HARTNELL COMMUNITY COLLEGE DISTRICT

Board of Trustees - Regular Meeting

August 21, 2012

TIME/PLACE
411 Central Avenue, Salinas
5:00 p.m. – OPEN SESSION – CALL 208

Board of Trustees
Erica Padilla-Chavez, President
Candi DePauw, Vice President
Patricia Donohue, Bill Freeman,
Elia Gonzalez-Castro, Ray Montemayor,
Demetrio Pruneda, Elaine Duran Luchini, Student Trustee

Dr. Willard C. Lewallen, Board Secretary
Superintendent/President

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college’s website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President’s Office. Typically, the agenda consists of the following:

A. CONSENT AGENDA: These matters include routine administrative and financial actions and normally approved by a single majority vote.

B. REGULAR AGENDA: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
   Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.

C. CLOSED SESSION: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: The Board of Trustees is committed to maintaining a respectful and productive environment that fosters a culture of civility where members of the campus, the community, and the Board feel safe to express themselves and are free from discrimination, bullying, harassment and threats. We welcome your comments and expect them to be presented in a civil manner and for decorum to be maintained.

Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Thursday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
I. OPEN SESSION, CALL TO ORDER
   A. CALL TO ORDER
   B. PLEDGE OF ALLEGIANCE
   C. ROLL CALL

II. PUBLIC COMMENTS
   Fifteen minutes (three-minute maximum per person) set aside to receive public comments on closed
   session and public session, or items not on the public session agenda, but within the jurisdiction of the
   Board.

III. PRESENTATION
   MONTEREY COUNTY SCHOOLS INSURANCE GROUP – See Action V. B.

IV. CONSENT AGENDA
   A. MINUTES
      Adopt the minutes of Regular Meeting of July 3, 2012 and Special Meeting of July 25, 2012.
   
   B. DISBURSEMENTS
      Ratify the disbursements from any or all of the following funds: general; debt service; bookstore;
      child development; capital outlay projects; scheduled maintenance; property acquisition; bond
      projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship,
      loan, and trust; and intercollegiate athletics.
   
   C. STATE REPORT: QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)
      Review and accept the required State Report: Quarterly Financial Status Report (CCFS-311Q)
      for quarter ended June 30, 2012.
   
   D. GRANT APPLICATION – CHANCELLOR’S OFFICE – CIVIL INFRASTRUCTURE
      Ratify the grant application to the Chancellor’s Office of the California Community
      Colleges for the Industry Driven Regional Collaborative for Sustainable Civil
      Construction, and if awarded, accept the funds and authorize the administration to enter
      into agreements to execute the work per the grant application. The total grant application
      is for $373,528 over two years.
   
   E. GRANT APPLICATION – US DEPT. OF ED – VETERANS UPWARD BOUND
      Ratify the grant application to the U.S. Department of Education for Veterans Upward
      Bound, and if awarded, accept the funds and authorize the administration to enter into
      agreements to execute the work per the grant application. Veterans Upward Bound
      project will improve academic performance and postsecondary enrollment and graduation
      for 150 veterans a year in the Salinas Valley and Monterey County by implementing
      additional services over the next 5 years. The grant award could be up to $1,250,000.
   
   F. CHILD DEVELOPMENT CENTER – AGENCY SELF EVALUATION
      Approve the 2011-12 Agency Self-Evaluation Report for the Hartnell College Child
      Development Centers.
G. CHANCELLOR'S OFFICE TAX OFFSET PROGRAM (COTOP) AGREEMENT
Approve an agreement with California Community College Chancellor's Office to participate in the Chancellor's Office Tax Offset Program (COTOP) for the purposes of collecting outstanding student financial aid and proper non-financial aid obligations owed to the district through the State Franchise Tax Board's Interagency Offset Program.

H. AGREEMENT WITH FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES
Ratify the 2012-13 Agreement between Hartnell College and the Foundation for California Community Colleges to support the Youth Empowerment Strategies for Success Independent Living Program (YESS-ILP). The funding amount of $22,500 will provide educational and employment training opportunities for foster and probationary youth.

I. OUT-OF-COUNTRY TRAVEL
Approve the out-of-country travel for Kathy Mendelsohn, faculty. Ms Mendelsohn is invited to serve on the Northern Marianas College Accreditation Site Visiting Team. Travel dates are October 22-25, 2012 in Saipan, MP. The Accrediting Commission Colleges and Junior Colleges pay all travel expenses.

J. PERSONNEL ACTIONS
Approve and/or ratify personnel actions.

V. ACTION ITEMS

A. BUDGET REVISIONS
Ratify budget revisions numbered 9869 to 9902.

B. RESOLUTION 12:14
Adopt Resolution 12:14, Revision to Joint Powers Agreement for the Monterey County Schools Insurance Group.

C. RESOLUTION 12:15
Adopt Resolution 12:15, Certifying the Approval of the Governing Board to enter into Transactions with the California Department of Education and to Designate Personnel to Sign Contract Documents and accept funding from the California Department of Education for child care and development services.

VI. INFORMATION ITEMS

A. CONSTRUCTION PROJECTS
Receive the written report on current construction projects.

Joseph Reyes, Director, Maintenance

B. CHILD DEVELOPMENT CENTERS
Receive a written update on the college's child development centers.

C. 2011-12 APPORTIONMENT ATTENDANCE REPORT
Receive a written report on the 2011-12 Apportionment Attendance Reports submitted to the California Community College Chancellor's Office.

D. BOARD POLICY 5030, FEES – FIRST READING
Review the first reading of Board Policy 5030, Fees.
E. 2011-12 BUDGET ACTUALS (DRAFT UNAUDITED) AND 2012-13 BUDGET UPDATE (DRAFT)  
Receive a presentation the budget actuals for fiscal year 2011-12 and a budget update for fiscal year 2012-13.

F. REPORTS FROM SENATES  
Receive oral reports from Senates on matters of interest to the college.

G. REPORT FROM SUPERINTENDENT/PRESIDENT  
Receive an oral report from Superintendent/President.

H. REPORTS FROM BOARD OF TRUSTEES  
Receive Trustee reports on matters of interest to the college.

VII. CLOSED SESSION  
Items to be discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.

1. Conference with legal counsel – Existing Litigation  
   Government Code Section: 54956.9(a)  
   One case: Bid Protest filed on Technical Training Building

2. Public Employee Discipline/Dismissal/Release/Complaint  
   Government Code Section 54957  
   One case: Classified Employee

VIII. BOARD OF TRUSTEES MOVE TO CLOSED SESSION

IX. RECONVENE PUBLIC SESSION

A. REPORT OUT FROM CLOSED SESSION, IF ANY

B. REJECT ALL BIDS ON TECHNICAL TRAINING BUILDING  
The Board will consider rejecting all bids on the Technical Training Building.

C. BID PROTEST ON TECHNICAL TRAINING BUILDING  
The Board will consider and decide bid protest(s) against the bid submitted by Seward L. Schreder Construction, Inc.

D. ANNOUNCEMENTS  
   1. Budget Workshop - August 28, 2012, 5 p.m.  
   2. Regular Meeting, September 4, 2012, 5 p.m.  
   3. Board Study Session, September 18, 2012, 5 p.m.

X. ADJOURNMENT