HARTNELL COMMUNITY COLLEGE DISTRICT

Board of Trustees – Regular Meeting
To include Public Hearing (Collective Bargaining)

March 5, 2013

TIME/PLACE
411 Central Avenue, Salinas
5:00 p.m. – Open Session CALL 208
5:05 p.m. – Closed Session (time approximate)
6:00 p.m. Reconvene Open Session (time approximate)

Board of Trustees
Candi DePauw, President
Patricia Donohue, Vice President
Bill Freeman, Elia Gonzalez-Castro, Ray Montemayor
Erica Padilla-Chavez, Demetrio Pruneda
Elaine Duran Luchini, Student Trustee
Dr. Willard C. Lewallen, Board Secretary
Superintendent/President

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college’s website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President’s Office. Typically, the agenda consists of the following:

A. CONSENT AGENDA: These matters include routine administrative and financial actions and normally approved by a single majority vote.

B. REGULAR AGENDA: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
   Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.

C. CLOSED SESSION: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: The Board of Trustees is committed to maintaining a respectful and productive environment that fosters a culture of civility where members of the campus, the community, and the Board feel safe to express themselves and are free from discrimination, bullying, harassment and threats. We welcome your comments and expect them to be presented in a civil manner and for decorum to be maintained.

Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Wednesday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
I. OPEN SESSION, CALL TO ORDER
   A. CALL TO ORDER
   B. PLEDGE OF ALLEGIANCE
   C. ROLL CALL

II. PUBLIC COMMENTS
Receive public comments on closed session agenda items. (Three-minute maximum per person.)

III. BOARD OF TRUSTEES MOVE TO CLOSED SESSION
   1. Conference with Legal Counsel Regarding Existing Litigation
      (Government Code Section 54956.9(d)(1))
      Name of Case: HFCA/Stave Grievance Arbitration
   2. Public Employee Performance Evaluation
      (Government Code Section 54957)
      Title: Superintendent/President
   3. Public Employee Performance Evaluation
      (Government Code Section 54957)
      Title: Probationary Faculty
   4. Public Employee Performance Evaluation
      (Government Code Section 54957)
      Title: Tenured Faculty

IV. RECONVENE PUBLIC SESSION (6:00 p.m. time approximate)
   1. Report out from Closed Session
   2. Public Comments - Fifteen minutes (three-minute maximum per person) set aside to receive public comments on, public session or items not on the public session agenda, but within the jurisdiction of the Board.

V. REPORTS FROM ORGANIZATIONS AND LOCATIONS
   • Academic Senate – Tony Anderson, President
   • Associated Students – Wayne Ross, President
   • Classified Senate – Vacant
   • Hartnell College Faculty Association – Dr. Ann Wright, President
   • California Schools Employee Association – Stephen Otero, President
   • L-39 – Dale Fuge, Steward
   • Center for Advanced Technology – Dr. Zahi Atallah, Dean
   • South County and King City Education Center – Renata Funke, Dean
   • Superintendent/President – Dr. Willard Lewallen

VI. PRESENTATION – CHILD DEVELOPMENT CENTER FEASIBILITY STUDY
Janice Kearns, the consultant who works for the WestEd Center for Prevention and Early Intervention, will present a summary of the report and recommendations regarding the feasibility and sustainability of the college’s future Child Development Center operations.
VII. CONSENT AGENDA

A. MINUTES
Adopt the minutes of the February 5, 2013 regular meeting.

B. DISBURSEMENTS
Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. CURRICULUM
Ratify Curriculum Committee actions from the February 7, 2013 meeting.

D. PERSONNEL ACTIONS
Approve and/or ratify personnel actions.

VIII. COLLECTIVE BARGAINING

PUBLIC HEARING: INITIAL COLLECTIVE BARGAINING PROPOSALS
Conduct a public hearing for the initial collective bargaining proposals between Hartnell Community College District and the Hartnell College Faculty Association.

IX. ACTION ITEMS

A. BUDGET REVISIONS
Ratify budget revisions numbered 10139 to 10171.

B. AWARD BID FOR ANNEX DEMOLITION
Accept the Annex demolition bid from Randazzo Enterprises, Inc., lowest responsive bidder, and authorize the administration to enter into a contract. The project, scheduled to start mid March, is projected at $179,235, paid from Measure funds.

C. LEASE-LEASEBACK CONSTRUCTION DELIVERY METHOD
Authorize the administration to utilize the Lease-Leaseback construction delivery method for the construction of the Science Building. Construction cost of the Science Building is to be determined through the RFP process.

X. INFORMATION ITEMS

A. CONSTRUCTION PROJECTS
Receive the written report on current construction projects.

Joseph Reyes, Director, Facilities

B. FINANCIAL STATEMENTS
Review the financial statements ending January 31, 2013.

C. COUNTY TREASURER'S REPORT OF INVESTMENTS
Receive the County Treasurer's Report of Investments for the Quarter Ending December 31, 2012.

D. BUDGET UPDATE
Receive a budget update on fiscal year 2012-13.

Alfred Muñoz, Vice President, Administrative Services
E. BOARD POLICY 5030, FEES
   Review as first reading revised Board Policy 5030, Fees.

F. ADMINISTRATIVE PROCEDURE
   Receive Administrative Procedure 4231, Grade Change, the implementing procedure for board policy 4231.

G. BID MATRIX
   Receive the bid matrix used for District bidding and purchasing activity.

H. SUBSTANTIVE CHANGE PROPOSALS
   Receive an update on the substantive change proposals submitted by the District to the Accrediting Commission for Junior and Community Colleges this academic year.

I. REPORTS FROM BOARD OF TRUSTEES
   Receive Trustee reports on matters of interest to the college.

XI. ANNOUNCEMENT OF FUTURE MEETINGS

1. March 19, 2013, 5 p.m., Board Development
2. April 2, 2013, 5 p.m., Regular Meeting
3. April 16, 2013, 5 p.m., Board Development

XII. ADJOURNMENT