HARTNELL COMMUNITY COLLEGE DISTRICT
Board of Trustees - Regular Meeting
June 5, 2012

TIME/PLACE
411 Central Avenue, Salinas
5:00 p.m. – OPEN SESSION – CALL 208

Board of Trustees
Erica Padilla-Chavez, President
Candi DePauw, Vice President
Patricia Donohue, Bill Freeman,
Elia Gonzalez-Castro, Ray Montemayor,
Demetrio Pruneda, Elaine Duran Luchini, Student Trustee
Phoebe K. Helm, Board Secretary

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college’s website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President’s Office. Typically, the agenda consists of the following:

A. CONSENT AGENDA: These matters include routine administrative and financial actions and normally approved by a single majority vote.

B. REGULAR AGENDA: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
   Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.

C. CLOSED SESSION: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: The Board of Trustees is committed to maintaining a respectful and productive environment that fosters a culture of civility where members of the campus, the community, and the Board feel safe to express themselves and are free from discrimination, bullying, harassment and threats. We welcome your comments and expect them to be presented in a civil manner and for decorum to be maintained.

Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Thursday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
I. OPEN SESSION, CALL TO ORDER

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENTS
   Fifteen minutes (three-minute maximum per person) set aside to receive public comments on closed session and public session, or items not on the public session agenda, but within the jurisdiction of the Board.

E. SWEARING IN OF 2012-13 STUDENT TRUSTEE

F. PRESENTATIONS
   1. Recognize the Outgoing Student Senate Officers – Erica Padilla-Chavez, Board President
   2. Introduce the 2012-13 Student Senate Officers, Erica Padilla-Chavez, Board President
   3. Family Science and Health Day, Miss Latina World 2010, Andy Newton, Director
   4. TRiO Program, Manuel Bersamin, Director Student Support Services
   5. Presentation of Tentative Budget, Alfred Muñoz, Vice President, Support Operations (Interim)

II. CONSENT AGENDA

A. MINUTES

B. DISBURSEMENTS
   Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. CURRICULUM
   Ratify the Curriculum Committee actions.

D. HARTNELL COLLEGE AND CALIFORNIA STATE UNIVERSITY, MONTEREY BAY
   Approve Memorandum of Understanding between Hartnell College and California State University, Monterey Bay to provide a joint program in Computer Science enabling a cohort of qualified students to earn a Bachelors Degree in three years.

E. HARTNELL COLLEGE AND UNIVERSITY OF CALIFORNIA, SANTA CRUZ
   Approve a Memorandum of Understanding between Hartnell College and the University of California, Santa Cruz, Center for Sustainable Energy and Power Systems for the Jack Baskin School of Engineering, to establish a renewable energy micro grid on the Alisal Campus.

F. HARTNELL COLLEGE AND THE UNITED STATES DEPARTMENT OF AGRICULTURE
   Approve Memorandum of Understanding between Hartnell College and the United States Department of Agriculture to provide greenhouse and farm management, education and research support for Agricultural Programs and direct staff to execute the land use and research support agreements necessary to carry out the work.
G. HARTNELL COLLEGE AND CITY OF SALINAS
Authorize the administration to enter into an agreement with the City of Salinas for a Voluntary Fitness Program for City employees. The term of the agreement is June 15, 2012 through December 31, 2012. The City agrees to pay the college $4,000, which will help offset the cost of college staff.

H. HARTNELL COLLEGE AND ETUDES
Authorize the administration to enter into an agreement with ETUDES, a provider of distance education software. The cost for the first year is $40,000 paid from the general funds.

I. HARTNELL COLLEGE AND WIRELESS PROVIDER
Award bid (TO BE ANNOUNCED AT MEETING) lowest bidder for best service and value, and authorize the administration to enter into a five-year contract for the wireless technology project.

J. HARTNELL COLLEGE AND COUNTY OF MONTEREY
Authorize the administration to enter into an agreement with the County of Monterey, Department of Social and Employment Services to provide basic and advanced training for local agency employees, as well as current and prospective foster parents. The County will pay Hartnell College $343,519 for 2012-2013 and $343,519 for 2013-2014 for these services.

K. KEENAN AND ASSOCIATES
Approve to extend the agreement with Keenan and Associates for the administration of Workers’ Compensation run-off claims. The extension is for one year, beginning July 1, 2012 through June 30, 2013. The administrative cost for this service is $7,400 and paid from the Self-Insurance Fund.

L. MONTEREY SALINAS TRANSIT
Approve to amend the agreement with Monterey Salinas Transit for the Free Fare Zone to Hartnell College students. The amendment would extend the agreement to and including June 30, 2013, extend the scope of service to include the Alisal Campus, increase the “not to exceed” amount of the contract for 2011-12 to $50,000 (an increase of $20,000), and include a “not to exceed” amount for 2012-13 of $70,000.

M. M. J. JOHNSON, GRANT WRITER
Approve to amend the agreement with M. J. Johnson for grant writing services.

N. FIVE-YEAR CAPITAL CONSTRUCTION PLAN
Approve the submittal of the Five-Year 2014-2018 Capital Construction Plan to the California Community College Systems Office.

O. MONTEREY COUNTY SCHOOLS INSURANCE GROUP
Approve agreement with Monterey County Schools Insurance Group for a change in coverage designation for faculty.

P. PERSONNEL ACTIONS
Approve and/or ratify Personnel Actions (included in packet).

III. ACTION ITEMS

Action
A. BUDGET REVISIONS
Ratify budget revisions numbered 9780 to 9817.
B. RESOLUTION 12:7, BUDGET REVISIONS 2011-2012
Adopt Resolution 12:7, Budget Revisions 2011-2012

C. RESOLUTION 12:8, Establishing Appropriations Limit
Adopt Resolution 12:8, Establishing the Appropriations Limit for 2012-2013.

D. TENTATIVE BUDGET 2012-2013, SET DATE AND TIME FOR PUBLIC HEARING AND
SET DATE TO ADOPT FINAL BUDGET FOR 2012-2013
California Code of Regulation, Title 5, Section 58305, requires that the District develop a
tentative budget and forward to the Monterey County Office of Education for validation on or
before July 1 of each year.
1. Approve the 2012-2013 tentative budget required on or before July 1 of each year.
2. Set September 4, 2012 at 5:00 p.m. as the date and time to conduct a public hearing on the
budget for fiscal year 2012-2013.
3. Set September 4, 2012 as the date to adopt the budget for fiscal year 2012-2013.

E. SECOND READING OF BOARD POLICIES – ACADEMIC AFFAIRS, CHAPTER 4000
Approve second and final reading of Academic Affairs Board Policies 4225 (minor change),
4226, 4230, 4231, 4235, 4240, and 4250.

F. SECOND READING OF BOARD POLICY 3910
Approve second and final reading of Board Policy 3910, Soliciting, Materials, Distribution, and
Fundraising on Campus (minor change).

G. STUDENT ACTIVITIES AND ID CARD FEES
Approve to increase the Student Activities Fee to $10 per semester, effective Fall 2012.

H. BOARD POLICY 1030, STUDENT TRUSTEE
Approve privileges afforded to Student Trustee under Education Code 72023.5 and adopt
regulations as required.

IV. INFORMATION ITEMS

A. CONSTRUCTION PROJECTS
Receive the written report on current construction projects.

Joseph Reyes, Director, Maintenance

B. BOND REFINANCING INFORMATION
Receive a report on the bond refinancing.

Phoebe K. Helm, Superintendent/President

C. FIFTY PERCENT PLAN

Phoebe K. Helm, Superintendent/President

D. FINANCIAL STATEMENTS
Receive and accept the financial statements for the period ending April 30, 2012.

E. COUNTY TREASURER'S REPORT OF INVESTMENTS
Receive the County Treasurer's Report of Investments for the Quarter Ending March 31, 2012.
F. REPORTS FROM SENATES
   Receive oral reports from Student, Academic, and Classified Senates on matters of interest to the college.

G. REPORT FROM SUPERINTENDENT/PRESIDENT
   Receive report from Superintendent/President.

H. REPORTS FROM BOARD OF TRUSTEES
   Receive Trustee reports on matters of interest to the college.

V. CLOSED SESSION
   Items discussed in Closed Session may include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.
   1. Collective Bargaining Agreement – California Schools Employee Association, Chapter 470
   2. College Bargaining Agreement – Hartnell College Faculty Association
   3. Termination of Classified Employee (1 case)
   4. Conference with Legal Counsel – Anticipated Litigation
      Government Code Section 54956.9 Significant Exposure to Litigation (1 case)

VI. RECONVENE PUBLIC SESSION

A. REPORT OUT FROM CLOSED SESSION, IF ANY

B. RATIFY AGREEMENTS
   1. Ratify Collective Bargaining Agreement between Hartnell Community College District and California School Employee Association, Chapter 470
   2. Ratify Collective Bargaining Agreement between Hartnell Community College District and Hartnell College Faculty Association

C. BID PROTEST ON PE FIELD HOUSE PROJECT
   The Board will consider and decide bid protest(s) against the bid submitted by Tombleson, Inc. for the PE Field House Project.

D. AWARD CONTRACT FOR THE PE FIELD HOUSE PROJECT
   The Board will consider and take action to award the contract for the PE Field House Project to the lowest responsive and responsible bidder. The project is scheduled to start June 18, 2012. The cost of the contract will be paid from Measure H funds.

E. ANNOUNCEMENTS
   3. Cancelled – July 17, 2012 Board Development Session

VII. ADJOURNMENT