HARTNELL COMMUNITY COLLEGE DISTRICT
Board of Trustees – Regular Meeting

October 2, 2012

TIME/PLACE
411 Central Avenue, Salinas
5:00 p.m. – OPEN SESSION – CALL 208

Board of Trustees
Erica Padilla-Chavez, President
Candi DePauw, Vice President
Patricia Donohue, Bill Freeman,
Elia Gonzalez-Castro, Ray Montemayor,
Demetrio Pruneda, Elaine Duran Luchini, Student Trustee
Dr. Willard C. Lewallen, Board Secretary
Superintendent/President

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college’s website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President’s Office. Typically, the agenda consists of the following:

A. CONSENT AGENDA: These matters include routine administrative and financial actions and normally approved by a single majority vote.
B. REGULAR AGENDA: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
   Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
C. CLOSED SESSION: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: The Board of Trustees is committed to maintaining a respectful and productive environment that fosters a culture of civility where members of the campus, the community, and the Board feel safe to express themselves and are free from discrimination, bullying, harassment and threats. We welcome your comments and expect them to be presented in a civil manner and for decorum to be maintained.

Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Thursday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
I. OPEN SESSION, CALL TO ORDER

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

II. PUBLIC COMMENTS

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on closed session, public session, or items not on the public session agenda, but within the jurisdiction of the Board.

III. REPORTS FROM ORGANIZATIONS AND LOCATIONS

- Academic Senate – Tony Anderson, President
- Associated Students – Francisco Estrada, President
- Classified Senate – Vacant
- Hartnell College Faculty Association – Dr. Ann Wright, President
- California Schools Employee Association – Margie Weibusch, President
- L-39 – Dale Fuge, Steward
- Center for Advanced Technology – Dr. Zahi Atallah, Dean
- South County and King City Education Center – Paulette Bumbalough, Dean
- Superintendent/President – Dr. Willard Lewallen

IV. PRESENTATIONS

A. HARTNELL COLLEGE ENERGY INNOVATIVE PROGRAM
   Chevron Corporation

B. STEM SUMMER 2012
   Andy Newton, Director; Dr. Kelly Locke, Director; Ana Ibarra, Student

C. SELF-EVALUATION OF EDUCATIONAL QUALITY AND INSTITUTIONAL EFFECTIVENESS
   Dr. Brian Lofman, Dean of Instruction (Interim)

V. CONSENT AGENDA

A. MINUTES
   Adopt the minutes of July 25, 2012 (Workshop), August 28, 2012 (Workshop), and Regular Meeting of September 4, 2012.

B. DISBURSEMENTS
   Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. CURRICULUM
   Ratify Curriculum Committee actions.
D. LETTER OF AGREEMENT WITH SAN FRANCISCO COMMUNITY COLLEGE DISTRICT
Ratify the 2012-13 Letter of Agreement between Hartnell College and San Francisco Community College District for the California Early Childhood Mentor Program. This agreement will connect Hartnell College early childhood education students with high quality, experienced early childhood professionals. There are no budget implications. Participants paid directly from San Francisco Community College District.

E. AGREEMENT WITH WISDOM CENTER ADULT DAY HEALTH CARE
Ratify the agreement between Hartnell Community College District and Wisdom Center Adult Day Health Care for clinical learning of nursing students effective September 18, 2012 with a six month written termination clause by either party.

F. RENEWAL OF INSTRUCTIONAL AGREEMENT WITH CALIFORNIA CHILD DEVELOPMENT TRAINING CONSORTIUM
Ratify the renewal of the instructional agreement with California Child Development Training Consortium between Yosemite Community College District/Child Development Training Consortium and Hartnell College for academic year 2012-13. The amount received is $10,000 for supplies, books, transportation for field trips, and instructional materials. The term of the agreement is September 1, 2012 through June 30, 2013.

G. SUB-AWARD: UNIVERSITY CORPORATION (FOUNDATION) CALIFORNIA STATE UNIVERSITY, MONTEREY BAY
Authorize the administration to enter into an agreement with the University Corporation (Foundation) California State University, Monterey Bay, to accept funds as a sub-recipient of the CSUMB Title V grant for $10,000. The funds will support the implementation of e-transcript services. It is anticipated that these services will be available to students at the end of fall grades.

H. SUB-AWARD: GAVILAN COMMUNITY COLLEGE DISTRICT
Authorize the administration to enter into an agreement with Gavilan Community College District to accept funds as a sub-recipient of the Title V Grant, Streamlined Career Transfer Pathways. The amount of the sub-award is $1,011,942 over five (5) years beginning October 1, 2012.

I. SUB-AWARD: THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
Ratify the amended sub-award agreement between The Regents of the University of California and Hartnell Community College District for the Baccalaureate Bridge to the Biomedical Sciences Program (ACCESS). The sub-award is amended to $17,174 through July 31, 2013.

J. AGREEMENT WITH HGHB ARCHITECTS
Ratify the agreement with HGHB Architecture, Planning, Urban Design for the programming and design of the CAB North Renovation project. The term of the agreement is October 2, 2012 to and including June 30, 2014. The cost is $118,000 supported by Measure H funding.

K. REQUEST FOR PROPOSAL FOR AGRICULTURAL LAND LEASE
Authorize the administration to issue a Request for Proposal to lease agricultural land at the Alisal Campus.

L. BOARD TRAVEL
Approve travel for Student Trustee Luchini and Trustees Freeman and Pruneda to attend leadership conferences during the month of October. Student Trustee Luchini is requesting approval to attend The Fall Student Leadership Conference, Students Advocating for Students: Our Future Leaders, scheduled October 19-21, 2012, Los Angeles, California. Trustee Freeman and Pruneda are requesting approval to attend the Association
for Community College Trustees 43rd Annual Leadership Congress, October 10-13, 2012, Boston, Massachusetts. The estimated cost is $6,700 paid from the general fund.

M. PERSONNEL ACTIONS
Approve and/or ratify personnel actions.

VI. ACTION ITEMS

A. BUDGET REVISIONS
Ratify budget revisions numbered 9960 to 9967.

B. RESOLUTION 12:18, GANN LIMIT RESOLUTION ESTABLISHING APPROPRIATIONS LIMIT FOR 2012-13
The Board will consider adopting Resolution 12:18, Gann Limit Resolution Establishing Appropriations Limit for 2012-13.

C. HARTNELL COLLEGE STRATEGIC PRIORITIES
The Board will discuss and consider adopting strategic priorities so that the administration can engage in a strategic planning process.

D. 2012 BUDGET ADJUSTMENT
The Board will consider approving an increase in FTES from 6,750 to 6,910 for academic year 2012-13.

E. REQUEST TO OFFER EDUCATIONAL SERVICES IN HARTNELL CCD
The Board will consider granting permission to Gavilan Community College District to offer water technology training opportunities within the Hartnell Community College District.

F. AWARD BID FOR THE TECHNICAL TRAINING BUILDING
The Board will consider and take action to award the contract for the Technical Training Building to the lowest responsive and responsible bidder. The project scheduled to start mid-October. The cost of the project is $4,965,171 and paid from Measure H funds.

VII. INFORMATION ITEMS

A. CONSTRUCTION PROJECTS
Receive the written report on current construction projects.
Joseph Reyes, Director, Maintenance

B. FINANCIAL STATEMENTS
Review the financial statements (unaudited) ending June 30, 2012.

C. BUDGET UPDATE
Alfred Muñoz, Vice President, Support Operations

D. MONTEREY COUNTY TREASURER’S INVESTMENT REPORT
Receive the Monterey County Treasurer’s Investment Report for quarter ending June 30, 2012.
E. CHILD DEVELOPMENT CENTER
   Receive written update on the Child Development Center Program.

F. REPORTS FROM BOARD OF TRUSTEES
   Receive Trustee reports on matters of interest to the college.

VIII. CLOSED SESSION
   Items to be discussed in Closed Session will include, legal, personnel, labor, and/or contract matters
   authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or
   54957.6.

   • Conference with legal counsel – Anticipated Potential Litigation
     Government Code Section: § 54956.9(ba) – 1 case – Celia Barberena

   • Conference with Legal counsel - Anticipated Litigation
     Government Code § 54956.9(b)
     Significant Exposure to Litigation: 1 Case

IX. BOARD OF TRUSTEES MOVE TO CLOSED SESSION

X. RECONVENE PUBLIC SESSION

A. REPORT OUT FROM CLOSED SESSION, IF ANY

B. ANNOUNCE NEXT MEETINGS
   1. Board Study Session, October 16, 2012, 5 p.m.
   2. Regular Meeting of November 6, 2012, 5 p.m.
   3. Board Study Session November 20, 2012

XI. ADJOURNMENT