HARTNELL COMMUNITY COLLEGE DISTRICT

Board of Trustees

Public Hearing on the Annual Budget and Regular Meeting

September 3, 2013
Main Campus, Building B, Room 208
5:00 p.m. – Open Session, Move to Closed Session
6:00 p.m. – Reconvene Public Session (time approximate)
411 Central Avenue
Salinas, CA 93901

Board of Trustees
Candi DePauw, President, Patricia Donohue, Vice President
Bill Freeman, Elia Gonzalez-Castro, Ray Montemayor
Erica Padilla-Chavez, Demetrio Pruneda
Elaine Duran Luchini, Student Trustee
Dr. Willard C. Lewallen, Board Secretary
Superintendent/President

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college’s website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President’s Office. Typically, the agenda consists of the following:

A. CONSENT AGENDA: These matters include routine administrative and financial actions and normally approved by a single majority vote.

B. REGULAR AGENDA: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.

Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.

C. CLOSED SESSION: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: The Board of Trustees is committed to maintaining a respectful and productive environment that fosters a culture of civility where members of the campus, the community, and the Board feel safe to express themselves and are free from discrimination, bullying, harassment and threats. We welcome your comments and expect them to be presented in a civil manner and for decorum to be maintained.

Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Wednesday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
I. OPEN SESSION, CALL TO ORDER, 5 P.M.

A. CALL TO ORDER
B. PLEDGE OF ALLEGIANCE
C. ROLL CALL

II. PUBLIC COMMENTS ON CLOSED SESSION AGENDA
Ten minutes (three-minute maximum per person) set aside to receive public comments on closed session agenda.

III. BOARD OF TRUSTEES MOVE TO CLOSED SESSION

- Conference with Labor Negotiator
  (Government Code Section 54957.6)
  Employee Unit: Hartnell College Faculty Association
  Agency Representative: Terri Pyer

- Conference with Labor Negotiator
  (Government Code Section 54957.6)
  Employee Unit: Classified Schools Employee Association
  Agency Representative: Terri Pyer

IV. RECONVENE PUBLIC SESSION

V. REPORT OUT FROM CLOSED SESSION, IF ANY (6:00 p.m. – time approximate)

VI. PUBLIC COMMENTS
Fifteen minutes (three-minute maximum per person) set aside to receive public comments on the public session agenda or items not on the public session agenda, but within the jurisdiction of the board.

VII. REPORTS FROM ORGANIZATIONS AND LOCATIONS

- Academic Senate – Tony Anderson, President
- Associated Students – James Stephens, President
- Hartnell College Faculty Association – Chris Svendsen, President
- California Schools Employee Association – Stephen Otero, President
- L-39 – Dale Fuge, Steward
- Center for Advanced Technology – Dr. Zahi Atallah, Dean
- South County and King City Education Center – Renata Funke, Dean
- Superintendent/President – Dr. Willard Lewallen

VIII. PRESENTATIONS

A. LEGISLATION UPDATE
   The board will receive a presentation on new legislation affecting California Community Colleges.

B. IMPROVEMENTS TO CAMPUS MAPS, BUILDING SIGNAGE, AND WAY-FINDING
   The board will receive a presentation on campus maps, building signature, and Way-finding.
IX. PUBLIC HEARING ON ANNUAL BUDGET

A. OPEN PUBLIC HEARING

B. PRESENTATION ON THE ANNUAL BUDGET
   Alfred Munoz, Vice President, Administrative Services

C. PUBLIC COMMENTS ON ANNUAL BUDGET
   Receive public comments on the Annual Budget (three minutes per speaker)

D. CLOSE PUBLIC HEARING

X. CONSENT AGENDA

A. MINUTES
   Adopt the minutes of July 2, 2013 (Regular Meeting), July 18, 2013 (Board Development), and
   August 6, 2013 (Regular Meeting).

B. DISBURSEMENTS
   Ratify the disbursements from any or all of the following funds: general; debt service; bookstore;
   child development; capital outlay projects; scheduled maintenance; property acquisition; bond
   projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship,
   loan, and trust; and intercollegiate athletics.

C. MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN HARTNELL CCD AND
   ROCKEFELLER PHILANTHROPY ADVISORS, INC. – ACADEMY FOR COLLEGE
   EXCELLENCE
   Approve to extend the MOU between Hartnell CCD and Rockefeller Philanthropy Advisors, Inc.
   through 2018 for analysis of data shared between Hartnell College and the Academy for College
   Excellence, a sponsored project of Rockefeller Philanthropy Advisors, Inc.

D. PERSONNEL ACTIONS
   Approve and/or ratify personnel actions.

XI. ACTION ITEMS

A. ANNUAL BUDGET FOR FISCAL YEAR 2013-14
   The board will consider adopting the Annual Budget for fiscal year 2013-2014. (See Item IX. B.)

B. BUDGET REVISIONS
   The board will consider ratifying the budget revisions numbered 10406 to 10432.

C. RESOLUTION NO. 13:11 DESIGNATING AUTHORIZED AGENTS TO SIGN SCHOOL
   ORDERS
   The board will consider adopting Resolution No. 13:11, Designating Authorized Agents to Sign
   School Orders.

D. CONTRACT FOR WORKGROUP PRINTING
   The board will consider approving a contract with Dataflow Business Systems, an office
   equipment provider, for the purpose of leasing, installing, and maintaining Kyocera or Ricoh
   multi-function devices. The term of the lease is for five years, $120,000 per year ($600,000 total)
   paid from the Capital Outlay fund.
E. CONTRACT TO FOR CHECKPOINT SECURITY APPLIANCE
   The board will consider approving a contract with KIS, single bidder, for the purpose of upgrading and configuring the Checkpoint Security Appliance for firewall security. The cost, $132,549, paid from Capital Outlay funds, includes a five-year hardware warranty.

F. REPLACEMENT OF COMPUTERS
   The board will consider approving the purchase of computers from KIS/Dell Wyse to replace aging computers in computer labs and faculty and staff offices. The cost is $105,000 paid from Capital Outlay funds.

XII. INFORMATION ITEMS

A. CONSTRUCTION PROJECTS
   Receive a written report on the current construction projects.

B. BUDGET UPDATE
   Receive a budget update from Alfred Muñoz, Vice President of Administrative Services.

C. FINANCIAL STATEMENTS
   The board will receive the financial statements ending June 30, 2013.

D. CHILD DEVELOPMENT CENTER UPDATE
   The board will receive a written report on the Child Development Center, Alisal Campus.

E. COUNTY TREASURER'S REPORT OF INVESTMENTS
   Receive the County Treasurer's Report of Investments for the Quarter Ending June 30, 2013.

F. BOARD OF TRUSTEES REPORTS
   Receive Trustee reports on matters of interest to the college.

XIII. NEXT MEETINGS

1. September 17, 2013, 5:30 p.m. Development Session
2. October 1, 2013, 5 p.m. Regular Meeting
3. October 15, 2013, Development Session

XIV. ADJOURNMENT