The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college’s website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President’s Office. Typically, the agenda consists of the following:

A. CONSENT AGENDA: These matters include routine administrative and financial actions and normally approved by a single majority vote.

B. REGULAR AGENDA: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item. Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.

C. CLOSED SESSION: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: The Board of Trustees is committed to maintaining a respectful and productive environment that fosters a culture of civility where members of the campus, the community, and the Board feel safe to express themselves and are free from discrimination, bullying, harassment and threats. We welcome your comments and expect them to be presented in a civil manner and for decorum to be maintained.

Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Wednesday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.
I. OPEN SESSION, CALL TO ORDER, 5 P.M.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

II. PUBLIC COMMENTS ON CLOSED SESSION AGENDA

Ten minutes (three-minute maximum per person) set aside to receive public comments on closed session agenda.

III. BOARD OF TRUSTEES MOVE TO CLOSED SESSION

- Conference with Labor Negotiator
  (Government Code Section 54957.6)
  Employee Unit: Hartnell College Faculty Association
  Agency Representatives: Terri Pyer

- Conference with Labor Negotiator
  (Government Code Section 54957.6)
  Unrepresented Employee: Management, Supervisor, Classified Confidential
  Agency Representatives: Alfred Muñoz, Terri Pyer

- Conference with Labor Negotiator
  (Government Code Section 54957.6)
  Unrepresented Employee: Superintendent/President
  Agency Representative: Terri Pyer

- Conference with Legal counsel - Anticipated Litigation
  (Government Code § 54956.9(d)(2))
  Significant Exposure to Litigation: 1 Case

IV. RECONVENE PUBLIC SESSION

V. REPORT OUT FROM CLOSED SESSION, IF ANY (6:00 p.m. – time approximate)

VI. PUBLIC COMMENTS

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on the public session agenda or items not on the public session agenda, but within the jurisdiction of the board.

VII. REPORTS FROM ORGANIZATIONS AND LOCATIONS

- Associated Students – James Stephens, President
- Academic Senate – Tony Anderson, President
- Hartnell College Faculty Association – Christine Svendsen, President
- California Schools Employee Association – Stephen Otero, President
- L-39 – Dale Fuge, Steward
- Center for Advanced Technology – Dr. Zahi Atallah, Dean
- South County and King City Education Center – Renata Funke, Dean
- Superintendent/President – Dr. Willard Lewallen
VIII. PRESENTATIONS

A. LEGISLATION UPDATE
   The board will receive a presentation on new legislation affecting California Community Colleges.

B. REPORT ON SOLAR PHOTOVOLTAIC SYSTEM AT ALISAL CAMPUS
   The board will receive an update on the performance of the Solar PV system at the Alisal Campus.

IX. CONSENT AGENDA

A. MINUTES
   Adopt the minutes of September 17, 2013 (Development), October 1, 2013 (Regular) and October 15, 2013 (Development).

B. DISBURSEMENTS
   Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. CURRICULUM
   Approve the actions of the Curriculum Committee from their meetings of September 19, 2013, October 3, 2013 and October 17, 2013.

D. AGREEMENT BETWEEN HARTNELL CCD AND CLARKE AND ASSOCIATES
   Approve an agreement between the Hartnell CCD and Clarke and Associates, educational consultants, to provide training to college staff to ensure federal grant compliance. The cost to provide this training is $4,000 paid from general and categorical funds.

E. MEMORANDUM OF UNDERSTANDING BETWEEN HCCD AND LEWIS CENTER FOR EDUCATIONAL RESEARCH
   Ratify the Memorandum of Understanding between the Hartnell Community College District and the Lewis Center for Educational Research to implement the K16 Bridge Program, effective July 1, 2013 through June 30, 2016. The cost is $17,500 per academic year supported by the Hartnell College Foundation/California Endowment.

F. RENEWAL OF INSTRUCTIONAL AGREEMENT WITH CALIFORNIA CHILD DEVELOPMENT TRAINING CONSORTIUM
   Ratify the renewal of the instructional agreement between Hartnell CCD and Yosemite Community College District/Child Development Training Consortium for academic year 2013-14. The college will receive $10,000 for tuition, supplies, books, transportation for field trips, and instructional materials for professional growth and development of childcare providers already working in the field. The term of the agreement is September 1, 2013 through June 30, 2014.

G. LETTER OF AGREEMENT WITH CHABOT/LAS POSITAS COMMUNITY COLLEGE DISTRICT
   Ratify the 2013-14 Letter of Agreement between Hartnell CCD and Chabot/Las Positas CCD for the California Early Childhood Mentor Program. This agreement will connect Hartnell College early childhood education students with high quality, experienced early childhood professionals. There are no budget implications. Participants paid directly from Chabot/Las Positas CCD.
H. QUARTERLY FINANCIAL STATUS REPORT
Review and accept the Quarterly Financial Status Report for the period ended September 30, 2013.

I. OUT-OF-COUNTRY TRAVEL
Ratify the out-of-country travel for Dr. Jeffery Hughey, Biology faculty, to travel to South Korea to visit Chungnam National University from November 11 through November 18, 2013 at no cost to the college. The visit will provide Dr. Hughey an opportunity for growth and development as a scientist and educator.

J. INTERACTIVE ONLINE STUDENT ORIENTATION
Authorize the administration to enter into agreement with Cynosure New Media, Inc. for the purchase of and development of an interactive online student orientation. The cost is $61,450 paid from multiple funding sources.

K. VIDEO SURVEILLANCE SYSTEM FOR PARKING STRUCTURE
Authorize the administration to purchase and install CCTV cameras and a network video recorder system in the Hartnell College main campus parking structure. The cost is $89,659 paid from restricted general funds.

L. PERSONNEL ACTIONS
Approve or ratify personnel actions.

X. ACTION ITEMS

A. BUDGET REVISIONS
The board will consider ratifying the budget revisions numbered 10475 to 10510 and budget increase to restricted general fund.

B. AWARD POSTHUMOUS DEGREE
Award a posthumous degree to Gabriel Tinajero per BP and AP 4111, Posthumous Degrees.

C. PROPERTY DISPOSAL
The board will consider declaring property as surplus and authorize the disposal by the administration by transfer of items to the City of Salinas pursuant to Article 9, Sections 81450.5 of the Education Code.

D. SUCCESSOR COLLECTIVE BARGAINING AGREEMENT BETWEEN HARTNELL CCD AND HARTNELL COLLEGE FACULTY ASSOCIATION
The board will consider ratifying the tentative agreements between Hartnell CCD and Hartnell College Faculty Association for a successor collective bargaining agreement effective July 1, 2013 to June 30, 2016.

E. COST OF LIVING ADJUSTMENT FOR UNREPRESENTED GROUPS
The board will consider approving a Cost of Living Adjustment for employees of all unrepresented groups (managers, supervisors, confidential) that is the same COLA recommended for all represented groups (faculty and classified).

F. CONSIDERATION OF A SALARY ADJUSTMENT FOR THE SUPERINTENDENT/PRESIDENT
The governing board will consider a salary adjustment for the superintendent/president.
G. FACILITIES MASTER PLAN
Authorize the administration to enter into agreement with Lionakis to develop a Facilities Master Plan for all three sites. The cost is $141,000 paid from the Capital Acquisition fund.

XI. INFORMATION ITEMS

A. CONSTRUCTION PROJECTS
The board will receive a written report on the current construction projects.

B. FINANCIAL STATEMENTS
The board will receive financial statements for the period ending September 30, 2013.

C. BUDGET UPDATE
The board will receive a budget update from Alfred Muñoz, Vice President of Administrative Services.

D. MONTEREY COUNTY TREASURER’S QUARTERLY REPORT
The board will receive the County of Monterey Treasurer’s Quarterly Report for the quarter ending September 30, 2103.

E. BOARD OF TRUSTEES REPORTS
Receive Trustee reports on matters of interest to the college.

XII. NEXT MEETINGS

1. November 19, 2013, 5 p.m. Development Session
2. December 10, 2013, 5 p.m. Annual Organizational and Regular Meeting
3. December 17, 2013, 5 p.m. Development Session

XIII. ADJOURNMENT