OPEN SESSION

Meeting called to order at 1:30 p.m. by Trustee Padilla-Chavez.

PLEDGE OF ALLEGIANCE

Trustee Montemayor led the Pledge of Allegiance.

ROLL CALL

Erica Padilla Chavez, President
Candi DePauw, Vice President
Patricia Donohue (arrived at 1:35 p.m.)
Bill Freeman
Elia Gonzalez-Castro
Ray Montemayor
Demetrio Pruneda
Juan M. Gutierrez, Student Trustee – arrived at 5:00 p.m.
(advisory vote per Board Policy 1030)

Dr. Phoebe K. Helm, Superintendent/President

PUBLIC COMMENTS - CLOSED SESSION ITEMS

Trustee Padilla-Chavez announced the Board would have two closed sessions. One session would follow the presentations and the second one would follow the regular business of the Board.

Trustee Padilla-Chavez read the aloud items to be discussed in closed session and invited the public for comments. There were no public comments.

PRESENTATION ON TENURE REVIEW

The Board received a presentation on the legal and local processes used for faculty tenure review from Mary Dowell, legal counsel, Liebert, Cassidy, Whitmore, Dr. Suzanne Flannigan, and Nancy Schur-Beyer, Academic Senate President. (Appendix A)

CLOSED SESSION

The Board of Trustees, Dr. Phoebe K. Helm, Superintendent/President, Terri Pyer, Associate Vice President, Human Resources, legal counsel, Mary Dowell, and Dr. Suzanne Flannigan, Vice President, Academic Affairs, moved to Closed Session at 2:25 p.m. to consider legal, personnel, labor and/or contract matters authorized for Closed Session per Government Code Sections 3549.1, 54956.9, 54957, and/or 54957.6.

1. Review and approve tenure and advancement recommendations for probationary faculty.
Trustee Padilla-Chavez reported out the following action from Closed Session:

1. On a motion by Trustee Montemayor, seconded by Trustee Pruneda, and by vote of 7-0, the Board approved the recommendation to advance Dr. Silvia Millan-Vossler, Maya Watson, Amy Taketomo, Christina Esparza-Luna, Dr. Rebecca Fields, Jason Hough, and Virginia Williams to a second year contract effective academic year 2012-13.

2. On a motion by Trustee Donohue, seconded by Trustee Pruneda, and by vote of 7-0, the Board approved the recommendation to advance Dr. Melissa Hornstein from year two to a third and fourth year contract effective academic year 2012-13.

3. On a motion by Trustee Gonzalez-Castro, seconded by Trustee DePauw, and by vote of 7-0, the Board approved the recommendation to award tenure to Mary Davis, Daniel Ortega, Dr. Sunita Lanka, Dr. Brooke Haag, and Valentin Rodriguez effective academic year 2012-13.

In compliance with Education Code 87608.5, Trustee Padilla-Chavez announced that John Anderson will advance from a third year to a fourth year contract with no action required or taken.

The Board recognized the hard work of the faculty and staff that helped with the tenure review process, and congratulated the faculty for their achievement.

Public Comments were made by the following individuals:

Nancy Beymer-Schur, Academic Senate –stated that she was aware of the major budget constraints, but wanted to join Melissa Stave’s earlier request urging the Board to not make any changes to the academic dean’s structure because of accreditation and the need for stability.

Ken Dursa, Community Member, spoke about the students' participation in the March and March and student policies.

Several community members representing the Farm worker Institute of Education and Leadership Development addressed the Board and submitted a petition in support of offering ESL courses in their community. Those members who spoke included: David Villarino-Gonzalez, Juan Leon, Juan Cardona, Juan Tapia, Andres Cruz, Alejandro Ramirez, and Teresa Amezcua-Serrano.

In 2011, the college participated in an energy savings program through the California Energy Commission State Energy Program that resulted in rebates (reimbursements) to the college. Representatives from PGE, Rob Cruz, Isidro Reyes, and Wendy Sarsfield presented the Board with a check for $188,391 for the Campus Wide Retrofit Lighting Project completed in December 2011. The estimated annual savings in energy costs is approximately $94,195. In addition, in partnership with the Energy Technology Assistance Program, the college received an additional $32,100 that helped offset the cost of this project by 50%.

Representatives from PGE recognized the Board and college for their leadership in energy conservation and thanked them for the partnership.
The Board commended Joseph Reyes, Facilities/Procurement Director, for his leadership in these projects.

**ANNUAL REPORT MEASURE H**

Bob Perkins, Chair of the Bond Oversight Committee, presented the 2011 Annual Report, as required each year (Appendix B). Mr. Perkins stated that based on the review of financial records, bond money has been spent only for the purposes authorized by Measure H and further affirmed that no bond monies have been spent for unauthorized purposes. He thanked staff who helped put the report together and stated it was his pleasure to share the report with the Board. President Helm and the Board thanked Mr. Perkins and his committee members for their hard work.

**ACCREDITATION**

Dr. Suzanne Flannigan, Vice President, Academic Affairs/Accreditation, gave an update on Accreditation. She reported that the college is on track for draft 2, version 1 and that the Steering Committee will review this draft on March 19th. Draft 2, version 2 is due mid-April and will be ready for college-wide input, including the Board.

Standard Committees continue to meet and Dr. Flannigan gave kudos to the writing teams for Standard II. B., II. A., and II. C. She reported that there are informational gaps and Dr. Flannigan informed the Board that, in the coming weeks, the co-chairs for Standard IV (Leadership and Governance) will contact the Board to ask questions and collect information via e-mail. There are some gaps in shared governance and institutional effectiveness (planning/resource allocation). Areas with great responses include program reviews, assessment of learning outcomes, and continuous improvement in many areas. She stated that overall, accreditation is moving along and on schedule.

**BUDGET**

Dr. Helm provided the Board with a fiscal analysis that showed the impact to general fund revenues over the last few years (see Appendix C). In 2008-09 the college restored FTES that were lost prior to 2007. Had the college failed to accomplish this goal, base funding would have been reduced by $1.7 million that year and continued as a permanent reduction.

Hartnell’s 2011-12 budget was based on the most conservative revenue projections and this decision functioned well until the college received the “February Surprise” from Sacramento which required reducing the budget an additional $1.3 million. And, she noted that if the Governor’s tax increases are not approved by the voters in November, there will be an additional 5.6% “workload reduction/reduction in FTES”. Thus, she anticipates recommending a budget for FY 2012-13 that is $5 million below the initial budget for FY 2011-12. Also, she noted that the Legislative Analyst Office is predicting revenue shortfalls 5 to 6% greater than those predicted by the Governor.

Trustee DePauw stated that she continues to be amazed and grateful to Dr. Helm for her depth and knowledge in finances that have helped the college tremendously.

**ANTHONY TONEY, FORMER FOOTBALL ATHLETE**

The Board acknowledged Anthony Toney, former Hartnell football athlete, for his induction to the Community College Hall of Fame. Mr. Toney, a graduate of North Salinas High School and Hartnell College, went on to Texas A&M, playing on two championship and two bowl teams. Mr. Toney then spent five years with the Philadelphia Eagles. Trustee Freeman presented Mr. Toney with a Hartnell College helmet.
Mr. Toney thanked the Board and the college for taking time to acknowledge his accomplishment and stated that he is grateful to the college and the community. In particular, he thanked Dr. Ignacio Pando, his counselor, while he attended Hartnell College.

CONSENT AGENDA

Motioned (DePauw) seconded (Donohue), vote of 7-0, and by an advisory vote of Aye (Student Trustee Gutierrez) the Board moved to approve and/or ratify Consent Items C and E.

A. MINUTES (Pulled for separate vote - Freeman)

Trustee Freeman referenced minutes that were not before the Board this evening thus he had no revisions to the minutes of February 7 or February 15, 2012. Trustee Pruneda requested a correction to a statement that he believes he did not make at the meeting of February 15th (Page 6 of 8). And, Student Trustee Gutierrez asked that a question he asked be added (Page 4 of 8).

Motioned (DePauw) seconded (Gonzalez-Castro) by vote of 6-1 (No: Freeman), and by an advisory vote of Aye (Student Trustee Gutierrez), the Board moved to adopt the minutes of February 7, 2012 and February 15, 2012.

After a review of the audio of the February 15th meeting, the minutes were revised as follows:

Page 4 of 8 (Student Trustee Gutierrez) Added the sentence: He then asked what would the Board say to staff and students if the Board moved forward with ACCT and later found it was the wrong decision.

Page 6 of 8 (Trustee Pruneda) Removed the words: classified staff and faculty.

B. DISBURSEMENTS (Pulled for separate vote - Freeman)

Prior to the motion, Trustee Freeman asked about a disbursement made to a consultant. Dr. Helm explained that this contract will end shortly and is needed to overlap responsibilities and complete work on policies and procedures.

Motioned (DePauw), seconded (Gonzalez-Castro), by vote of 7-0, and by an advisory vote of Aye (Student Trustee Gutierrez), the Board moved to ratified disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. TRACK RESURFACE AND RENOVATION

Approved to resurface and renovate the track using the State Contract System, Multiple Award. The total project cost is $263,920 paid from Fund 41, Capital Outlay.

D. ANNUAL AG LEASE - USDA - (Pulled for separate vote - Freeman)

Trustee Freeman asked why the college leases land for $1 per year (USDA and UC). Dr. Helm responded that this type of agreement is typical among government agencies and recalled that Hartnell acquired the Alisal property through a government donation.

Motioned (DePauw), seconded (Gonzalez-Castro), by vote of 6-1 (No: Freeman), and
by an advisory vote of Aye (Student Trustee Gutierrez), the Board moved to renew the lease agreement with the United States Department of Agriculture – Agricultural Research Stations – (USDA) for approximately 8.2 acres of Alisal Campus farmland. The terms of the lease are $1 annually, effective April 1, 2012 through March 31, 2013, with a three (3) month, written termination clause by either party.

E. PERSONNEL ACTIONS

Approve and/or ratify Personnel Actions. (Appendix D)

COLLECTIVE BARGAINING - PUBLIC HEARINGS

The Board held two public hearings on the initial collective bargaining proposals between Hartnell College and California Schools Employee Association and between the Hartnell College Faculty Association.

There were no public comments and Trustee Padilla-Chavez closed the hearings.

ACTION ITEMS

BUDGET REVISIONS

Motioned (Donohue), seconded (DePauw), by vote of 7-0, and by an advisory vote of Aye (Student Trustee Gutierrez), the Board moved to approve the budget revisions numbered 9653 to 9669.

CONSTRUCTION CHANGE ORDERS

Motioned (Donohue), seconded (DePauw), by vote of 7-0, and by an advisory vote of Aye (Student Trustee Gutierrez), the Board moved to approve the construction change orders.

Trustee Padilla-Chavez requested that the project name/numbers on the construction change orders mirror the construction report so projects are easily identified when reviewing both documents.

RESOLUTION 12:1

Motioned (Gonzalez-Castro), seconded (Montemayor), by roll-call vote of 7-0, and by an advisory vote of Aye (Student Trustee Gutierrez), the Board adopted Resolution 12:1, In Support of Community College System Budget Priorities and the Governor's November Ballot Initiative to increase taxes.

Trustee Montemayor stated that yesterday's March in March was a wonderful experience for him and for all involved.

PARKING FEES

Motioned (Donohue), seconded (Padilla-Chavez), by roll-call vote of 4-3 (No: Freeman, Montemayor, Pruneda) and by an advisory vote of Nay (Student Trustee Gutierrez), the Board moved to increase the parking fees to $40 per term and $2 daily, effective Fall 2012.

INFORMATION ITEMS

CONSTRUCTION PROJECTS – UPDATE

The Board received an updated, written report on the current construction projects. The report is on Page 77 of the March 6, 2012 Meeting Agenda Packet housed at:


FINANCIAL STATEMENTS

The Board received the financial statements for the periods ending January 31, 2012.
The Board received the County of Monterey Treasurer's Report of Investments for the Quarter Ending December 31, 2011.

FIRST READING OF BOARD POLICIES The Board received the first readings of board policy:
- 5010, Admissions and Concurrent Enrollment
- 5070, Attendance
- 5110, Counseling
- 5120, Transfer Center
- 5210, Communicable Disease
- 5230, Drug Free Campus - Students
- 5400, Associated Student Organizations
- 5410, Associated Students Elections
- 5420, Associated Students Finance
- 5500, Standards of Conduct
- 5505, Student Complaints and Grievances
- 5506, Advisors and Sponsors for Student Clubs/Organizations.
- 5507, Off-Campus Student Organizations
- 5570, Student Credit Card Solicitations
- 4015, Cooperative Work Experience
- 4030, Child Development Program/Preschool Program
- 4100, Graduation Requirements for Degrees and Certificates
- 4110, Honorary Degrees
- 2210, Officers
- 2305, Annual Organizational Meeting
- 2310, Regular Meeting of the Board

In addition, the Board received the first reading to delete which are no longer needed in that they are included in the earlier revisions:
- 3190, Veterans' Services
- 3195, Tutorial Center
- 3200, Re-Entry
- 3205, American Indian Services
- 3210, Career Testing Center
- 3215, Academic Assessment for Hartnell College Students
- 4110, Certificate of Achievement
- 4115, Examinations

SENATE REPORTS
Academic Senate: Nancy Schur-Beymer reported that the Senate is busy working on Accreditation and is pleased with the Board's decisions regarding faculty tenure.

Student Senate: Francisco Estrada could not attend this evening because he had to work. Student Trustee Gutierrez (also a senator) reported that the Senate supported two buses for the March in March event; that the Senate is helping to support the math and SIFE clubs; and a Panther Day is scheduled.

PRESIDENT’S REPORT
Dr. Helm reported:
1. The college received notification from the Department of Justice had no objections to the maps for trustee area boundaries as submitted. The County of Monterey
Elections Department and the Monterey County Office of Education have been notified of this approval. Maps will be placed on the college's website.

2. The Board of Governors, in its regular meeting March 5th, granted the college's request for exemption of the 50% law for fiscal year 2010-11 (the year in which we did not have summer school). A plan will be submitted to CCCCO prior to June 30, 2012 addressing the college’s approach to this matter in future years.

3. Anahi Alcibar, student senator and student representative to the Bond Oversight Committee, is one of six local recipients of the Jefferson Award for Community Service in Monterey County. The Jefferson Award encourages and honors individuals for their achievements and contributions through public and community service. Anahi and the other five recipients will be recognized at a reception on March 26. One of the six names will be forwarded for recognition at the national level.

3. The Physics Club, under the leadership of Dr. Brooke Haag, won the 2011-2012 March White Award ($250) and won an additional $300 for their charter's proposal, *Future Faces of Physics*. *SPS & MeCHA clubs hosted a talk by UCSC Astrophysicist Enrico Ramirez-Ruiz.*

4. Dr. Helm gave the Board a copy of the Accountability Report for Community College, Focus on Results 2011 and asked them to read it in preparation for the discussion at the March Study Session. She noted that this report speaks directly to the Board’s goals to increase student success (course and degree completions).

**BOARD REPORTS**

Trustee Donohue (in her role as President of Soroptimist) shared that she just returned from the United Nations where she attended the 56th Annual Commission on the Status of Women Conference, Rural Woman in Agriculture. She read aloud a quote she believed important because of the programs the college offers in agricultural and technology at the Alisal - these programs have a tremendous implication to the valley, the state, and the nation and she thanked all of those involved in the agricultural and technology programs because of the impact to women.

Student Trustee Gutierrez encouraged the Board to support the upcoming 13th Annual Monterey County Business Education and Research Institute Student Recognition Luncheon on May 11, 2012. Last year, Student Trustee Gutierrez was the only community college student recognized.

Trustee Montemayor reported that the Sunrise House Board has not met - their next meeting is at the end of March. In addition, Trustee Montemayor asked that the Board receive an update (April meeting) on ESL course offerings in South County, as requested by members of the public this evening.

Trustee DePauw stated that she was pleased to hear that the Board will be discussing student success/access; that the Board has not been able to do this work for some time and it pleases her to know the Board can begin to focus on this kind of work.

Trustee Freeman said he appreciated the community coming forward to ask for ESL courses—that the college should help hardworking people; that Matt Collins, head football coach, received Coach of the Year last week. Trustee Freeman questioned
why Dr. Helm spoke to the press regarding the presidential search and he does not believe the search is going in the right direction because of the committee structure. Trustee Freeman stated that he would like the reading and writing labs to return this summer to help non-English students and he proposed the college have a clinic supported by nursing students. He stated that it was great to participate in the March in March event - it was wonderful to see many young people fight for a right cause and that there is no reason why the legislators continue to cut billions of dollars out of education.

Trustee Pruneda stated that he was excited to participate in the March in March because of the students; he gave kudos to Juan Gutierrez and Francisco Estrada, Jr. for their excellent work. He was thrilled to see a diverse population fighting for the right thing- funding for education. The day was a testimony to what people can do. He does not know what will happen, but knows that it will take the effort of all - the event was appealing to him.

Trustee Gonzalez-Castro reported that she attended the March in March, also. It was amazing to her and reminded her of Mexico back in '68 when they took over the streets. She asked the Board to support the Latino Mother Daughter Transfer Night, April 18th, 6-8 p.m., Hartnell Steinbeck Hall. Trustee Gonzalez-Castro stated she hopes the college can help those who asked for ESL classes this evening. She wanted to clarify and differ with a comment made by Trustee Freeman earlier - that the presidential search process has been clean and transparent - that the Board has done everything possible to ensure this and she believes it is damaging for members to say otherwise. In closing, she stated that she has learned that David Serena and others are moving forward with a petition to recall her position as Trustee. She said that Mr. Serena has threatened her in attempt to get his way because she does not work with him. His specific requests have been to 1) fire Dr. Helm immediately, 2) place him on the presidential search committee, and, 3) reinstate the Auto Collision Program. Trustee Gonzalez-Castro believes that this is too much pressure to put on any one trustee and believes Mr. Serena's actions are to push his own political agenda - she is concerned about what is happening to her and that it is expensive to conduct a special election - an expense the college cannot afford. She is sharing this information with the Board and the community because this is not about her, the students, or the college - it is about Mr. Serena wanting someone in her seat that will go along with him and it is about Mr. Serena having power. Mr. Serena knows that she will not give into his bullying and that is why he is trying to have her recalled.

Trustee Padilla-Chavez gave kudos to the Student Senate for providing the funds to support the Latino Mother/Daughter Transfer Night. She reported the Annual Dinner for the Monterey County School Board Association is April 26th and to please notify Lucy if you plan to attend. She announced the Board Development Session scheduled March 20th may be moved to Wednesday, March 21st to accommodate a conflict with the presidential search committee. And, the May 1st meeting has been moved to May 8, 2012, 5 P.M. to accommodate Mr. Gutierrez.
CLOSED SESSION

The Board of Trustees and Dr. Phoebe K. Helm, Superintendent/President, Terri Pyer, Associate Vice President, Human Resources, and legal counsel, Mary Dowell, moved to Closed Session at 7:12 p.m. to consider legal, personnel, labor and/or contract matters authorized for Closed Session per Government Code Sections 3549.1, 54956.9, 54957, and/or 54957.6.

1. Government Code Section 54956.9: Conference with Legal Counsel --Anticipated Litigation - Significant exposure to litigation pursuant to Section 54956.9(b): One potential case.

RECONVENE PUBLIC SESSION AND REPORT OUT

Trustee Padilla-Chavez reconvened the public session at 7:40 p.m., and there was no reportable action.

Trustee Padilla-Chavez announced the following:
1. March 21, 2012, Board Development/Study Session
2. April 10, 2012, Regular Board Meeting
3. April 24, 2012, Board Development/Study Session
4. May 8, 2012, Regular Meeting

The meeting adjourned at 7:41 p.m.

______________________________  _______________________
Erica Padilla-Chavez          Phoebe K. Helm
Board of Trustees President   Board Secretary
APPENDIX A

Presented to Governing Board
Hartnell College
March 6, 2012

TENURE REVIEW PROCESS

PURPOSE OF TENURE REVIEW

- Improve educational programs
- Assure compliance with district policies and procedures
- Recognize excellence
- Enhance performance and assist with improvement

EVALUATION PROCESS

- Team Composition
- Frequency
- Criteria
- Components
- Review of materials
- Conferences
- Results
TEAM COMPOSITION

- Evaluatee
- Administrator
  - Area Dean
  - Director Library/Instructional Services
  - VP Student Services
- Peer
  - appointed by the Academic Senate
  - From discipline or reasonably related discipline

FREQUENCY

- Probationary faculty
- Undergo evaluation process at least once during each year of probation

CRITERIA—“SHALL BE EVALUATED”

- Professional Competence
- Professional Conduct
PROFESSIONAL COMPETENCE
- Teaching practice and techniques
- Knowledge of the field
- Effective preparation and planning

PROFESSIONAL CONDUCT
- Adherence to course outline of record
- Observance of district policies
- Collegiality
- Willingness to grow

CRITERIA—“MAY BE INCLUDED”
- Additional areas of Professional Competence
- Professional Growth
- Professional Activities
  Typically seen at increasing levels in years 2-4
PROFESSIONAL COMPETENCE

Additional Areas of Professional Competence

EXAMPLES
- Curriculum development/revision
- Development/revision of classroom materials
- Timely return of exams and papers

PROFESSIONAL GROWTH

EXAMPLES
- Research in field or in pedagogy
- Publication, editing professional journals, reviewing textbooks
- Participating in professional organizations

PROFESSIONAL ACTIVITIES

EXAMPLES
- Department and college committees
- Academic Senate committees
- Recruitment activities
- Student club advisement
- Community service
COMPONENTS

- Reports and class materials by evaluatee
  - By October 15
- Worksite Observations
  - By November 15
  - Three classes each by administrator and peer
- Student appraisals
  - By November 15
  - Every class

REVIEW OF MATERIALS

- Administrator and peer review materials
  - Reports by evaluatee
  - Worksite observation reports
  - Instructional materials
  - Student appraisals

CONFERENCES

- Pre-evaluation conference
- Conference with peer
  - At least twice a semester
- Conference with administrator
  - At least once a semester
- Peer and administrator meet
  - By December 1
- Post evaluation conference
  - By December 10
RESULTS

- Summary Evaluation Report
  - Overall performance rating
    - Years 1-3: Satisfactory, Needs Improvement, Unsatisfactory
    - Year 4: Satisfactory, Unsatisfactory
  - Recommendation to Tenure Review Committee
    - Renewal or nonrenewal
    - No recommendation given year 3

RESULTS

- If “Needs Improvement” rating given
  - Team must prepare a remediation plan
  - Submitted to Tenure Review Committee
  - Reviewed by Tenure Review Committee

ASSISTANCE

- Constructive Criticism
  - Expected
- Counsel and advice for improvement
- Remediation Plan
  - Formal process
- Can be at Evaluation Team level or Tenure Review Committee level or both
TENURE REVIEW COMMITTEE

- Composition
- Review Process
- Recommendation Process

COMPOSITION

- Vice President for Instruction
- Vice President for Student Services
- Academic Senate President
- Academic Senate Vice President
  Or designee

REVIEW PROCESS

- All members read entire packet for each evaluatee
  - All years reviewed
  - Each candidate reviewed

- Complete review for each evaluatee
  - High level of scrutiny
  - Evidence of criteria
REVIEW PROCESS
- Meet and discuss findings
  - Thorough discussions
- Develop recommendations and write recommendation summaries
  - Documentation of findings

RECOMMENDATION PROCESS
- Recommendation to Board of Trustees
  - Enter into next contract or not
  - No recommendation given year 3

  Why not in year 3?

RECALL...
- At end of first year
  - Renewal of appointment for year 2
- At end of second year
  - Renewal of appointment for years 3 and 4
- At end of third year
  - No Board of Trustee action
  - Appointment in effect for years 3 and 4
- At end of fourth year
  - Decision to grant tenure or not
RECOMMENDATION PROCESS

- For evaluatees in years 1 or 2
  - Enter into next contract
  - Do not enter into next contract
  - May recommend tenure at end of year 2

RECOMMENDATION PROCESS

- For evaluatees in year 3
  - No recommendation

RECOMMENDATION PROCESS

- For evaluatees in year 4
  - Employ as tenured faculty for all subsequent years
  - Do not enter into next contract
RECOMMENDATION PROCESS
- TRC Recommendations forwarded to President
- President forwards to the Board of Trustees
  - Tenure Review Committee recommendations
  - President’s recommendations

PRIOR TO MARCH 15TH
- Board action
- District contacts to report status

QUESTIONS & COMMENTS
Measure H 2010/2011 highlights the CALL and CAT buildings

Two new state-of-the-art buildings were debuted at open houses last May 13th and 14th. They were the new Center for Assessment and Lifelong Learning (CALL) Building at the main campus at 411 Central Ave. and the Center for Advanced Technology (CAT) located at the Alisal campus at 1752 East Alisal Street.

On the main campus attendees walked from the parking structure into the welcoming new plaza surrounded by the state of the art Library, the new Center for Life Long Learning and the newly renovated College Center. Student hosts led guests through the new student center, bookstore, cafeteria, Pete’s Coffee and smoothie shop, game room, and senate offices. Next they viewed the one stop enrollment center, the Salinas Valley Memorial Healthcare Systems Nursing Education Center before returning to the plaza to enjoy barbeque and music.

At the Alisal campus visitors attended grand opening festivities and took tours of the state-of-the-art CAT. Guests had the opportunity to meet and mingle with faculty and students in agriculture, ag technology, computer science, sustainable design and construction, welding, and diesel mechanics.

Measure H funds along with state bond funds paid for the new buildings and renovation projects. The Measure H Bond money was passed by voters in November 2002. Private funding was used to purchase the technological resources to equip core laboratories.
Dear Community Member:

The citizen’s Bond Oversight Committee herewith presents our 2010-2011 Annual Report to the Hartnell College Governing Board and the public, finding that Proposition H bond expenditures have been issued properly, only for projects identified in the bond measure, and that no bond funds were used unlawfully for teacher or administrator salaries. This assurance is supported by the financial and performance audits that were completed on November 16, 2011 by the accounting firm Vicenti, Lloyd, & Stutzman LLP.

When Hartnell Community College District voters approved Measure H in 2002 to authorize $131 million dollars in general obligation bonds, rules established by Proposition 39, required a Bond Oversight Committee to affirm that funds are spent only on designated improvement projects. The committee reports that, to the best of its knowledge, the college is in full compliance with the responsibilities as described in Article XIIIA of the California State Constitution.

At a time when fiscal conditions have caused Hartnell College to adjust operating budgets, some people have questioned spending money to modernize or construct buildings. We are reminded that voters who approved Measure H imposed specific limits. Bond funds were authorized only for the long-term improvements and expansion that are described in this report. By law, bond funds may not be used for current operating budgets. The improvements reported here are in fulfillment of a covenant with taxpayers. Timely completion will improve the quality and capabilities of the college to serve many future generations of students.

As committee chair, it has been my honor to work with committee members and district staff to help fulfill Measure H’s promise.

Respectfully,

Bob Perkins, Chair

CALL Facts

The CALL building, completed in 2011, is designed to provide one stop services ranging from assessment, registration and financial aid to transcripts and special services for students with disabilities, veterans, Extended Opportunity Program Services (EOPS), and CalWorks. Multiple purpose smart classrooms, tutorial and computerized nursing labs, faculty offices, and meeting rooms are located on the second floor.
Bond Issuance
District voters approved the issuance of $131 million of general obligation bonds on November 5, 2002

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>STATE FUNDS</th>
<th>MEASURE H</th>
<th>TOTAL EXPENDITURES</th>
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<td>Campus Infrastructure Phase I</td>
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<td>$3,473,184</td>
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<td>Parking Structure</td>
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<tr>
<td>CAB Refresh #4</td>
<td>$243,511</td>
<td>$243,511</td>
<td></td>
</tr>
<tr>
<td>NE Landscape Project</td>
<td>$1,634,701</td>
<td>$1,634,701</td>
<td></td>
</tr>
<tr>
<td>CALL Building</td>
<td>$10,910,000</td>
<td>$8,812,960</td>
<td>$19,722,960</td>
</tr>
<tr>
<td>PE Renovation Project</td>
<td>$6,143,314</td>
<td>$6,143,314</td>
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<tr>
<td>Pool Renovation</td>
<td>$812,535</td>
<td>$812,535</td>
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</tr>
<tr>
<td>Campus Lighting Phase I</td>
<td>$564,225</td>
<td>$564,225</td>
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</tr>
<tr>
<td>Campus Lighting Phase II</td>
<td>$91,835</td>
<td>$91,835</td>
<td></td>
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<tr>
<td>Student Center</td>
<td>$7,539,360</td>
<td>$7,539,360</td>
<td></td>
</tr>
<tr>
<td>Alisal Campus Center for Advanced Technology</td>
<td>$14,850,000</td>
<td>$20,046,719</td>
<td>$34,896,719</td>
</tr>
<tr>
<td>King City Energy Eff Roof</td>
<td>$63,140</td>
<td>$63,140</td>
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</tr>
<tr>
<td>King City Land Acquisition</td>
<td>$3,063,767</td>
<td>$3,063,767</td>
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<tr>
<td>Alisal Landscape Project</td>
<td>$556,444</td>
<td>$556,444</td>
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</tr>
<tr>
<td>Alisal Entrance Sign</td>
<td>$26,670</td>
<td>$26,670</td>
<td></td>
</tr>
<tr>
<td>City Sidewalk Phase I</td>
<td>$307,363</td>
<td>$307,363</td>
<td></td>
</tr>
<tr>
<td>City Sidewalk Phase II</td>
<td>$23,906</td>
<td>$23,906</td>
<td></td>
</tr>
<tr>
<td>Misc *</td>
<td>$1,566,043</td>
<td>$1,566,043</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$47,460,000</strong></td>
<td><strong>$91,991,772</strong></td>
<td><strong>$139,451,772</strong></td>
</tr>
</tbody>
</table>

* A complete detailed list can be obtained upon request

**BOLD** projects indicate projects added in 2010-11

As of June 30, 2011

Bonds Issues
Series A - Bonds were issued in April 2003 in the amount of $35 million
Series B - Bonds were issued in June 2006 in the amount of $35 million
Series C - Bonds were issued in May 2009 in the amount of $12.6 million
Series D - Bonds were issued in June 2009 in the amount of $48.4 million

Photo: Alisal Campus Landscape Project

Statement of Compliance
The Annual Report is submitted to the public and to the Board of Trustees by the Hartnell College Citizens’ Bond Oversight Committee in partial fulfillment of the Committee’s responsibilities as set forth within Article XIII.A, Section 1 of the State of California Constitution and Sections 15278 through 15282 of the State of California Education Code.

Conclusions
The Measure H Citizens’ Bond Oversight Committee finds that Hartnell College has complied with the spirit and requirements of state law, and the commitment made to the voters in accounting for and expending public bond funds.
FUTURE PROJECTS (PARTIAL LIST)  

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>PROJECTED ESTIMATE COSTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Science Center</td>
<td>$33,000,000</td>
</tr>
<tr>
<td>CAB Renovation</td>
<td>$8,000,000</td>
</tr>
<tr>
<td>Technical Training Building</td>
<td>$8,500,000</td>
</tr>
<tr>
<td>PE Field House</td>
<td>$1,500,000</td>
</tr>
<tr>
<td>Campus Way-finding (Signage)</td>
<td>$125,000</td>
</tr>
<tr>
<td>Equipment Modernization</td>
<td>$200,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$51,325,000</td>
</tr>
</tbody>
</table>

As of June 30, 2011 a total of $91,991,772 had been spent of the Measure H funds and there is a total of $45,613,272 remaining. Note that the two amounts add up to more than the approved $131,000,000. The total includes interest earned and the refunding (*) of the bond ($6,605,044.00). In addition, it should be noted that $47,460,000 in State Capital Bond Funds were provided as matching funds on three of the projects.

(*) Refunding occurs when an entity that has issued callable bonds calls those debt securities from the debt holders with the express purpose of reissuing new debt at a lower coupon rate. In essence, the issue of new, lower-interest debt allows the company to prematurely refund the older, higher-interest debt.

Note: Any remaining funds from a project goes back into Measure H for future projects.

Bond Oversight Committee

Bob Perkins, Chair  
Business

Terry McHenry  
At Large

Julie Tucker  
College Support Organization

Celia Perez Martinez  
Tax Payer’s Organization

Michael Payne  
Senior Citizens Organization

Bruce Adams  
At Large

Anahi Alcibar  
Student Representative

Responsibilities of Citizens’ Bond Oversight Committee

• To monitor expenditure of bond funds
• Assure the expenditures are for the purpose approved by the voters
• Inform the public of bond expenditures and revenues
• Report to the public district compliance with California’s Constitution Article XIII A. Section 1 (b)(3) as provided for by the Attorney General’s opinions.

For More Information:
www.hartnell.edu/h  
or call 831-755-6900

Independent Financial and Performance Audits

The accounting firm Vicenti, Lloyd, & Stutzman LLP, presented the Annual Independent Financial and Performance Audits to the Board of Trustees on November 29, 2011. In addition to issuing an unqualified opinion, the audit found the financial statements to fairly present the financial position and changes in Measure H fund balance in accordance with accounting principles generally accepted in the United States.

These audits are available at: www.hartnell.edu/h
<table>
<thead>
<tr>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Fund</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td>$36,657,976</td>
<td>$37,834,104</td>
<td>$36,759,016</td>
<td>$37,535,628</td>
<td>$33,574,220</td>
<td>$31,700,000</td>
</tr>
<tr>
<td><strong>Paid FTES</strong></td>
<td>6,586</td>
<td>7,083</td>
<td>6,819</td>
<td>7,000</td>
<td>6,463</td>
<td>6,071</td>
</tr>
<tr>
<td><strong>Unpaid FTES</strong></td>
<td>-</td>
<td>541</td>
<td>554</td>
<td>-</td>
<td>737</td>
<td>1,129</td>
</tr>
<tr>
<td><strong>Total FTES</strong></td>
<td>6,586</td>
<td>7,624</td>
<td>7,373</td>
<td>7,000</td>
<td>7,200</td>
<td>7,200</td>
</tr>
</tbody>
</table>

State Revenues for California Community Colleges (CCC)

1.) 5.6% work load reduction for 2012/2013 is based on paid FTES in fiscal year 2011/12 if the Governor estimates of the tax increase do not pass in November.

2.) As of yesterday, the Legislative Analyst Office (LAO) is now predicting an additional $6.5 billion reduction in state revenues over and above the 5.6% reduction initially projected by the Governor's Office.

**Implications to Hartnell College without the LAO's additional shortfall:**


2.) A loss of 1,000 paid FTES between 2008/2009 and 2012/2013. Additionally, categorical funds to support student success were reduced by $1 million.

3.) It should be noted that $1.7 million was restored to the base in 2008-2009.

I. Appointments
   A. Ratify appointment to regular classified positions:
      1. Denyss Estrada, part-time, 25 hours per week, 10 months per year, Program Assistant (#CC-179), ACE Program – Student Affairs, Range 31, Step A, effective February 21, 2012. This action represents a promotion from the Administrative Assistant position (#CC-143).
      2. Regina Contini, part-time, 16 hours per week, 9 months per year, Food Service Worker/Barista (#CL-33), Food Services, Range 7, Step A, effective February 6, 2012.
      3. Guadalupe Cabrera, part-time, 24 hours per week, 9 months per year, Food Service Worker/Barista (#CL-3), Food Services, Range 7, Step E, effective February 6, 2012. This appointment is a call-back from the 39-month rehire list, and the employee is placed on a 63-month rehire list.
   B. Ratify appointment of part-time instructors for spring semester 2012:
      1. Guy Agrati, Nursing
      2. Ed Barber, Physical Education
      3. Emilia Benavente, Physical Education
      4. Elsa Brisson, Family Consumer Studies
      5. Catherine Bruno, Psychology
      6. Denise Castro, Physical Education
      7. Phillip Collins, Music
      8. Nichole Crais, Physical Education
      9. Jesse Cude, Physics
     10. Jovita Dominguez, Nursing
     11. William Faulkner, Music
     12. Kimie Garcia, Team Self-Management – ACE
     13. Gary George, Physical Education
     14. Rich Givens, Physical Education
     15. Katherine Gonzales, Art
     16. Marvin Grim, Physical Education
     17. Albar Ivan Guerrero, Physical Education
     18. Paula Haro, Dance
     19. Jeffrey Kessler, Psychology
     20. Sylvia Langland, Family Consumer Studies
     21. Anne Lopez, Administration of Justice
     22. Megan Lopez, Administration of Justice
     23. Paul MacDonald, Physical Education
     24. Erlinda Mazon-Rodriguez, Nursing
     25. Carl Maxey, Construction
     26. Byron Merritt, Health Services
27. Pete Noble, Physical Education  
28. Samuel Pacheco, History  
29. Merry Pratt, Psychology  
30. Everett Rodriguez, Physical Education  
31. Jorge Rodriguez-Torres, Business  
32. Tammi Ross, Physical Education  
33. Steve Seymour, Physical Education  
34. Mary Ann Toney, Physical Education  
35. Paula Tyler, Physical Education  
36. Tracy Villanueva, Health Services  
37. Dana Weston, Psychology  
38. Theodis Windham, Physical Education  
39. Bill Yanowsky, Physical Education  
40. Maximino Zabala, Nursing  
41. Angelica Zanetos, Physical Education  
42. Chris Zepeda, Physical Education

C. Ratify appointment of donated instructors for spring semester 2012:
   1. Jimmie Moore, Electrical Apprenticeship
   2. Mark Rosas, Electrical Apprenticeship
   3. John Silveira, Nursing
   4. Michael Stone, Electrical Apprenticeship

D. Ratify appointment of Professional Experts:
The Nursing and Health Sciences Department comprises four programs: Registered Nursing, Vocational Nursing, Emergency Medical Technician (EMT), and Certified Nursing Assistant. Lab instruction assistants are required to meet Board of Registered Nursing (BRN) requirements for specific student-to-certified-instructor ratios.
   1. Brooks Rick Cathey, $30/hr (8 hrs/week), CPR Instructional Aide, January 23 – May 31, 2012.
   2. Bradley Pace, $30/hr (8 hrs/week), CPR Instructional Aide, January 23 – May 31, 2012.

The Athletic program provides competitive opportunities for Hartnell students, and professional experts assist coaches in fulfilling the program’s mission.
The Collaborative Title V grant requires developing a “Student Access and Success Research Center” that will help make data-driven decisions about how curriculum is working. Finalizing “Tool 4” will help in the success of students who have passed a particular course in a particular semester over time:


Under the supervision of the STEM Title V College to University Success Program Director, implements and directs science activities as outlined in the Title V proposal.


The Hartnell College Math Academy was a two-week, not-for-credit, non-graded program designed for incoming freshmen whose placement scores on the Accuplacer diagnostic test do not qualify them for pre-algebra or for elementary algebra.


The mission of the GEAR UP Program is to increase the number of students who are prepared to enter and succeed in post-secondary education and to increase parent involvement by assisting Spanish speaking GED students in mastering subject matter: reading and writing, social sciences, social studies, and math:


E. Ratify appointment of substitute positions:


F. Ratify appointment of volunteer position:

1. Alejandro Alcaraz, Track and Field, January 16 – June 1, 2012.
G. Ratify appointment of Student Workers for spring semester 2012:

1. Diana Alonso, East Salinas GEARUp, Student Worker III
2. Thales Araujo, Advancement Office, Student Worker III
3. Norma Armenta, Child Development Center, Student Worker II
4. Yesmin Arevalo, Computer Lab, Student Worker II
5. Luis Barrera, TRIO, Student Worker II
6. Liliana Bautista, DSPS, Student Worker II
7. Antonio Berber, Library, Student Worker I
8. Ymelda Carrillo, Cafeteria, Student Worker I
9. Juan Castro, Tutorial Center, Student Worker IV
10. Matthew Castillo, Advancement Office, Student Worker II
11. Claudia Cerna, Tutorial Center, Student Worker III
12. Maria Rosario Chua, Tutorial Center, Student Worker III
13. Edgar Contreras Cardenas, ESL Lab, Student Worker III
14. Yanira Cortez, Cafeteria, Student Worker I
15. Florisel Cruz-Cruz, Tutorial Center, Student Worker III
16. Maria Dagnino, Child Development Center, Student Worker IV
17. Liliana Diaz, Human Resources, Student Worker I
18. Timothy Elliot, Information Systems, Student Worker III
19. Francisco Estrada, Cafeteria, Student Worker I
20. Beatriz Fernandez, Cafeteria, Student Worker I
21. Mariah Flores-Fonseca, Tutorial Center, Student Worker III
22. Ana Flores Uribe, Tutorial Center, Student Worker II
23. Ryan Fromuth, Tutorial Center, Student Worker IV
24. Brenda Garcia, Tutorial Center, Student Worker II
25. Claudia Garcia, Tutorial Center, Student Worker III
26. Jose Garcia Ruiz, Art, Student Worker IV
27. Roxana Garcia, Cafeteria, Student Worker I
28. Rodolfo Garcia, Tutorial Center, Student Worker III
29. Shannon Gattis, Student Life, Student Worker III
30. Edwin Gonzalez, East Salinas GEARUp, Student Worker III
31. Katia Gonzalez, Chemistry, Student Worker IV
32. Francisco Gutierrez, Math & Science, Student Worker IV
33. Roechelle Harris, Library, Student Worker I
34. Jasmine Hernandez, Tutorial Center, Student Worker II
35. Juan Hernandez Villarruel, Tutorial Center, Student Worker II
36. Mark Hernandez, Tutorial Center, Student Worker IV
37. Victor Hernandez, MESA, Student Worker IV
38. Luis Hernandez, East Salinas GEARUp, Student Worker III
39. Ashley Johnson, Cafeteria, Student Worker I
40. Adriana Landeros, MESA, Student Worker IV
41. Judy Lantaca, MESA, Student Worker IV
42. Monica Lara, Child Development Center, Student Worker II
43. Leilani Lewellyn, Cafeteria, Student Worker I
44. Erica Lomeli, Cafeteria, Student Worker I
45. Ivan Lopez Mendoza, Tutorial Center, Student Worker III
46. David Magill, Tutorial Center, Student Worker III
47. David Magill, Cafeteria, Student Worker I
48. Ignacio Maravilla, MESA, Student Worker IV
49. Blanca Martinez-Salazar, Cafeteria, Student Worker I
50. Elia Martinez, Tutorial Center, Student Worker II
51. Lorena Mendoza, ACE Program, Student Worker II
52. Vanessa Montano, TRIO, Student Worker II
53. Karina Montejano, Tutorial Center, Student Worker III
54. Sosima Morales, MESA, Student Worker IV
55. Eduardo Margarito, Information Systems, Student Worker III
56. Teresa Munoz Salinas, MESA, Student Worker III
57. Celina Murillo, Physical Education, Student Worker III
58. Mezairah Niduaza, Student Worker I, Cafeteria
59. Mezairah Niduaza, Library, Student Worker I
60. Adan Ochoa, MESA, Student Worker IV
61. Leticia Ortega Lopez, HEP, Student Worker I
62. Estefania Palacios Pacheco, Chemistry, Student Worker IV
63. Mrugesh Patel, Chemistry, Student Worker IV
64. Rohit Patel, Early Childhood Education, Student Worker I
65. Rohit Patel, Tutorial Center, Student Worker III
66. Luis Perez Silva, Cafeteria, Student Worker I
67. Robert Ramirez, Cafeteria, Student Worker I
68. Angel Ramos, East Salinas GEARUp, Student Worker III
69. Karina Ramos, Tutorial Center, Student Worker III
70. Lorenzo Reyna, Tutorial Center, Student Worker IV
71. Jose Rico, Math & Science, Student Worker IV
72. Edgard Rizo, East Salinas GEARUp, Student Worker III
73. Fernando Rizo, East Salinas GEARUp, Student Worker III
74. Gregorio Rocha Tabera, Child Development Center, Student Worker I
75. Maria Rodriguez Villa, Tutorial Center, Student Worker II
76. Hannalore Rose, Chemistry, Student Worker IV
77. Hannalore Rose, Tutorial Center, Student Worker II
78. Mary Schaefer, Child Development Center, Student Worker III
79. David Sainz, Cafeteria, Student Worker I
80. Christina Savala, Tutorial Center, Student Worker IV
81. Riley Schofield, East Salinas GEARUp, Student Worker III
82. Chahan Shah, Tutorial Center, Student Worker III
83. Carolina Suarez, East Salinas GEARUp, Student Worker III
84. Ariel Torres, EOPS, Student Worker II
85. Maria Jacqueline Uribe, Child Development Center, Student Worker I
86. Nicolasa Villalobos, Cafeteria, Student Worker I
87. Ana Vallejo, East Salinas GEARUp, Student Worker III
88. Kayla Vuong, MESA, Student Worker IV
89. Chi Hao Wang, Tutorial Center, Student Worker IV
90. Kristina Webster, Student Affairs, Student Worker III