HARTNELL COMMUNITY COLLEGE DISTRICT
Board of Trustees – Regular Meeting

June 4, 2013

TIME/PLACE
King City Education Center
117 North Second St.
King City, CA 93930
5:30 p.m. – Open Session, Room 108A

Teleconference – Trustee Freeman
5:30 p.m. 1490 N. 1st Street, San Jose, CA

Board of Trustees
Candi DePauw, President
Patricia Donohue, Vice President
Bill Freeman, Elia Gonzalez-Castro, Ray Montemayor
Erica Padilla-Chavez, Demetrio Pruneda
Elaine Duran Luchini, Student Trustee
Dr. Willard C. Lewallen, Board Secretary
Superintendent/President

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college’s website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President’s Office. Typically, the agenda consists of the following:

A. CONSENT AGENDA: These matters include routine administrative and financial actions and normally approved by a single majority vote.
B. REGULAR AGENDA: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
C. CLOSED SESSION: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: The Board of Trustees is committed to maintaining a respectful and productive environment that fosters a culture of civility where members of the campus, the community, and the Board feel safe to express themselves and are free from discrimination, bullying, harassment and threats. We welcome your comments and expect them to be presented in a civil manner and for decorum to be maintained.

Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Wednesday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
I. OPEN SESSION, CALL TO ORDER

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. ROLL CALL

II. PUBLIC COMMENTS

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on closed session, public session, or items not on the public session agenda, but within the jurisdiction of the Board.

III. REPORTS FROM ORGANIZATIONS AND LOCATIONS

- Academic Senate – Tony Anderson, President
- Associated Students – James Stephens, President
- Classified Senate – Vacant
- Hartnell College Faculty Association – Dr. Ann Wright, President
- California Schools Employee Association – Stephen Otero, President
- L-39 – Dale Fuge, Steward
- Center for Advanced Technology – Dr. Zahi Atallah, Dean
- South County and King City Education Center – Renata Funke, Dean
- Superintendent/President – Dr. Willard Lewallen

IV. PRESENTATION – TENTATIVE BUDGET FOR FISCAL YEAR 2013-2014

Receive a presentation on the tentative budget for fiscal year 2013-2014.

V. CONSENT AGENDA

A. MINUTES
   Adopt the minutes of April 16, 2013 (Board Development) and minutes of May 7, 2013 (Regular Meeting) as submitted.

B. DISBURSEMENTS
   Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. CURRICULUM
   Ratify Curriculum Committee actions from the meetings of May 2 and 16, 2013.

D. AGREEMENT – KEENAN AND ASSOCIATES
   Approve to extend the agreement between Hartnell CCD and Keenan and Associates for the administration of Workers' Compensation run-off claims, effective July 1, 2013 through June 30, 2014.

E. MEMORANDUM OF UNDERSTANDING – MINI CORP PROGRAM
   Approve the Memorandum of Understanding (MOU) between the California Mini-Corp and Hartnell Community College District effective August 1, 2013 through August 31, 2014.
F. OUT-OF-COUNTRY TRAVEL
Ratify the out-of-country travel for Jennifer Pagliaro, instructor in art, Carl Christensen, Boronda program coordinator, and the 2013 Boronda Study Group from June 1 through June 16, 2013.

G. PERSONNEL ACTIONS
Approve and/or ratify personnel actions.

VI. ACTION ITEMS

A. BUDGET REVISIONS
Ratify budget revisions numbered 10280 to 10329 and ratify increases to the NASA/SEMAA, DSES, and Cafeteria fund budgets.

B. RESOLUTION 13:6, 2012-2013 BUDGET REVISIONS
Adopt a resolution for Budget Revisions for fiscal year 2012-2013.

C. RESOLUTION 13:7, CALLING THE NOVEMBER 5, 2013 ELECTION
Adopt a resolution calling the November 5, 2013 election for Trustee Areas 5, 6, and 7.

D. RESOLUTION 13:8, GANN LIMIT
Adopt a resolution establishing the appropriations limit for 2013-2014.

E. BOARD POLICY 5410, ASSOCIATED STUDENT ELECTIONS
Approve the final and second reading of Board Policy 5410, Associated Student Elections.

F. BOARD POLICY 6800, SAFETY
Review the final and second reading of board policy 6800, Safety.

G. EQUAL EMPLOYMENT OPPORTUNITY PLAN
Approve the Equal Employment Opportunity Plan. Title 5, section 53003, of the California Code of Regulations requires every community college district to develop and adopt a district-wide, written Equal Employment Opportunity Plan

H. APPOINTMENT OF BOARD MEMBERS
Appoint board members to the project labor agreement negotiations committee.

VII. INFORMATION ITEMS

A. CONSTRUCTION PROJECTS
Receive the written report on current construction projects. 
Joseph Reyes, Director, Facilities

B. ANNUAL REPORT – CITIZENS' BOND OVERSIGHT COMMITTEE
Receive the annual report from the Independent Citizens' Bond Oversight Committee for academic year 2011-2012.

C. BUDGET UPDATE
Receive a budget update on fiscal year 2012-13. 
Alfred Muñoz, Vice President, Administrative Services

D. FINANCIAL STATEMENTS
Receive the financial statements ending April 30, 2013.
E. COUNTY TREASURER’S REPORT OF INVESTMENTS
Receive the County Treasurer’s Report of Investments for the Quarter Ending March 31, 2013.

F. BOARD POLICY 5500, STANDARDS OF STUDENT CONDUCT
Review and discuss first reading of revised board policy 5500, Standards of Student Conduct.

G. ADMINISTRATIVE PROCEDURE 5500, STANDARDS OF STUDENT CONDUCT
Receive the implementing procedure for board policy 5500, Standards of Student Conduct.

H. ADMINISTRATIVE PROCEDURE 5410, ASSOCIATED STUDENT ELECTIONS
Review the implementing procedure for board policy 5410, Associated Student Elections

I. PROPOSED LEGISLATION
Receive information on proposed legislation impacting California community colleges.

J. RESPIRATORY CARE PROGRAM ACCREDITATION
Receive a report on the accreditation process for the Respiratory Care Program

K. REPORTS FROM BOARD OF TRUSTEES
Receive Trustee reports on matters of interest to the college.

VIII. BOARD OF TRUSTEES MOVE TO CLOSED SESSION

1. Conference with Labor Negotiator
   (Government Code Section 54957.6)
   Employee Unit: Hartnell College Faculty Association
   Agency Representative: Terri Pyer

2. Conference with Labor Negotiator
   (Government Code Section 54957.6)
   Employee Unit: Classified Schools Employee Association
   Agency Representative: Terri Pyer

IX. RECONVENE PUBLIC SESSION AND REPORT OUT FROM CLOSED SESSION, IF ANY

X. ANNOUNCEMENT OF FUTURE MEETINGS
1. June 18, 2013, 5:00 p.m., Board Development
2. July 2, 2013, 5:00 p.m. Regular Meeting
3. July 16, 2013, 5:00 p.m., Board Development

XI. ADJOURNMENT