HARTNELL COMMUNITY COLLEGE DISTRICT

Board of Trustees – Regular Meeting

October 1, 2013
Alisal Campus, Building C, Room 212
1752 East Alisal Street, Salinas, CA 93905

5:00 p.m. – Open Session, Move to Closed Session
6:00 p.m. – Reconvene Public Session (time approximate)
411 Central Avenue
Salinas, CA 93901

Board of Trustees
Candi DePauw, President, Patricia Donohue, Vice President
Bill Freeman, Elia Gonzalez-Castro, Ray Montemayor
Erica Padilla-Chavez, Demetrio Pruneda
Elaine Duran Luchini, Student Trustee
Dr. Willard C. Lewallen, Board Secretary
Superintendent/President

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college’s website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President’s Office. Typically, the agenda consists of the following:

A. CONSENT AGENDA: These matters include routine administrative and financial actions and normally approved by a single majority vote.

B. REGULAR AGENDA: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.

Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.

C. CLOSED SESSION: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: The Board of Trustees is committed to maintaining a respectful and productive environment that fosters a culture of civility where members of the campus, the community, and the Board feel safe to express themselves and are free from discrimination, bullying, harassment and threats. We welcome your comments and expect them to be presented in a civil manner and for decorum to be maintained.

Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Wednesday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
I. OPEN SESSION, CALL TO ORDER, 5 P.M.
   A. CALL TO ORDER
   B. PLEDGE OF ALLEGIANCE
   C. ROLL CALL

II. PUBLIC COMMENTS ON CLOSED SESSION AGENDA
   Ten minutes (three-minute maximum per person) set aside to receive public comments on closed
   session agenda.

III. BOARD OF TRUSTEES MOVE TO CLOSED SESSION
   • Conference with Labor Negotiator
     (Government Code Section 54957.6)
     Employee Unit: Hartnell College Faculty Association
     Agency Representative: Terri Pyer
   • Conference with Labor Negotiator
     (Government Code Section 54957.6)
     Employee Unit: Classified Schools Employee Association
     Agency Representative: Terri Pyer

IV. RECONVENE PUBLIC SESSION

V. REPORT OUT FROM CLOSED SESSION, IF ANY (6:00 p.m. – time approximate)

VI. PUBLIC COMMENTS
   Fifteen minutes (three-minute maximum per person) set aside to receive public comments on the
   public session agenda or items not on the public session agenda, but within the jurisdiction of the
   board.

VII. REPORTS FROM ORGANIZATIONS AND LOCATIONS
   • Academic Senate – Tony Anderson, President
   • Associated Students – James Stephens, President
   • Hartnell College Faculty Association – Chris Svendsen, President
   • California Schools Employee Association – Stephen Otero, President
   • L-39 – Dale Fuge, Steward
   • Center for Advanced Technology – Dr. Zahi Atallah, Dean
   • South County and King City Education Center – Renata Funke, Dean
   • Superintendent/President – Dr. Willard Lewallen

VIII. PRESENTATIONS
   A. LEGISLATION UPDATE
      The board will receive a presentation on new legislation affecting California Community
      Colleges.
   B. SUMMER STEM INTERNSHIP SYMPOSIUM
      The board will receive a video presentation on the summer 2013 STEM Internship Symposium.
IX. CONSENT AGENDA

A. MINUTES
   Adopt the minutes of September 3, 2013.

B. DISBURSEMENTS
   Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. AGREEMENT BETWEEN HCCD AND RABOBANK STADIUM
   Ratify an agreement between the Hartnell Community College District and Rabobank Stadium for use of the Rabobank Stadium for home football games, effective 2013 through 2022 at a cost of $7,500 per year paid from general funds.

D. AGREEMENT BETWEEN HCCD AND M.J. JOHNSON
   Approve an agreement between the Hartnell Community College District and M. J. Johnson. The purpose of the agreement is for the required evaluations of the High School Equivalency Program grant year two (2012-2013) and the IDRC Media Grant 2012-2013. The total cost to conduct these evaluations is $8,000 paid from grant funds.

E. AGREEMENT BETWEEN HCCD AND SHATTUCK APPLIED RESEARCH AND EVALUATION
   Approve an agreement between the Hartnell Community College District and Shattuck Applied Research and Evaluation for the evaluation of the NSF/ATE grant, year three. The cost to conduct this evaluation is $13,000 paid from grant funds.

F. AGREEMENT BETWEEN HCCD AND MONTEREY COUNTY DEPARTMENT OF SOCIAL SERVICES
   Ratify an agreement between the Hartnell Community College District and Monterey County Department of Social Services for the development and implementation of an independent living program for foster youth transitioning to adulthood. The district is reimbursed $58,978 for administrative tasks, curriculum development, event planning, and daily living skills training for fiscal year 2013-14.

G. STRUCTURE LEASE AGREEMENT WITH NEW CINGULAR WIRELESS
   The board will consider ratifying a structure lease agreement with New Cingular Wireless PPC, LLC for the installation of wireless telecommunications equipment. The agreement will generate $776,615.50 over twenty-five years.

H. PERSONNEL ACTIONS
   Approve or ratify personnel actions.

X. ACTION ITEMS

A. BUDGET REVISIONS
   The board will consider ratifying the budget revisions numbered 10435 to 10444.

B. STRATEGIC PLAN
   The board will consider adopting the Strategic Plan, 2013-2018.
C. RECLASSIFICATION/REALLOCATION OF CSEA POSITIONS
The board will consider ratifying and approving the tentative agreements between HCCD and CSEA in relation to the cyclical classification review, including new job classifications of and job descriptions for Administrative Assistant I, Administrative Assistant II, and Administrative Assistant III. The annual budget impact is $64,635 paid from general and categorical funds.

D. MEMORANDUM OF UNDERSTANDING BETWEEN HCCD AND EARLY DEVELOPMENT SERVICES, INC. FOR CHILDCARE SERVICES
The board will consider approving a memorandum of understanding between HCCD and Early Development Services, Inc. to provide state-funded childcare services at the Hartnell College Alisal Campus. The effective date of the agreement is January 2014 and shall remain in force until July 30, 2015. After which, the agreement may be renewed for consecutive one-year terms from year-to-year. There is no budget implication.

E. RESOLUTION 13:12
The board will consider adopting Resolution No. 13:12 Approving Assignment of Delinquent Tax Receivables to the Monterey County Educational Delinquent Tax Finance Authority for fiscal years ending June 30, 2013, June 30, 2014, and June 30, 2015 and Authorizing Execution and Delivery of Related Documents and Actions.

F. BOARD TRAVEL
The board will consider approving the travel for Erica Padilla-Chavez to present a workshop at the Association for Community College Trustees Leadership Congress, October 4, 2013, Seattle Washington. The estimated cost for airfare, lodging, mileage reimbursement, and meals is $750 paid from the general funds.

G. BOARD APPOINTMENTS TO STRATEGIC PLANNING COUNCIL
The board will consider appointing two (2) governing board members to the Strategic Planning Council.

XI. INFORMATION ITEMS

A. CONSTRUCTION PROJECTS
The board will receive a written report on the current construction projects.

B. BUDGET UPDATE
The board will receive a budget update from Alfred Muñoz, Vice President of Administrative Services.

C. BOARD OF TRUSTEES REPORTS
Receive Trustee reports on matters of interest to the college.

XIII. NEXT MEETINGS
1. October 15, 2013, 5 p.m. Development Session
2. November 12, 2013, 5 p.m. Regular Meeting
3. November 19, 2013, 5 p.m. Development Session

XIV. ADJOURNMENT