HARTNELL COMMUNITY COLLEGE DISTRICT
Board of Trustees – Regular Meeting

May 7, 2013

TIME/PLACE
411 Central Avenue, Salinas
5:00 p.m. – Open Session CALL 208

Board of Trustees
Candi DePauw, President
Patricia Donohue, Vice President
Bill Freeman, Elia Gonzalez-Castro, Ray Montemayor
Erica Padilla-Chavez, Demetrio Pruneda
Elaine Duran Luchini, Student Trustee

Dr. Willard C. Lewallen, Board Secretary
Superintendent/President

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college’s website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President’s Office. Typically, the agenda consists of the following:

A. CONSENT AGENDA: These matters include routine administrative and financial actions and normally approved by a single majority vote.

B. REGULAR AGENDA: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item. Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.

C. CLOSED SESSION: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: The Board of Trustees is committed to maintaining a respectful and productive environment that fosters a culture of civility where members of the campus, the community, and the Board feel safe to express themselves and are free from discrimination, bullying, harassment and threats. We welcome your comments and expect them to be presented in a civil manner and for decorum to be maintained.

Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Wednesday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
I. OPEN SESSION, CALL TO ORDER

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. ROLL CALL

II. PUBLIC COMMENTS

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on closed session, public session, or items not on the public session agenda, but within the jurisdiction of the Board.

III. REPORTS FROM ORGANIZATIONS AND LOCATIONS

- Academic Senate – Tony Anderson, President
- Associated Students – Wayne Ross, President
- Classified Senate – Vacant
- Hartnell College Faculty Association – Dr. Ann Wright, President
- California Schools Employee Association – Stephen Otero, President
- L-39 – Dale Fuge, Steward
- Center for Advanced Technology – Dr. Zahi Atallah, Dean
- South County and King City Education Center – Renata Funke, Dean
- Superintendent/President – Dr. Willard Lewallen

IV. PRESENTATIONS

A. ASSOCIATED STUDENT OFFICERS AND STUDENT TRUSTEE
   Acknowledge the service of the 2012-13 Associated Student officers and student trustee and introduce the officers for academic year 2013-14.

B. 2013 NURSING STUDENT LEADERSHIP
   Receive a presentation on the 2013 Student Leadership and Service Learning Projects.

C. PROJECT LABOR AGREEMENTS
   Receive presentation on project labor agreements.

V. CONSENT AGENDA

A. MINUTES
   Adopt the minutes of March 19, 2013 (Board Development) and minutes of April 2, 2013 (Regular Meeting), April 16, 2013 (Special Meeting and Board Development) as submitted.

B. DISBURSEMENTS
   Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. CURRICULUM
   Ratify Curriculum Committee actions from the March 21, April 4 and April 18, 2013 meetings.
D. APPOINTMENTS TO THE CITIZEN'S BOND OVERSIGHT COMMITTEE
Appointment of Elaine Duran Luchini, student representative, and Michael Payne, senior citizen representative to the Bond Oversight Committee for one two-year term, effective May 17, 2013. Mr. Payne is recommended for a second two-year term.

E. QUARTERLY FINANCIAL STATUS REPORT
Review and accept the Quarterly Status Report (CCFS-311Q) for the quarter ended March 31, 2013.

F. GRANT APPLICATION – SONG-BROWN HEALTH CARE WORKFORCE TRAINING ACT
Ratify the grant application, accept funds, if awarded, and authorize the administration to enter into agreements to execute the work of the Song-Brown Health Care Workforce Training Act grant. The term of the grant is for two years, effective July 1, 2013 through and including June 30, 2015 for $125,000.

G. GRANT APPLICATION – DEPUTY SECTOR NAVIGATOR FOR INFORMATION COMMUNICATION TECHNOLOGY AND DIGITAL MEDIA
Ratify the grant application, accept funds, if awarded, and authorize the administration to enter into agreements to execute the work of the Deputy Sector Navigator for Information Communication Technology and Digital Media grant. The term of the grant is for one year with an option to renew with successful outcomes. The amount, if awarded, would be $300,000.

H. PERSONNEL ACTIONS
Approve and/or ratify personnel actions.

VI. ACTION ITEMS

A. BUDGET REVISIONS
Ratify budget revisions numbered 10203 to 10277.

B. 2013 CLASSIFIED EMPLOYEE WEEK
Adopt Resolution 13:2, Declaring week of May 19-25, 2013 as Classified Employee Week.

C. EDUCATION PROTECTION ACCOUNT SPENDING AUTHORIZATION

D. TECHNICAL ADJUSTMENTS TO TRUSTEE AREA BOUNDARIES
Adopt Resolution 13:4, Technical Adjustments to Trustee Area Boundaries.

E. EARLY RETIREMENT INCENTIVE
Adopt Resolution 13:5, Early Retirement Incentive for STRS Members.

F. AWARD POSTHUMOUS DEGREE
Award a posthumous degree to Anna F. Martinez per BP and AP 4111, Posthumous Degrees.

G. CONSTRUCTION CHANGE ORDERS
Ratify the construction changes orders in compliance with board policy.

H. LEASE-LEASEBACK STEPS AND PROCEDURES
Approve the lease-leaseback documents for the construction of the science building.
I. ADMINISTRATIVE PROCEDURE 2740 BOARD EDUCATION AND PROFESSIONAL DEVELOPMENT
   Approve administrative procedure 2740, Board Education and Professional Development.

J. BOARD OF TRUSTEES TRAVEL BUDGET FOR 2013-14
   Approve travel budget for 2013-14.

VII. INFORMATION ITEMS

A. CONSTRUCTION PROJECTS
   Receive the written report on current construction projects.
   Joseph Reyes, Director, Facilities

B. FINANCIAL STATEMENTS
   Receive the financial statements ending March 31, 2013.

C. BUDGET UPDATE
   Receive a budget update on fiscal year 2012-13.
   Alfred Muñoz, Vice President, Administrative Services

D. SUBSTANTIVE CHANGE PROPOSAL – RESPIRATORY CARE PROGRAM
   Receive an update on the approval of the Respiratory Care Program Substantive Change Proposal submitted by the district to the Accrediting Commission for Community and Junior Colleges.

E. BOARD POLICY 6800, SAFETY
   Review first reading of board policy 6800, Safety.

F. ADMINISTRATIVE PROCEDURE 6800, SAFETY
   Review the implementing procedure for board policy 6800, Safety.

G. UPDATE ON FULL TIME FACULTY RECRUITMENTS FOR 2013-14
   Receive an update on full-time faculty recruitment for academic year 2013-14.

H. 2013-14 ORGANIZATIONAL STRUCTURE AND NEW ADMINISTRATIVE POSITIONS
   Receive the Organizational Structure including new administrative positions for academic year 2013-14.

I. REPORTS FROM BOARD OF TRUSTEES
   Receive Trustee reports on matters of interest to the college.

VIII. BOARD OF TRUSTEES MOVE TO CLOSED SESSION
   1. Conference with Legal Counsel Regarding Existing Litigation
      (Government Code Section 54956.9(d) (1))
      Name of Case: HCFA/Stave Grievance Arbitration

IX. RECONVENE PUBLIC SESSION AND REPORT OUT FROM CLOSED SESSION, IF ANY

X. ANNOUNCEMENT OF FUTURE MEETINGS
   1. Board Development May 28, 2013, 5 p.m., Hartnell College Main Campus, CALL-208
   2. Regular Meeting June 4, 2013, 5:30 p.m., King City Education Center

XI. ADJOURNMENT