HARTNELL COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES

AGENDA
August 11, 2009

TIME/PLACE:
411 Central Avenue
Salinas, California
Board Room, CAB112
5:00 p.m. – Open Session
5:15 p.m. – Closed Session
6:15 p.m. – Reconvene Open Session

Board of Trustees
Patricia Donohue, President
Kevin Healy, Vice President
Bill Freeman, Elia Gonzalez-Castro
John Martinez, Ray Montemayor, Brad Rice
Armando Cortes, Student Trustee
Dr. Phoebe Helm, Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings, scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda is as follows:

A. CONSENT AGENDA: These matters include routine administrative and financial actions and are usually approved by a single majority vote.

B. REGULAR AGENDA: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.

Information Items: These items include presentations to the Board and items for discussion prior to Board action, which is usually taken at the next meeting.

C. CLOSED SESSION: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.
I. OPEN SESSION, CALL TO ORDER – 5:00 P.M.

A. ROLL CALL

B. ADOPT AGENDA

C. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION, ASfollows:
   Items discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.
   1. Disposition of Lawsuit: Lawrence/Culver
   2. Side Letters with:
      a. Faculty Association
         • Health Insurance Option I to Option III
      b. Non-bargained groups (Confidentials, Supervisors, and Administration)
         • Health Insurance Option I to Option III
         • 5% Salary Reduction/Furlough
      c. Superintendent/President
         • 10% Salary Reduction

D. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

   Fifteen minutes set aside for public comment regarding closed session items.
   Maximum three minutes each.

II. MOVE TO CLOSED SESSION

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO OPEN SESSION

   Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS REGARDING OPEN SESSION ITEMS

   Fifteen minutes set aside for public comments regarding open session items.
   Maximum three minutes each.

IV. PRESENTATIONS AND BOARD DEVELOPMENT

A. STUDENT PRESENTATION – ANIMAL HEALTH TECHNOLOGY PROGRAM

   Karen Ivey

B. PROGRESS REPORT ON RECOMMENDED REDUCTIONS

   Dr. Ann Wright and members of the RFC Committee

C. BOND OVERSIGHT COMMITTEE UPDATE

   Damon Felice, Felice Consulting Services

V. CONSENT ACTION ITEMS

A. MINUTES

   Approve Minutes of Meeting of July 7, 2009.
B. DISBURSEMENTS
Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. APPROVE TRANSFER OF NON-CASH DONATIONS
Approve transfer of non-cash donations from the Hartnell College Foundation.

D. APPROVE MEMORANDUM OF UNDERSTANDING – FIRST 5 MONTEREY COUNTY – SPECIAL NEEDS PROJECT
Approve the memorandum of understanding between First 5 Monterey County (Special Needs Project) and Hartnell College for academic year 2009-10 to provide services to the families of enrolled children at Hartnell College Child Development Center – Alisal Campus, starting August 17, 2009.

E. APPROVE MEMORANDUM OF UNDERSTANDING – CALIFORNIA MINI CORP PROGRAM
Approve the memorandum of understanding between California Mini Corp Program and Hartnell College to provide eligible students from Hartnell College an opportunity to work with migrant children in a classroom setting, effective August 20, 2009 to August 31, 2010.

F. APPROVE MEMORANDUM OF UNDERSTANDING AND LICENSURE AGREEMENT
Approve memorandum of understanding and licensure agreement with King City Town Square, LLC for property located at the King City Education Center, effective August 12, 2009.

G. APPROVE CONTRACT WITH GRANT WRITER, M. J. JOHNSON
Approve contract with M. J. Johnson, grant writer, for the development of grants, effective August 12, 2009 through June 30, 2010, not to exceed $30,000.

H. TERMINATION OF FACILITIES LEASE AGREEMENT – COUNTY OF MONTEREY, NATIVIDAD MEDICAL CENTER
Ratify the recommendation of the President and the Resource Allocation Committee to give Natividad Medical Center the required 90-day notice of intent to cancel its lease of facilities housing the nursing program. The effective date would be November 4, 2009. This move will result in a savings to the general fund of $250,000 annually.

I. APPROVE CONTRACT FOR RETENTION SPECIALIST – NURSING PROGRAM
Approve the contract for Retention Specialist, Marianne Hultgren to provide a retention program for students enrolled in the nursing program. The cost for these services is not to exceed $103,000 and funded through the Remediation Grant, California Community College Chancellors Office.

J. PERSONNEL ACTIONS
Approve and/or ratify personnel actions. (Included in packet)

K. AMEND 2009-2010 ACADEMIC CALENDAR
Amend the previously approved 2009-2010 Academic Calendar to observe Lincoln’s Holiday on February 12, 2010 (instead of February 5th) as mandated by the State.

VI. ACTION ITEMS

A. APPROVE BUDGET REVISIONS
Approve budget revisions numbered 8409 to 8448.
Roll-call B. REVIEW AND ACCEPT REQUIRED STATE REPORT: QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q) FOR THE QUARTER ENDED ON JUNE 30, 2009

Roll-call C. ADOPT RESOLUTION NO. 09:18, CERTIFYING THE AUTHORIZATION OF DESIGNATED PERSONNEL
Adopt Resolution No. 09:18, Certifying the Authorization of Designated Personnel to sign contract documents for the Hartnell College State Preschool Child Development Center as required by the Department of Education.

Action D. RECONSIDERATION OF THE DECISION TO DISCONTINUE THE ANIMAL HEALTH TECHNOLOGY PROGRAM
Reconsider the decision to discontinue the Animal Health Technology Program.

Action E. ADOPT INITIAL COLLECTIVE BARGAINING PROPOSALS BETWEEN HARTNELL COMMUNITY COLLEGE DISTRICT AND INTERNATIONAL UNION OF OPERATING ENGINEERS STATIONARY LOCAL NO. 39 (L-39)
Adopt initial collective bargaining proposals between Hartnell Community College District and International Union of Operating Engineers Stationary Local 39 (L-39).

Action F. ADOPT INITIAL COLLECTIVE BARGAINING PROPOSALS BETWEEN HARTNELL COMMUNITY COLLEGE DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER 470
Adopt initial collective bargaining proposals between Hartnell Community College District and California School Employees Association, Chapter 470.

VII. INFORMATION ITEMS

A. REPORTS FROM SENATES
   Reports from Student, Classified, and Academic Senates

B. PRESIDENT'S REPORT
   Report from the Superintendent/President

C. BOARD OF TRUSTEES
   1. Administrative Reductions 2007 through 2010
   2. Monterey County School Board Association Training Interests Survey – Trustee Donohue
   3. Report from Trustee Montemayor regarding the Academic Learning Center
   4. Trustee reports on matters of interest to the college

VIII. FUTURE AGENDA ITEMS
(Items placed on future agendas will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

IX. ADJOURNMENT
Action Adjourn the meeting.

NEXT REGULARLY SCHEDULED MEETING
September 1, 2009, 5:00 p.m., Hartnell College Board Room (CAB112)