
411 Central Avenue, Salinas
5:00 p.m. – OPEN SESSION – CALL 208

Board of Trustees
Candi DePauw, President
Patricia Donohue, Vice President
Bill Freeman, Elia Gonzalez-Castro, Ray Montemayor
Erica Padilla-Chavez, Demetrio Pruneda
Elaine Duran Luchini, Student Trustee
Dr. Willard C. Lewallen, Board Secretary
Superintendent/President

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college’s website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President’s Office. Typically, the agenda consists of the following:

A. CONSENT AGENDA: These matters include routine administrative and financial actions and normally approved by a single majority vote.

B. REGULAR AGENDA: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item. Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.

C. CLOSED SESSION: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: The Board of Trustees is committed to maintaining a respectful and productive environment that fosters a culture of civility where members of the campus, the community, and the Board feel safe to express themselves and are free from discrimination, bullying, harassment and threats. We welcome your comments and expect them to be presented in a civil manner and for decorum to be maintained.

Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Wednesday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
I. OPEN SESSION, CALL TO ORDER
   A. CALL TO ORDER
   B. PLEDGE OF ALLEGIANCE
   C. ROLL CALL

II. PUBLIC COMMENTS
   Fifteen minutes (three-minute maximum per person) set aside to receive public comments on closed
   session, public session, or items not on the public session agenda, but within the jurisdiction of the
   Board.

III. REPORTS FROM ORGANIZATIONS AND LOCATIONS
   • Academic Senate – Tony Anderson, President
   • Associated Students – Wayne Ross, President
   • Classified Senate – Vacant
   • Hartnell College Faculty Association – Dr. Ann Wright, President
   • California Schools Employee Association – Stephen Otero, President
   • L-39 – Dale Fuge, Steward
   • Center for Advanced Technology – Dr. Zahi Atallah, Dean
   • South County and King City Education Center – Renata Funke, Dean
   • Superintendent/President – Dr. Willard Lewallen

IV. CONSENT AGENDA
   A. MINUTES
      Adopt the minutes of the January 15, 2013 regular meeting.
   B. DISBURSEMENTS
      Ratify the disbursements from any or all of the following funds: general; debt service; bookstore;
      child development; capital outlay projects; scheduled maintenance; property acquisition; bond
      projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship,
      loan, and trust; and intercollegiate athletics.
   C. QUARTERLY FINANCIAL STATUS REPORT
      Review and accept the Quarterly Financial Status Report (CCFS-311Q) for the quarter ended
      December 31, 2012.
   D. ANNUAL LEASE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF
      AGRICULTURE (USDA) FOR ALISAL CAMPUS FARMLAND
      Approve the renewal of a lease agreement with the United States Department of Agriculture –
      Agricultural Research Stations – (USDA) for approximately 7 acres of Alisal Campus farmland.
      The terms of the lease are $1 annually, effective April 1, 2013 through March 31, 2016, with a
      three (3) month, written termination clause by either party.
   E. PROPERTY SURPLUS
      Declare property as surplus and authorize its disposal by the administration.
   F. PERSONNEL ACTIONS
      Approve and/or ratify personnel actions.

V. ACTION ITEMS
   A. BUDGET REVISIONS
      Ratify budget revisions numbered 10101 to 10137.
   B. BOARD POLICY 4070, COURSE AUDIT
      Approve the second and final reading of Board Policy 4070, Course Audit.
C. CONTRACT FOR AUDITING SERVICES
Authorize the administration to enter into a contractual agreement with Crow-Horwath, LLP to provide independent audit services for fiscal years 2012-13, 2013-14, and 2014-15. The cost for these services is $80,000 for 2012-13, $80,000 for 2013-14, and $84,000 for 2014-15.

D. WESTERN STAGE THEATRE ARTS COUNCIL
Appoint two board members to the Western Stage Theatre Arts Council for a one-year term (2013).

E. BOARD TRAVEL
Approve board travel for board members to attend the 2013 Governance Leadership Institute, March 21-23, 2013, San Antonio, Texas. The estimated cost (registration, travel, lodging, and meals) is $2,300 per trustee paid from the general fund.

VI. INFORMATION ITEMS
A. CONSTRUCTION PROJECTS
Receive the written report on current construction projects.
Joseph Reyes, Director, Facilities

B. FINANCIAL STATEMENTS
Review the financial statements ending December 31, 2012.

C. BUDGET UPDATE
Receive a budget update on fiscal year 2012-13.
Alfred Muñoz, Vice President, Administrative Services

D. ADMINISTRATIVE PROCEDURE 4240, ACADEMIC RENEWAL
Receive AP 4240, Academic Renewal, the implementing procedure for Board Policy 4240.

E. BOARD POLICY 5410, ASSOCIATED STUDENT ELECTIONS
Review as first reading Board Policy 5410, Associated Student Elections.

F. ADMINISTRATIVE PROCEDURE 5410, ASSOCIATED STUDENT ELECTIONS
Receive AP 5410, Associated Student Elections, the implementing procedure for Board Policy 5410.

G. REPORTS FROM BOARD OF TRUSTEES
Receive Trustee reports on matters of interest to the college.

VII. BOARD OF TRUSTEES MOVE TO CLOSED SESSION
1. Conference with Labor Negotiators
   (Government Code § 54957.6)
   Agency representative: President Willard Lewallen
   Unrepresented Employee Positions: Vice Presidents, Deans

VIII. RECONVENE PUBLIC SESSION / REPORT OUT FROM CLOSED SESSION, IF ANY

IX. ANNOUNCEMENT OF FUTURE MEETINGS
1. Board Development, February 19, 2013, 5 p.m.
2. Regular Meeting, March 5, 2013, 5 p.m.

X. ADJOURNMENT